Senate Committee on Academic Procedures
Annual Committee Report to Senate
October 2008

Annual Report for SCAP 2007/08

As a matter of routine annual business, SCAP approved:
- Spring and Fall 2008 convocation schedules;
- sessional dates for 08/09;
- Report to Senate on the Number and Type of Academic Dishonesty Cases Reviewed in 2006-07, submitted to Senate for information

In additional business, SCAP:
- approved a change to convocation dates, moving Spring Convocation from the last week of May and first week of June to the first two weeks of June;
- approved amendments to the Policy on Confidential Exams and the Policy on Disrupted Examinations, as recommended by the SCAP Subcommittee on Examinations, and informed Senate of such;
- approved hood designs for the MNSc, MM, BPHE, and BSc(Kin) degrees;
- reviewed the proposed draft Code of Conduct and submitted feedback to the Senate Committee on Non-Academic Discipline;
- reviewed one case of a breach of academic integrity;
- collected information from Faculties and Schools on their academic dishonesty statistics for future analysis and reporting purposes

Regarding continuing matters, SCAP was referred by the Vice-Principal (Academic) and the SCAP Sub-Committee on Academic Integrity:
- a recommendation "…that the Senate Committee on Academic Procedures (SCAP) review existing policies on academic dishonesty, and in particular consider the viability of a single university-wide policy with faculty-specific additions as needed, with the goal of bringing consistency and proportionality to sanctions for academic dishonesty and greater commonality of practice among departments and faculties"
> In Spring 2008, SCAP delivered a draft policy to Senate with a request for feedback from the University community
> SCAP intends to consider all feedback received, make any necessary changes to the policy, and present it to Senate for final approval in Fall 2008

SCAP Membership 2007-2008
J. Brady, Office of the University Registrar (ex-officio)
R. Coupland (Secretary), Office of the University Registrar
R. Crawford (Chair), School of Computing
S. Goodspeed, School of Business
J.S. Johnston, Faculty of Education
D. Kramer (student), Faculty of Law
A. Mercier, Faculty of Arts and Science
R. Stanzel (student), Faculty of Arts and Science