

**Senate Committee on Academic Procedures  
Annual Committee Report to Senate  
September 2009**

**Annual Report for SCAP 2008/09**

As a matter of routine annual business, SCAP approved:

- Spring and Fall 2009 convocation schedules;
- sessional dates for 09/10;
- Report to Senate on the Number and Type of Academic Dishonesty Cases Reviewed in 2008-09, submitted to Senate for information

In additional business, SCAP:

- approved a change to the University's credit weighting and grading scheme, which was later approved at Senate, recommending all Faculties and Schools across the University adopt a letter grading and GPA scale and a credit unit scale;
- approved the recommendation that instructors provide a written outline of the basic features of their course to the Alma Mater Society, to enable the creation and maintenance of a Syllabus Bank;
- approved a change to transcript terminology concerning the M.A. and M.Sc. Psychology programs;
- approved changes to the Senate Policy on Transcript Terminology
- approved the recommendation of the Vice-Principal (Academic) that a series of multiple convocations continue to take place in Grant Hall for the Spring of 2009.

Regarding continuing matters, SCAP continued to work with Faculties and Schools in its review of academic dishonesty/academic integrity policies at the University.

SCAP Membership 2008 - 2009

C. Beach, Faculty of Arts and Science (Chair)  
J. Brady, Office of the University Registrar (ex officio)  
R. Coupland, Office of the University Registrar (Secretary)  
S. E. Matrix, Faculty of Arts and Science  
A. Mercier, Faculty of Arts and Science  
R. Stanzel, Faculty of Arts and Science  
K. Vilela, Faculty of Arts and Science  
P. Welsh, Faculty of Law