

Referred to SCAP



SCHOOL OF GRADUATE STUDIES

Gordon Hall, Room 425
Queen's University
Kingston, Ontario, Canada K7L 3N6
Tel 613-533-6100
Fax 613-533-6015
www.queensu.ca/sgs

Memo

TO: R. Silverman University Provost and Vic-Principal
(Academic)

FROM: Brenda Brouwer, Vice-Provost and Dean, School of
Graduate Studies

DATE: February 5, 2011

RE: **Mandatory training in Accessibility for Graduate
Students**

I am writing to inform you that the Graduate Studies Executive Council (GSEC) approved the following motions on February 2, 2011:

1. That all graduate students be required to complete training on the *Accessibility for Ontarians with Disabilities Act, 2005 (AODA)*, through the online course in Accessible Customer Service, as part of their graduate degree program, and prior to being approved for graduation, as of September 2011.
2. That GSEC recommend to the Senate Committee on Academic Procedures (SCAP) that successful completion of the mandatory course in accessible customer service appear on the official Queen's University transcript, as a "milestone".

Graduate students, as our future leaders, interact extensively with other students, faculty, staff, visitors and members of the community contributing in a significant way to the Queen's mission. The School of Graduate Studies, and all graduate departments and programs, consider the online course in accessible customer service, developed and delivered as required under the *Accessibility for Ontarians with Disabilities Act, 2005 (AODA)* to be a valuable part of graduate students' professional development training. Ensuring our graduate students are sufficiently equipped to contribute towards an inclusive University culture is the right thing to do.

I report these decisions to you for your information and for transmittal to the Senate Committee on Academic Procedures and Senate, as appropriate.