

Senate Advisory Research Committee (SARC)
Report to Senate – Meeting of November 25, 2010
Proposed Queen's Strategic Research Plan Revision Process

Introduction

At the September 27, 2010 SARC meeting the Chair announced that the members would undertake the review of a Queen's Strategic Research Plan Revision Process.

Analysis and Discussion


The following points summarize the Committee's process:

- As SARC members were not meeting until December 2010 the proposed revision plan was distributed electronically to all SARC members requesting feedback and comments by November 9, 2010. Please see attached.
- Members provided positive and constructive feedback.
- Please see attached revision process and proposed time line.

Conclusions/Recommendations

The Senate Advisory Research Committee recommends to Senate the attached Strategic Research Plan Revision Process for approval.

Respectfully submitted



Steven N. Liss, Ph.D.
Vice-Principal (Research)

Committee Members 2010 – 2011

S. Liss, Vice-Principal (Research), SARC Chair
S. Marlin, Associate Vice-Principal (Research)
S. Wood, Director, Office of Research Services
B. Brouwer, Vice-Provost and Dean, School of Graduate Studies
J. Lee, Associate Dean, Faculty of Health Sciences
B. Surgenor, Associate Dean, Applied Science and Engineering
R. Deeley, Vice-Dean (Research), Faculty of Health Sciences
J. Barling, Associate Dean (Research), School of Business
P. Davies, Department of Biochemistry
S. King, Department of English
J. Pharoah, Department of Mechanical and Materials Engineering
L. Winn, School of Environmental Studies
J. Hartwick, Department of Economics
T. Dacin, School of Business
B. Ross, School of Kinesiology & Health Studies
D. Moore, Society of Graduate & Professional Studies
I. Reeve, Society of Graduate & Professional Studies
B. Coe, Queen's Post-Doctoral Association

Queen's Strategic Research Plan Revision Process

The current *Queen's University Strategic Research Plan (SRP)* was first established in February 27, 2003 and updated January 26, 2006. It will be substantially revised over the coming year as we proceed with developing our academic plan for the University. A comprehensive and consultative process for revising the *Strategic Research Plan* will be implemented. It is expected that the review process will take place over a 12-14 month period. The proposed process is described below.

Collecting Ideas - Research Community Input

- A Research Community Committee will be formed. It will be composed of:
 - 2 faculty members from each faculty who are representative of the research community
 - Representation from 2 university and 2 faculty-based Research Centres/Institutes
 - 1 Undergraduate, 1 Graduate Student and 1 Post-Doctoral Fellow Representatives
 - 1 Queen's Scholar and 3 Canada Research Chair representatives (minimum of one representative from each of the natural, physical and engineering sciences, medical, and social sciences and humanities areas)
 - Representatives (2) of the research support/administration community

- This committee will provide initial input into topics such as what directions in research may be advanced in a strategic manner and how we might prioritize and subsequently support these strategic directions; what should the structure of the plan look like

Consultation with the Faculties

- Primarily through the Associate Deans (Research), the faculties will be asked to provide input on the suggestions generated by the Research Community Committee and to provide additional input on potential strategic directions and how they might be pursued

Broad Community Consultation

- An initial and brief document will be prepared by the VP (Research) that will stimulate conversation and invite input regarding the Strategic Research Plan
- At Town Hall meetings, the document and ideas will be discussed
- The document will be posted on a website set up to accept submissions from the community

Responses to the document will be encouraged via VPR team participation in faculty, department and as appropriate, staff and student meetings.

Queen's Strategic Research Plan Revision Process

Draft 1: Strategic Research Plan

- This will be prepared by the VPR who will receive support from academic and others involved in the consultation process (including a 'scribe' who will attend all meetings and consultations to record comments and discussion)
- The draft will first be sent to the Senate Advisory Committee on Research (SARC) for view
- The draft reviewed by SARC will be widely disseminated for input, including posting on the website

Penultimate Draft: Strategic Research Plan

- Review by faculties
- Review and approval by SARC before forwarding to Senate for final approvals

Proposed Time Line

Approval of the Process: 2 Months (including consultation, SARC and Senate Approvals)

Collecting Ideas: 3 months, beginning January 2011 (Jan to March)

Consultation with Faculties: 2 Months (Apr to May)

Broad Community Consultation: 4 Months (June to September)

Draft Strategic Plan: 1.5 Months (Sept to Oct)

Posting and Dissemination of Draft for Feedback: 1.5 Months (Nov to Dec)

Penultimate Draft: 1 month (Dec -Jan)

Review by Faculties and Possible Town Halls: 1.5 months (Jan-Feb)

Queen's Planning Committee (for consultation and information)

Approvals: SARC and Senate (Spring 2012)