



## **Senate Operations Review Committee**

Meeting of November 25, 2010

Amendments to the Rules of Procedure of Senate  
Notice of Motion

### **Introduction**

The Senate Operations Review Committee (SORC) received a referral from Senate to explore the possibility of moving the regular monthly meeting of Senate from the fourth Thursday of each month to a day earlier in the week.

SORC is presenting Notice of Motion to revise the Senate Rules of Procedure.

### **Analysis and Discussion**

In exploring options for scheduling regular Senate meetings, SORC took into consideration the Principal's schedule, Council of Ontario Universities meetings, sessional dates, religious holidays, the preparation requirements of the Secretariat and the scheduling of faculty boards.

The SORC Chair emailed all senators, chairs of the Faculty Boards, Heads of Departments, Deans, Associate Deans and student constituencies asking for their feedback on preferred times of day and day of the week.

Responses received indicated that moving the day of Senate was acceptable; however, as much notice as possible should be given to the University community in order to accommodate the change.

In arriving at the recommendation, SORC members discussed the impact of the change on timetabling, logistics, faculty board schedules and identified conflicts.

### Conclusion/Recommendation

**The Senate Operations Review Committee provides Notice of Motion that, at the January 2011 meeting, it will move: that, the Rules of Procedure of the Senate, section “I. 1. Meetings” be amended to state that meetings of Senate shall occur on the fourth Tuesday of each month at 3:30 p.m. This change shall take effect in September 2011.**

<p><b>I. MEETINGS</b></p> <p><b>1. Regular Meetings</b></p> <p>The regular monthly meeting of the Senate shall normally be held at 3:30 p.m. on the fourth <del>Thursday</del> in each month from September to May inclusive, unless otherwise ordered by special motion, or by the Principal. The schedule of dates is approved at the September meeting.</p>	<p><b>I. MEETINGS</b></p> <p><b>1. Regular Meetings</b></p> <p>The regular monthly meeting of the Senate shall normally be held at 3:30 p.m. on the fourth Tuesday in each month from September to May inclusive, unless otherwise ordered by special motion, or by the Principal. The schedule of dates is approved at the September meeting.</p>
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Respectfully submitted

J. Stairs, Chair, SORC

#### COMMITTEE MEMBERS 2010-2011

- L. Colgan, Education
- E. Culham, Health Sciences
- S. Goodspeed, School of Business
- D. Farewell, Undergraduate Student Representative
- J. Qureshy, SGPS President