Senate Committee on Academic Development
Report to Senate – Meeting of May 26, 2010

Proposal to introduce a new Bachelor of Fine Art (Honours, Major-Minor) Bachelor of Fine Art (Honours, Major-General) in the Faculty of Arts and Science

Introduction

The proposal to introduce a new Bachelor of Fine Art (Honours, Major-Minor) and a Bachelor of Fine Art (Honours, Major-General) in the Faculty of Arts and Science was reviewed by the Senate Committee on Academic Development (SCAD) at its meeting of May 5, 2010. J. Pierce, Associate Dean of the Faculty of Arts and Science, attended the SCAD meeting to speak to the proposal and to answer questions from members of SCAD. Members of SCAD were also provided with background documentation provided by the Faculty of Arts and Science. A copy of the documentation is attached to this report.

Analysis and Discussion

The following should be noted:

- If approved, the introduction of a Major-Minor and a Major-General will allow students to combine their Fine Art degrees with a minor in another Arts and Science discipline;
- The proposal reflects an emerging emphasis in the Faculty of Arts and Science towards the Major-Minor option;
- Students will continue to be admitted directly into the Bachelor of Fine Art program and admission numbers and requirements will remain the same;
- Students will have greater flexibility when choosing their additional credits to complete the required total for the degree.

Conclusions/Recommendation

Recommendation:
that Senate approve the proposal to introduce a Bachelor of Fine Art (Honours, Major-Minor) and a Bachelor of Fine Art (Honours, Major-General), in the Faculty of Arts and Science to replace the current Bachelor of Fine Art Honours Special Field (SPF) in Fine Art, with an implementation date of 1 September 2010.

Respectfully submitted,

Bob Silverman
Chair, Senate Committee on Academic Development

Committee Members:

Members
N. Chesterley
J. Emrich
P. Fachinger
N. Fulford
A. Jack-Davies
P. Oosthuizen
T. Shearer
B. Silverman (Chair)
D. Stockley
R. Ware
P. Watkin (Secretary)

Senate Budget Review Committee

Report to Senate – May 12, 2010

Proposal to establish the Programs Bachelor of Fine Arts (Honours, Major–Minor) and Bachelor of Fine Arts (Honours, Major-General)

Introduction

On May 3, 2010, the Senate Budget Review Committee (SBRC) met to discuss the Proposal to establish the programs Bachelor of Fine Arts (Honours, Major–Minor) and Bachelor of Fine Arts (Honours, Major-General).

Analysis and Discussion

The committee saw this proposed program essentially as a re-bundling of existing courses.

Conclusions/Recommendation

Members of the committee saw no major resource implications with the proposed program and voted unanimously to recommend to Senate that they approve the Proposal to Establish the Programs Bachelor of Fine Arts (Honours, Major–Minor) and Bachelor of Fine Arts (Honours, Major-General).

Respectfully submitted,

J. Helland,
Chair, Senate Budget Review Committee

Committee Members:
H. Averns
P. Boag
I. Cameron
D. Janiec
S. Heard
J. Helland (Chair)
A. Husain
S. Kalb
E. Nkole
V. Pakalnis
D. Pointer

BFAH
MJM
MJG
all

Senate Committee on Academic Development
and
Senate Budget Review Committee

Program Approval Submission 2009-10

This form is to be used when seeking approval for all new or substantially revised programs of study leading to a degree, diploma or certificate

approved
10.03.16

FACULTY/SCHOOL: FACULTY OF ARTS AND SCIENCE/DEPARTMENT OF ART

PROPOSED NEW PROGRAM: BACHELOR OF FINE ARTS (HONOURS, MAJOR-MINOR)
BACHELOR OF FINE ARTS (HONOURS, MAJOR-GENERAL)

PROPOSED IMPLEMENTATION DATE: SEPTEMBER 2010

DATE OF FACULTY BOARD APPROVAL: 26 March 2010

SIGNATURE OF THE HEAD: _____ **DATE:** 16 MAR 2010

SIGNATURE OF THE DEAN: _____ **DATE:** 16 march 2010

PART A

1. **OBJECTIVES:**
   Please summarize the rationale for introducing this program. The program should be consistent with the Queen's mission, the academic plans of the unit including its teaching and research strengths, the relation of the unit with other academic units and the standards, educational goals and learning objectives of the degree. Explain how this program will achieve the expected academic quality. Please identify the Faculty, School or Department, which will be administratively responsible for the academic aspects of this program such as supervision of graduate students, curriculum development and the Internal Academic Review Process.

The objectives of these programs is to allow Fine Art (Honours) students to complete a minor in an Arts and Science discipline in combination with their Fine Art degree. In a set of earlier submissions to the Faculty of Arts and Science, the Fine Art division of the Department of Art requested the introduction of a BFAH Major in Fine Art to replace the BFAH Special Field (SPF) in Fine Art. The movement from the BFAH SPF to the Major was undertaken to create a program more responsive to the request for a program of greater flexibility made by students and to respond to an emerging emphasis throughout the Faculty of Arts and Science on the Major-Minor option. This Major-Minor option is one most requested by students, and it offers students the opportunity to balance the specialization appropriate to further graduate study in one field (the Major) against the ability to explore a secondary field in somewhat less depth but with recognition for this exploration on the transcript (in the form of the Minor). Moreover, the structure of the SPF required that 15.0 of the 20.0

credits taken for the degree were determined by the Fine Art concentration. Reducing the core to 10.0, the typical number of concentration courses in the Major, allows for students to take an increased number of electives or to pair a Minor with the Major. In addition to the objectives of meeting student demand for greater flexibility and aligning with general academic trends in the Faculty of Arts and Science, the Major structure is more sustainable in terms of the number of courses required by the department.

The Major has already been passed by the Faculty of Arts and Science. The proposed programs to (the Major-Minor and the Major-General) will allow students who wish to combine a substantial concentration in another area with a Bachelor of Fine Arts Major.

2. ADMISSION REQUIREMENTS:

The admission requirements (preparation and achievement) should be appropriate for the learning objectives of the program and the institution to ensure the appropriate quality of student applicants. In no case should admission requirements be lower than the published minimum standards for the University. Indicators of student demand including applications, registrations, projected enrolment levels, and of the quality of students must be considered. Where admission is competitive, actual admission requirements may be higher than the published minimum standards. Information about anticipated enrolments should also be included.

The admission requirements for the BFAH MAJOR-MINOR ARTF will be the same as those for the SPF. Students will be required to meet the academic minimum of 80 per cent and will be also assessed on a portfolio of work submitted to the Fine Art instructors. The number of students currently admitted will be the same as those admitted to the SPF.

3. CURRICULUM:

Provide a detailed overview of the proposed program, along with the proposed *Calendar* description. Details such as course requirements (core, supporting, recommended, optional courses), prerequisites, problems students may encounter and new courses being proposed for the program should be included. The structure and curriculum of the program should be appropriate for its learning objectives.

The proposed programs follow the same pattern as the existing Major-Minor and Major-General programs; i.e., combining a Major concentration (in this case, the Major in Fine Art) with a Minor or General concentration in another discipline.

BFAH Major-Minor
Bachelor of Fine Art (Honours) - BFAH
The four-year B.F.A.(Honours) Major-Minor degree consists of a minimum of 20.0 credits as described below.

Major-Minor Concentrations - MJM
a The major concentration in Fine Art (10.0 credits studio, 2.0 supporting credits and 8.0 elective credits to total 20.0)
b 5.0 credits in a second discipline (the minor concentration): 1.0 credit at the 100 level or above, 2.0 credits at the 200 level or above, and the remaining credits from the 010 to the 599 level at the discretion of the Department. The approved sequences of courses are shown in departmental sections. Up to 2.0 essential prerequisite or corequisite credits in other disciplines may be required to support a minor concentration.
c Additional credits to complete the required total for the degree may be chosen freely, provided the prerequisites have been met.

BFAH Major-General
Bachelor of Fine Art (Honours) - BFAH
The four-year B.F.A.(Honours) Major-General degree consists of a minimum of 20.0 credits as described below.

Major-General Concentrations - MJG

a The major concentration in Fine Art (10.0 credits studio, 2.0 supporting credits and 8.0 elective credits to total 20.0)

b 8.0 credits in computing, geography, mathematics and statistics, and the natural sciences, to include 5.0 or 6.0 credits in one concentration: 1.0 credit at the 100 level or above, 2.0 credits at the 200 level or above, and the remaining credits from the 010 to the 599 level at the discretion of the Department. The approved sequences of courses are shown in departmental sections. Up to 2.0 essential prerequisite or corequisite credits in other disciplines may be required to support a minor concentration.

c Additional credits to complete the required total for the degree may be chosen freely, provided the prerequisites have been met.

4. TEACHING:

Briefly explain how the intended mode of delivery (including, where applicable, distance or on-line delivery) and standards of instruction for this program are appropriate to meet the program's learning objectives.

As with the SPF, the mode of delivery is a mix of lectures and practical courses. The Fine Art program emphasizes studio time in which students experience directly the use of different forms of media for artistic creation.

5. EVALUATION OF STUDENT PROGRESS:

Briefly explain the intended method of evaluation of student progress and how it is appropriate for this program.

The methods of evaluation will be consistent with current practices. As with other Honours degrees at Queens, students will be required to achieve an overall average of 60 in the courses offered to meet the requirements of the degree and also in the courses offered to meet the requirements of the concentrations.

As with the SPF, the evaluation process includes the assessment of essay-based and class participation activities typical of other programs. Unique to this program is the important assessment of the creative works completed as part of the studio work for the degree.

6. EQUITY:

This program's planning, development and implementation should be consistent with the equity goals of the University and must avoid direct, indirect and systemic discrimination.

The program is consistent with the equity goals of the university.

7. HUMAN RESOURCES:

Please demonstrate that the number, quality and academic expertise of the faculty in the area of the proposed program are sufficient to meet the demands of the program. Where appropriate, the availability of support staff, teaching and laboratory assistants should be indicated. (Additional details should be provided on the Resource Implications Checklist in **PART B** of this form).

The four FTEs will teach all required Fine Art courses of the proposed BFA Major.
This is a reduction of one and a half adjunct positions.

8. PHYSICAL AND INFORMATION RESOURCES:

Please provide a summary of available or required program-specific resources, such as: classroom requirements, laboratories, information technology services and facilities, and library facilities and information resources (including unique and special collections). (Additional details should be provided on the Resource Implications Checklist in **PART B** of this form).

Some additional lab resources will be needed for this program, but they have been supported by the Faculty of Arts and Science and form a part of its submission to the Principal's Transition Fund.

9. FINANCIAL RESOURCES:

There should be evidence of sufficient resources to introduce and maintain the program for a reasonable period of time. This should include consideration of any additional funds from internal sources and from government or other external sources as well as possible financial impact of the programs on other programs, within and outside the unit. (Additional details should be provided on the Resource Implications Checklist in **PART B** of this form).

The one and a half Adjunct salary savings will offset costs of one-time purchases for new program delivery.

10. SOCIETAL CONTEXT (STUDENT DEMAND, SOCIETAL NEED, DUPLICATION):

Please provide a summary of how this program is expected to meet student demand and societal need. Evidence of student demand could include: projected enrollment levels, application statistics, origin of student demand (domestic and international), and duration of projected demand. Evidence of review and comment by appropriate student organizations should be provided. Please explain how the program will fulfill a societal need in specifically identified fields (academic, public and /or private sector) and consider the probable availability of positions on graduation, the likelihood of attracting out of province or international students and the equity implications of the program, In the case of a professional program, discuss its congruence with the regulatory requirements of the profession. Please cite similar programs offered by other institutions and provide evidence of additional societal need and/or student demand as well as indicate innovative and distinguished aspects of the program.

There is a rise in student demand for the BFA Major degree that allows for broad selection of elective courses. It is expected that the BFA Major will attract more national and international portfolio submissions.

11. LEARNING AND PROGRAM OUTCOMES:

While the aim of a university education is to produce educated individuals who possess good judgment and the capacity for critical thought, it is also important to consider specific indicators of learning and program outcomes, such as a graduation rate, length of studies, job placement, external scholarships, awards of graduating students, results of professional certification or licensing examinations, etc. Please discuss the anticipated outcomes of this program.

The BFA Major will make our graduates more competitive in graduate school and job placement. The broad choice of elective courses will allow students to tailor their selection to their personal future goals and potential related requirements.

12. OTHER ISSUES:

Please describe any additional special considerations with respect to this program.

None

PART B - RESOURCE IMPLICATIONS

1. SUMMARY OF RESOURCES REQUIRED

If you are unsure of the resource implications for any of the following, please consult with someone in the affected department or unit.

Please summarize the ***additional*** resources needed to implement the program:

a) FACULTY_____None_____
(number of half courses)

b) STAFF _____None_____
(number or fraction of FTEs)

c) TEACHING ASSISTANTS _____None_____
(number of student-courses)

d) PHYSICAL FACILITIES:

Please describe the space resource implications of the proposal in terms of the following (include both size (in terms of # of students) and frequency (number of hours per week required))

1. Classrooms ____No additional classrooms needed._____
2. Laboratories____Some modifications of classrooms needed._____
3. Offices _____No new offices needed._____

For number d) 3 above, please reallocation or reconfiguration of space is required. If so, appropriate approval must be appended.

e) INFORMATION FACILITIES

Please indicate the ITS resource implications for the proposal in terms of requirement for

1. Hardware _____None_____
2. Software / Internet _____None_____
3. Audio-Visual _____None_____
4. Telecommunications ____None_____

f) LIBRARY SERVICES

Please indicate which of following new library resources will be needed:

journals
print monographs
audio visual material
historical documents
electronic databases
statistical / geospatial data

Indicate the likelihood of the program having an impact on Library staffing?
_____None_____
_____
_____

g)UNIVERSITY REGISTRAR

Please indicate the resource implications for the proposal in terms of requirement for

1. Scholarships / Bursaries _____None_____
2. Registration / SIS Programming ____Addition of this program type.
3. Timetable _____None_____
4. Admission (Graduate / Undergraduate) ____None_____
5. Convocation _____New degree type needed on parchment_____

h)OTHER UNIVERSITY SERVICES

Please indicate the resource implications for the proposal in terms of requirement for

1. Financial Services _____None_____
2. Human Resources _____None_____
3. Advancement _____None_____
4. Student Services _____ None_____
5. Residences _____None_____
6. Other _____None_____

2. NEW EXPENDITURES

What **new** funds will be needed for each of the following? One-time $ are monies that will only be required once for startup. Base $ are funds that will continue to be needed year after year. Please attach some backup to show how the numbers were calculated.

e.g. Staff - Base $60,000 (1.5 FTE @ $40,000))

	ONE TIME $	BASE BUDGET $
FACULTY		
STAFF		
TEACHING ASSISTANTS		
STUDENT ASSISTANCE (Grad)		
OTHER NON-SALARY		
TOTAL		

3. FUNDING SOURCES

Please show the source of the **additional and/or re-allocated funds** needed for the proposal. What amount will be re-allocated from within the department's budget, from within the faculty's budget, from within the University's budget and how much will come from tuition or other sources. One-time $ are monies that will only be required once for startup. Base $ are funds that will continue to be needed year after year. The total costs in section 2 (Cost Breakdown) must match the total costs in section 3 (funding sources)

	ONE TIME $	BASE BUDGET $
DEPARTMENT BUDGET		
FACULTY BUDGET		
UNIVERSITY BUDGET		
TUITION REVENUE		
OTHER SOURCES		
TOTAL		

If other sources are used, please list the sources and indicate if the funds have been applied for and if they have been secured.

4. IMPACT ON ENROLMENT

a) How many students are expected in the program? 30 admitted each year as is the current practice _____

b) How many new students will the program attract to Queen's University? ___None____
(i.e. students in the program that are not transfers from existing programs currently being offered at Queen's)

c) How many students must be accommodated by other departments / units? __No new accommodation
(Please indicate which departments / units will be affected and how.)

_____
_____
_____
_____

5. NET IMPACT OF THE PROPOSAL

Please summarize any other resource or funding implications of the proposal.
_____None_____
_____
_____
_____
_____

6. SIGN-OFF

Following Faculty Board approval, signatures from the following individuals listed below must be obtained to verify that they have reviewed this proposal. Supplementary comments may be appended and so indicated by checking the box beside the appropriate signature.

Title	Comments Appended	Signature
Department Head		
Dean or Associate Dean		
Dean of Student Affairs		
University Librarian		
Director, Information Technology Services		
University Registrar		
Associate VP (Operations & Facilities)		
Vice-Principal (~~Operations~~ & Finance & ADMINISTRATION)		
Vice-Principal (Academic)		

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BFA (Honours, Major < General)

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