



Queen's
UNIVERSITY

Queen's University International Centre

Annual Report

September 1, August 31,
2008-2009

with Student Affairs, the only subject is you



Director's Message

Everything can be taken from a man but ... the last of the human freedoms - to choose one's attitude in any given set of circumstances, to choose one's own way.

- Victor Frankl

For Queen's University International Centre (QUIC), 2008-09 has been a time of both restructuring and re-invigorating our services given the changes imposed by the financial uncertainty at Queen's and beyond. It appears that these uncertain times will continue into the future. While the resources available to QUIC and our programs have declined due to the impacts of the economic downturn on Queen's, the reality is that we have been living within a limited budget for a number of years already. As a result, we have once again been faced with a challenge that we know very well – how do we engage this situation creatively so that a time of hardship becomes a time of opportunity for transforming our programs and services?



Ironically, very often when there is talk of fiscal constraints and shrinking budgets or when we encounter a period of dramatic change, it seems that we are prone to think of the negative impacts and we batten down the hatches, so to speak, in fear that things may get even worse. However, it is in these times that I remind myself that every year we have students who come from their homes across the globe to settle at Queen's while risking financial and personal hardship. These students can experience loss of family support, loss of financial security and even loss of cultural identity in their quest for a quality education at Queen's. However, what could become a negative experience, also holds great promise as they move toward their academic goals. It seems to me that we can learn some lessons from how we as QUIC staff approach working with students during their time of transition. These lessons may assist us in the work that we as an organization have to do in meeting our current fiscal challenge with creativity and promise.

Our community at QUIC aims to support newly arrived students and their families so that they can succeed in their academic and personal goals. This can be a daunting task as we deal with both the overriding issues in the transition process, as well as the minutiae of their domestic realities. We address their needs at several levels. First, we help them settle in and deal with the practical issues – familiar food, a new home to regain their sense of place and to get a good sleep, and access to the tools to become self-reliant in their daily lives. We also help them to understand the change process especially from a cultural perspective. We introduce them to intercultural and socio-cultural skills development, and finally we assist them in building community.

It is important to note that it is possible to ameliorate the negative impacts during periods of transition if we take care to nurture key practices and celebrations that carry the important aspects of community through the change process – shared meals, cultural events, links to religious community, family activities. As the students cross the cultural divide and feel like they are beginning to lose their identity, a sense of care and consideration can be taken to nurture a new sense of place through creating connections with students and faculty and enabling a mutual exchange of experience and expertise within the Queen's community.

For QUIC, as we search for new ways to move forward in this time of change, this means that we need to attend to the details of our work even as we experience change. We need to understand the nature of our work and the changes that we must make in order to meet the needs of the students who are preparing for and engaging in a cultural sojourn. We

Director's Message - continued

need to develop a new perspective on our work and possibly new skills for planning and delivering our programs and services. We must extend and deepen our network within Queen's and beyond in order to assist students and staff in meeting their academic and personal goals.

In a sense it is the students who are leading the way in teaching us how we can cope with the changes that we are experiencing by being examples and exhibiting the courage we require for moving from one context to another. Our temptation is to close down our systems and protect our remaining resources. Or we can enter the fray and try our hand at creating our world anew because of our love for life. The staff at QUIC takes the latter approach. We are committed to working as a team together with the students, faculty and staff to reorganize and redevelop our programs and services to bridge the gap between what exists and what we need to continue our work. This means that over the year ahead the staff at QUIC will further develop our intercultural skills both as a way to deepen our competence in this area, and to provide a key focus for our programs and services as we strive to remain effective in serving students as resources decline.

Clearly QUIC staff alone cannot accomplish this task. Thankfully each year over 300 volunteers come forward to help us deliver our programs and work within the QUIC community to enable newcomers to deepen their intercultural competence and their understanding of the academic culture of Queen's. Many thanks to the volunteers, you make the difference in QUIC. Also many thanks to our sponsors and donors, you are a constant support to everyone at QUIC. Between you both, you keep our fires burning.

One final note as we focus on the changes that have been taking place at QUIC. For those who visit or revisit the Centre, the familiar face of Bonnie Lawrie, the Administrative Assistant at QUIC for 27 years, will be absent. In April 2009, Bonnie retired. We wish her all the best as she offers her skills and energy to her several volunteer and community efforts.

-- Wayne Myles



Our Mission

Queen's University International Centre (QUIC) is an international education support service for students, faculty and staff at Queen's. Through its activities the Centre promotes an internationally informed and cross-culturally sensitive university community.

QUIC programs and services support:

1. the academic and personal development of international students, other international members of the Queen's community, and their families;
2. the academic and personal development of Queen's students, staff and faculty interested in Education Abroad; and
3. the internationalization of the campus by working with other university departments, offices, groups and individuals to enhance and diversify the international learning environment at Queen's through educational and training activities.

History of the Centre

Founded in 1961, the Queen's University International Centre has continuously supported international students in their adjustment to a new culture.

Through the seventies and eighties, the Centre and its influence expanded greatly as a result of government funding in the area of international education for high school students and the community at large. Thirty years after the Centre's founding, the Senate of Queen's University approved a revised mandate for the Centre to support both international students / researchers coming to Queen's and Queen's students wanting to study or work abroad, as well as to enhance the international learning environment of Queen's in cooperation with its departments and faculties.

During the nineties, the Centre produced a video and an award-winning television series on international students as they settle into Queen's and Kingston. The Centre then began to administer the University Health



Insurance Plan (UHIP) for international students, workers, and their dependants. The Centre joined with Ontario Universities to form the Work, Study Abroad Network (WSAnet) to enhance their resources on education abroad, and then created the Emergency Support Program for Study/Work/Travel Abroad Students through its Risk and Responsibility office.

In 2000, a nine-month International Education Internship was initiated to provide training and experience to those intending to make a career in the area of international education.

In 2001, an International Housing Office was established to provide a centralized housing service for new international students, scholars and postdoctoral fellows.

In the summer of 2003, with a generous contribution from the Anna and Edward C. Churchill Foundation, the first International Educators Training Program (IETP) offered training for international education support service workers and professionals.

In 2004, the International Education Internship was extended to eleven months to provide an extended introduction to the Centre and its programs. Also in 2004, the Centre began promoting itself as the *Queen's University International Centre (QUIC)* in order to broaden its appeal to all students.

In 2005, the Centre added a second International Student Advisor (ISA) position, with one ISA concentrating on degree program students and visiting researchers, and the other concentrating on exchange and School of English students.

In January 2007, the University announced that QUIC would report both to the Associate Vice-Principal (Academic & International) and to the Associate Vice-Principal and Dean of Student Affairs. This change brought our mandate into line with the Queen's Strategic Plan "Engaging the World" and aligned QUIC with the central internationalization efforts of the University.

As a result of the ongoing success of the IETP, the position of International Training Coordinator, which focuses on training opportunities for Queen's staff, was created in 2007.

Queen's University International Centre (QUIC)

Staff

Full-Time Staff

Wayne Myles
Director

Susan Anderson
Assistant Director

Rowena Selby
Education Abroad Advisor

Justin Kerr
International Student Advisor

Cathy Lemmon
Risk & Responsibility Program Coordinator and
International Programs Advisor

Alison Cummings
International Training Coordinator

Arunima Khanna
Cross-Cultural Counsellor

Maryann Severin
University Exchange Coordinator

Sandra Jeffers
Emergency Support Program Assistant and
International Housing Program Coordinator

Bonnie Lawrie
Stacey Tibbutt
Administrative Assistants and UHIP Administrators

Ekta Singh
Communication / Information Officer

Hanna Stanbury
Education Abroad Program Assistant and Student
Programs: Promotion & Volunteer Coordinator

Kathy Beers
IETP Assistant

Stacey Tibbutt
Megan Raycroft
Administrative Secretaries

Andrew Crosby
International Education Intern



Casual Staff

Fangpeng Dong
Michael Xiao
Computer Assistant

Lauren Goodman
Caroline Klinkhoff
Education Abroad Assistant

Seyed Omid Mousavi Hejazi
Miao Li
Dunja Lukic
Ravi Sundaramoorthy
Tracy Xu
Fall/Winter Office Assistants

Desiree Gajonera
Xu Liu
Rajesh Parmar
Abdolrasoul Soleimani
International Educators Training Program

Janine Lee
Unokhaso Monofi
Orientation Assistants

Xin Jin
Summer Office Assistant

What the Queen's University Int

In addition to a comfortable setting for relaxing and
QUIC offers the following

International Students, staff and dependants:

Club support - space and facilities available for associated groups, with representatives receiving training on security, safety and housekeeping which allows them to hold their events at the Centre outside working hours.

Culturally sensitive counselling - available through the Cross-Cultural Counselor, for international and minority Canadian students and students for whom cultural factors are an issue.

English language support - provided year-round by volunteers through a once-weekly conversation group and a one-to-one assistance program.

In-centre facilities - include public computers, wireless internet access, table tennis, daily newspapers, tea and coffee, microwave ovens and comfortable lounge space for members of the community to interact.

Information sessions - held throughout the year on issues including immigration, income tax and cultural adjustment.

International Housing Office - provides information and education on short- and long-term housing; assists outgoing exchange students to advertise their rental vacancies; and liaises with the International Living Centre.

International student advising - available through the Assistant Director and the International Student Advisor who provide guidance and support on issues such as immigration, taxation, cross-cultural understanding and communication, and accessing services on campus and in the community.

Calendar of Events – published at the beginning of each academic year and updated regularly on our web site to inform the community about events and programs.

Orientation and Welcome - includes reception service, information kits, and twice-yearly orientation seminars and community-building activities.

Program facilitation - cooperating with campus and community groups to promote international education.

Social activities - range from a Thanksgiving dinner to bus trips, skating parties, and cultural events.

UHIP administration - enrolls, de-enrolls, and provides subscribers with information on the University Health Insurance Plan (UHIP) and the health care system.

QUIC Training

QUIC is committed to providing training programs and sessions that will increase intercultural and international knowledge and skills, and thus create a more welcoming and accepting environment at Queen's, as well as on campuses across Canada and around the world. QUIC's training activities for students, staff, faculty and other international education professionals include the following:

Diversity Training is provided to students through a four-part certificate program offered in cooperation with other Student Affairs professionals. Additionally, single training sessions are provided to non-teaching staff and student leaders in partnership with Human Resources and other Queen's departments.

The **International Education Internship** introduces a recent graduate to the profession through practical experience working alongside QUIC staff.

The **Certificate in International Perspectives** offers Queen's staff seven workshops that give them a better sense of the many aspects of internationalization of the campus, as well as some basic skills and knowledge that help them to become more effective in their workplaces.

The **International Educators Training Program (IETP)** delivers in-service training to international education professionals from across Canada and around the world.

International Centre (QUIC) Offers

engaging with members of the Queen's Community,
g services and programs:

Study/Work/Travel Abroad students

Country Representatives volunteer program and database - brings international students and returned education abroad students together with prospective education abroad participants through various programs.

Education abroad advising - available from the Education Abroad Advisor to students preparing for and returning from international study/work/travel/volunteer experiences.

Study/Work/Travel abroad information sheets - guide students through stages of preparing for, participating in, and returning from study/work/travel abroad programs.

Educational events - organized in cooperation with various departments, student clubs and associations.

Crossing Borders Study & Work Abroad Fair - hosts international organizations for a one-day gathering in the early fall to promote opportunities abroad for students.

Emergency Support Program - provides study/work/travel abroad participants with an emergency contact card and 24-hour emergency support during their sojourn abroad.

Emergency Translator Program - volunteers from the Queen's community provide translation services in the case of an emergency in which communication in a language other than English is required.

Information and advisory sessions - include the YouTravel Series throughout the Fall and Winter semesters. This 12-part series gives informal sessions with various organizations presenting on international study/work/volunteer opportunities, and travel logistics. Also offered are information sessions for students preparing to go overseas and returning from international experiences.

Orientations - region-specific and general pre-departure orientations are held during the year for participants leaving on a study/work/travel abroad experience, focusing on travel logistics, cultural adjustment, health/safety abroad and re-entry support.

Resource Library - newly updated, it houses print and audio-visual and online resources, computer

databases, and application forms for study/work/travel abroad and QUIC volunteer programs, as well as cultural and international education resources.

Resource Library Volunteer Program - returned study/work/travel abroad, exchange, and international students and community members assist in maintaining the library and hosting students who are researching their international options.

Scholarship & funding information for students going abroad - comprehensive information for students looking for funding opportunities to study abroad.

Internationalization

Internationalization means reshaping the way(s) we know. All aspects of QUIC's efforts relate to this goal in some way. Those specific to institutional outreach include:

University Exchange Program - coordinates non-academic aspects of the University's international student mobility programs, and offers resources and information sessions on the University's multi-faculty exchange programs.

University exchange website and resources - helps students to research and learn about the University Exchange Program. These resources promote Queen's many international exchange partners and assist students in researching the study abroad options that are available to them.

"Queen's International" website - cooperates with members of the Queen's international community and Queen's Marketing and Communication, to create an integrated "international" presence throughout the entire Queen's web site. "Queen's International" also helps prospective international students learn about Queen's, Kingston and Canada, and promotes Queen's as an exceptional study abroad option.

Queen's University International Program Committee (QUIPC) - QUIC program coordinators work, as part of QUIPC, with faculties and other internationally-minded units to review and expand existing programs, and plan, design and implement new internationalization initiatives.

Highlights of 2008 - 2009

During the summer of 2008, the Education Abroad Program overhauled the International Resource Library by improving the accessibility of print resources, transferring to a new database format and developing an enhanced web page for book searches.

QUIC partnered with Queen's Human Resources to offer the first four sessions of the Certificate in International Perspectives; the certificate is comprised of seven professional development sessions that provide Queen's staff an opportunity to learn more about international activities on campus, and also to gain intercultural skills and knowledge that will help them be more effective in the workplace.

In September 2008, QUIC assisted Principal Tom Williams in offering a welcome reception for new international students. Approximately 150 students attended.



Also in September, QUIC's Education Abroad Program began to offer region-specific pre-departure orientations, tailored to giving students going abroad more detailed information about their destinations. International students and those returning from an international experience were also invited to speak at each session. Feedback was positive from students going through the pre-departure orientation process in preparation for their upcoming trips.

QUIC collaborated with Career Services on the development and facilitation of a six-part series that began in September 2008 that was intended to assist graduating international students in their successful transition to the Canadian workplace. The series was awarded the Student Affairs and Services Association (SASA) Innovation Award in recognition of "outstanding contributions to your campus and to the development of Student Services."

QUIC offered the first "Coming Home Session for Students Returning from an International Experience" in September 2008. This session was intended specifically for those students re-adjusting to life at Queen's after an often-transformational experience overseas. A future-oriented focus was given to the session, by highlighting the personal and professional value of the international experience.

In partnership with other members of the Student Affairs portfolio at Queen's, QUIC provided services and programming to students at Queen's West Campus on a weekly basis.

Beginning in October 2008, QUIC hosted the new YouTravel Series, offering weekly information sessions by study/work/volunteer abroad organizations to students interested in varied international opportunities. The most popular sessions included information on Queen's exchanges, travel health insurance, and becoming a travel writer.

QUIC once again coordinated a successful Crossing Borders Study & Work Abroad Fair on 31 October 2008, inviting over 40 study, work, volunteer and teach English abroad organizations to the John Deutsch University Centre to talk with students about a multitude of international opportunities.

The International Educators Training Program (IETP) had its most successful year ever with more participants registering in full courses than ever before. The IETP took its training off campus twice this year: in November 2008, it offered a one-day workshop to new professionals attending the annual conference of the Canadian Bureau

Highlights of 2008 - 2009 - continued

for International Education; in March 2009, QUIC's Susan Anderson and Ben Yang of the University of Toronto offered staff at Nova Scotia Community College a two-day workshop in intercultural communication.

With gratitude for over 16 years of service to international students, QUIC said good bye to volunteers from the Kingston community, Peter and Pat Gordon, coordinators of the English Conversation Group. Three more community members have taken on the role as coordinators for this popular and valuable program.

After reviewing the content and layout of QUIC's website, a new site was created using a tool developed by our colleagues in the Residence Technology office. All QUIC staff participated by reviewing areas of the site for which they were responsible. Coordinators at QUIC now have the capability to monitor and update the sections of the site related to their responsibilities at the Centre. The new site went "live" in early January 2009 and has received much positive feedback from users.

In addition to the overall redesign of the QUIC website, additional efforts were made to improve the user interface of the housing listings in the International Housing Office section of the site. Each listing now includes a map of its location. In addition, the map has optional overlays with the housing zones identified initially by Queen's Community Housing and points of interest in Kingston (ie. health care providers, banks, etc.). The International Housing Office section of the site is very heavily used and the efforts to simplify its resources have drawn much positive feedback.

In February 2009, QUIC hosted a successful International Coffeehouse with a range of student presenters.

March 2009 saw QUIC host a Gala Exhibition for our International Photo Contest which received over 200 submissions from members of the Queen's Community. The images submitted represent international experiences, including Canadian sites for international students as well as locations around the world. A selection of the images have been included in this Annual Report.



QUIC was instrumental in the creation of an International Opportunities on Campus page on the university's international website. The page offers members of the Queen's Community numerous ways to have an international experience without leaving campus.

In April 2009, Bonnie Lawrie retired from her position as Administrative Assistant at QUIC after 27 years.

In June 2009, Cathy Lemmon participated in Excell Socio-cultural Competency Training. The program can be used to orient new-arrivals to a new culture or prepare those about to depart on an international sojourn for the cultural transition that they are about to undertake.

As of the beginning of July, a position was created at the Centre to primarily oversee the Housing and English Language Support Program along with other volunteer efforts.

The University Health Insurance Plan (UHIP) Administration Team, along with the summer work study students, created the first on-line UHIP application used by an Ontario university with Sun Life's full support and approval. The form will help to simplify UHIP enrollment process for students, workers and visitors.

International Students at Queen's University (November 1, 2008)

Region	Graduate						Undergraduate						ESL ¹	Total	
	Degree		Exchange		Other	ALL	Degree		Exchange		Other	ALL			
	FT	PT	1T	2T			FT	PT	1T	2T					
Africa	36	1	--	--	--	37	40	6	1	--	--	--	47	1	85
Asia	281	2	7	2	--	292	228	25	33	12	--	--	298	125	715
Caribbean	6	--	--	--	--	6	23	1	1	--	--	--	25	--	31
Central America	--	--	--	--	--	--	2	--	--	--	--	--	2	--	2
Europe	49	1	19	5	--	74	39	7	97	58	--	--	201	5	280
Oceania	4	1	--	--	--	5	--	--	23	5	--	--	28	--	33
South America	10	--	--	--	--	10	3	--	--	--	--	--	3	--	13
North America ²	137	--	--	--	--	137	148	9	4	--	--	--	161	12	310
Total	523	5	26	7	--	561	483	48	159	75	--	--	765	143	1469

¹ESL: Queen's School of English

²North America includes Mexico (5 graduate, 6 undergraduate, 1 Exchange 1 term and 6 ESL students)

Degree students: Full- (FT) and Part- (PT) Time

Exchange students: One (1T) and Two (2T) Terms

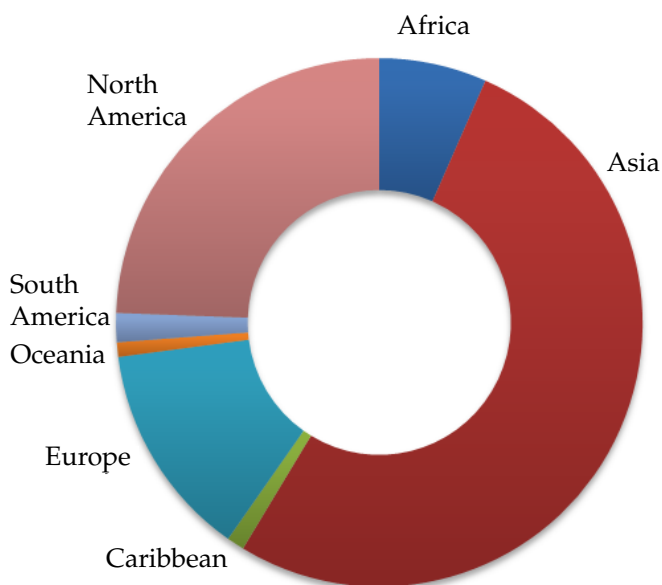
*Printed with the agreement of the
Office of the University Registrar.*

The statistics shown above provide a snapshot of the number of international students at Queen's University on November 1, 2008. Because new students arrive to begin their studies in January and in May, the actual number of international students over the twelve-month period is greater than 1,700.

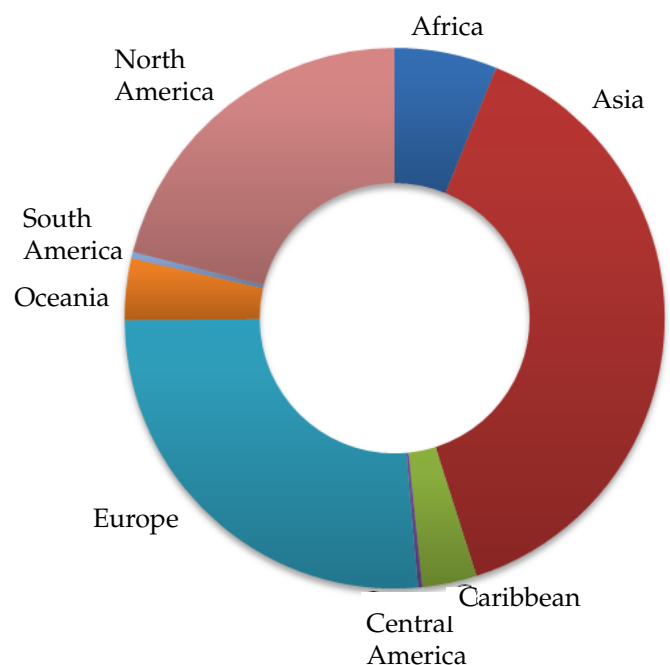
Degree and Exchange Students (less School of English Students) at Queen's Over a Ten-Year Period on November 1:

1998 (565), 1999 (629), 2000 (698), 2001 (802), 2002 (855), 2003 (917), 2004 (934), 2005 (1026), 2006 (1097), 2007 (1222)

Region of Origin - Graduate

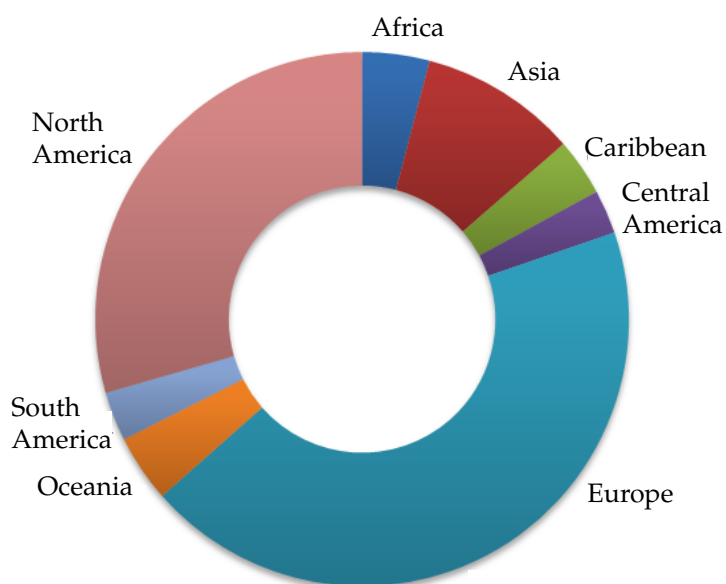


Region of Origin - Undergraduate

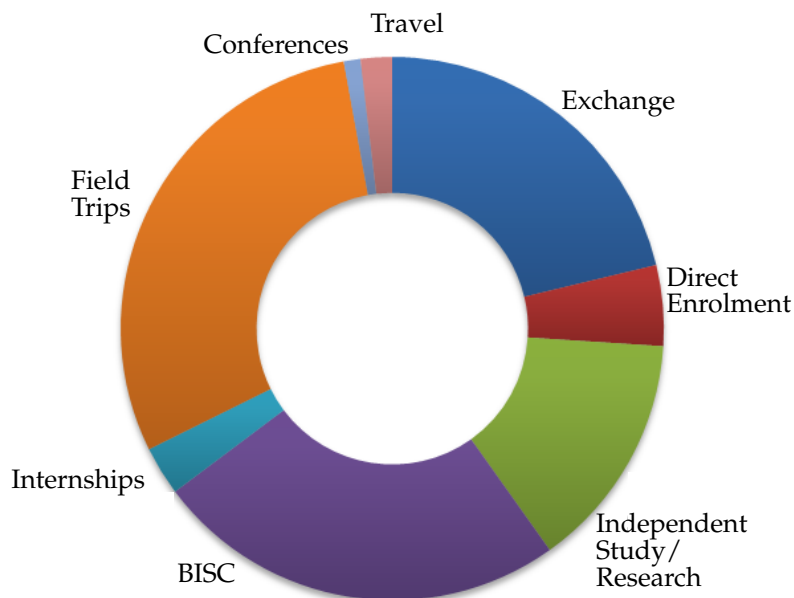


Queen's University Participants on a Study/Work/Travel Abroad Program (2008-2009 Academic Year)

Destination Region



Type of Sojourn



Region	Graduate										Undergraduate										Total		
	Exchange		Direct Enrolment		Independent Study/Research		Internships	Field Trips	Conferences	Travel	Exchange	Direct Enrolment	Independent Study/Research	Bader International Study Centre (BISC)	Internships	Field Trips	Conferences	Travel	All Programs				
	1T	2T	1T	2T	1T	2T					1T	2T	1T	2T	1T	2T							
Africa	--	--	--	--	14	--	3	--	--	5	4	--	17	1	3	4	--	--	15	8	--	--	74
Antarctic	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
Asia	--	--	--	--	13	--	1	1	1	6	75	6	16	3	45	3	--	--	1	2	--	--	173
Caribbean	--	--	--	--	6	1	--	--	--	1	1	2	3	1	35	--	--	--	--	13	--	--	63
Central America	--	--	--	--	8	--	--	--	--	2	--	--	--	--	27	--	--	--	9	2	--	--	48
Europe	2	--	--	--	10	--	2	1	--	14	187	38	24	6	34	3	285	161	2	23	1	--	793
Oceania	--	--	--	--	--	--	1	--	--	1	63	--	4	--	4	--	--	--	1	--	--	--	74
North America	--	--	--	--	3	--	2	18	2	5	6	--	7	2	32	1	--	--	3	439	14	--	534 ²
South America	--	--	--	--	2	--	1	--	--	--	1	--	2	1	8	--	--	--	12	27	--	--	54
Total	2	--	--	--	56³	1³	10⁴	20⁵	3	34	337	46	73	14	188³	11³	285	161	43⁴	514⁵	15	--	1813¹

¹ Figure does not include any Canadian destination or any faculty, staff or community member travel.

² North America includes all U.S.A. and Mexico sojourns

³ Executive MBA, Development Studies, Practicum, Research and School of Policy Studies Interchanges are included in "Independent Study/Research" columns.

⁴ QHO and QPID are included in "internships" columns.

⁵ Athletic Events are included in "Field Trips" columns.

- Exchange students: One (1T) and Two (2T) Terms

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Queen's University Participants in a Study/Work/Travel Abroad Program Over a Ten-Year Period:

1998-99 (387), 1999-2000 (424), 2000-01 (671), 2001-02 (963), 2002-03 (1117), 2003-04 (1367), 2004-05 (1113), 2005-06 (1336), 2006-07 (1363), 2007-08 (1668)

Did You Know?

This Annual Report contains a great deal of information about the history of the Centre as well as some of our more recent events and programs, **but did you know:**



The Queen's University International Centre will celebrate its 50th Anniversary in 2012?

Queen's University welcomed students from 104 countries in the 2008-2009 academic year?

The photos in this annual report are the some of the submissions to the 2009 International Photo Contest? The photos represent the perspectives of international students in Canada and students who have participated in international work, study or travel.

It is mandatory for undergraduate students traveling internationally (on a Queen's program) to enroll in the Emergency Support Program for Study, Work or Travel Abroad?

Queen's students visit approximately 100 countries each year as part of their Study, Work or Travel Abroad activities?

The Ed Churchill Hall of Friendship at the Queen's University International Centre was named for the Rotarian Edward C. Churchill? His generous donation allowed for the creation of the Centre.

There are board games and table tennis available to visitors to the Centre?

There is wireless internet access at the Queen's University International Centre?

Queen's has exchange agreements with approximately 100 institutions on 5 continents?

The Queen's University International Centre has a telephone available for public use?

The Queen's University International Centre logo is made up of four interlocking Q's?



Associated Clubs and Groups

Student clubs and groups are given the opportunity to sign an association agreement with the Centre each year. By doing so the groups are assigned a mailbox and given the opportunity to book parts of the Centre outside of regular operating hours to host their events.

**A.I.E.S.E.C.
(International Association
for the Exchange of
Students in Economics
and Commerce)**
Jason Caldwell

**African And Caribbean
Students' Association**
Vanessa Denny

**Queen's Asian
Cooking Club**
Charmaine Jong

**Queen's Bangladeshi
Student Association**
Chanchal Roy

**Queen's Buddha's
Light Community**
Fabian Yu

**Queen's Chinese
Students Association**
Virginia Lew

**Queen's Association
of Chinese Studies**
Francis Tse

**Queen's Indian
Student Association**
Andrea Dias

**International Food
Appreciation Team**
Liza Howard and Rachel
Allison

**Japanese Relations
at Queen's**
Sarah Wong

**Queen's University
Muslim Students'
Association**
Isra Rafiq

**Queen's Philippine
Cultural Association**
Kerry Gonsalves

**Queen's Polish
Student Association**
Iwona Bielska

**Queen's Project
on International
Development**
Ken Zolotar

**Students Against
Indifference**
Nicolle Domnik

Synergy
JaeBum Park

**Queen's Taiwanese
Students' Association**
Kitty Yen

**Queen's Tamil
Student Association**
Padmapriya Dorairaj

**Queen's Vietnamese
Student Association**
Michael Pham-Nguyen



Terms of Reference - International Centre Council

The Council shall assist the Director in managing the operations and affairs of the Centre. It shall review the Centre's operations and provide advice to the Director with respect to its policies and activities. When it deems necessary, the Council may pass motions and by-laws for the better administration of the Centre's activities. The Council may establish standing or *ad hoc* committees.



Council 2008 - 2009

Jan Mennell
Chair of Council

Bill Blake
Senate (Faculty)

Kavita Bissoondial
Alma Mater Society

**Irene Bujara and
Stephanie Simpson**
Human Rights Office

**Irene Bujara and
Gurjit Sandhu**
University Advisor on Equity

**Bob Burnside and
Pat Baker**
Rotary Club of Kingston

Charlene Cooper
Senate (Student)

John Dixon
Office of the Vice-Principal
(Academic)

Miao Li
Society of Graduate and
Professional Students

Jennifer Hosek
School of Graduate Studies
(Acting Chair)

**Sheila Hutchison and
Jason Laker**
Office of the Associate
Vice-Principal and Dean of
Student Affairs

Barry Keefe
St. Lawrence College

Cathie Krull
Senate (Faculty)

Sandra McCance
Faculty of Education

Wayne Myles
International Centre

Patricia Payne
Queen's University Staff
Association

Md. Hafizur Rahman
Ed and Anna Churchill Associate

Sarah Mastroianni
Residence Life Office

Ruth Terreau-Lousley
Senate (Student)

Kerry Gonsalves
International Centre
Associated Clubs

Acknowledgements

Anna and Edward C. Churchill Foundation

We appreciate that the Anna and Edward C. Churchill Foundation, which Anna and Ed established, continues to build upon their contributions over the past 47 years. Funding contributed by the Foundation, reminds us of the constant care and generosity that they showed toward the Centre.

The Rotary Club of Kingston

The Rotary Club of Kingston has contributed generously to our programs and activities over the years. Its support has enabled the Centre to work with international students and staff through the services of a student coordinator, and the Education Abroad Program and its Resource Library.

Our Volunteers and Resource People

We are grateful for the more than 350 volunteers involved with the Centre over the past year. These include: council members, students, staff, faculty, friends from the community, Citizenship and Immigration Canada and Revenue Canada representatives. As a result of hundreds of hours of volunteer time, hard work and dedication on the part of so many, the Centre has been able to fulfil its goals and responsibilities.

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The Queen's University International Centre (QUIC) reports to the **Associate Vice-Principal (Academic & International)** and the **Associate Vice-Principal and Dean (Student Affairs)** while working with their partners at Queen's and beyond.

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