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September 23, 2009

Ms. Georgina Moore
Secretary of the University
University Secretariat
153 Richardson Hall
Queen's University
Kingston, ON K7L 3N6

Dear Ms. Moore:

Re: Five-Year Review of the Human Mobility Research Centre (HMRC) and Review of Proposed Amendments to the HMRC Constitution

I am writing to confirm that the Senate Advisory Research Committee (SARC) members, at their meeting of September 16, 2009, reviewed the enclosed HMRC five-year report and proposed amendments to its Constitution. On behalf of the SARC members, I am pleased to inform you of the recommendation that HMRC be approved to continue for an additional five-year period and that the proposed amendments to the HMRC constitution are adopted.

If you require further information, please do not hesitate to contact me.

Yours sincerely,

R. Kerry Rowe
Vice-Principal (Research)

Encl.

c. Dr. T. Bryant, Director, Human Mobility Research Centre, Queen's University

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Human Mobility Research Centre

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To: Members of Queen's Senate
From: Leone Ploeg; Executive Manager/Chief Research Engineer
Subject: Changes to HMRC Constitution

The original approval of the Human Mobility Research Centre's (HMRC) Constitution by the Queen's Senate was obtained on December 7, 2002.

When HMRC was created, the organizational structure included: the Board of Directors, the Scientific Committee, the chair of the Scientific Committee and a Director of Operations. HMRC saw some changes in 2006 with the departure of the Director of Operations. After much discussion, members voted to change the organizational structure and responsibilities of some individuals. The result is that the position of Director of Operations and the chair of the Scientific Committee were replaced with an Executive Manager and four Academic co-directors representing the four research themes within HMRC: Computer-Assisted Therapies, Regenerative Medicine, Biomechanical Design, Rehabilitation and Ergonomics, and Clinical Studies. The four co-directors along with the chair of the Board of Directors comprise the Executive Committee.

The Board of Directors was also affected by the change in governance; the Director of Operations position was eliminated and the three members plus the Chair of the Scientific Committee became the four members of the Executive Committee.

The changes to the constitution proposed reflect these changes. The members of HMRC and the Board of Directors have reviewed the proposed changes and have approved them to go forward to Senate.

Thank you for your attention to this matter.



Leone Ploeg
Executive Manager/Chief Research Engineer
Human Mobility Research Centre