QUEEN’S UNIVERSITY ALUMNI ASSOCIATION

Queen’s University Alumni Association

Minutes of the Annual General Meeting of Alumni Assembly
Held at the Donald Gordon Conference Centre in Kingston, Ontario
On Saturday, April 8, 2017
In attendance:

**MEMBERS OF ASSEMBLY:**

**QUAA BOARD OF DIRECTORS:**

David Babin, Director, Marketing & Communications*  
Sue Bates, President, QUAA, Chair, QUAA Board of Directors*  
Johanne Blansche, Director-at-Large, Reunion Coordinator*  
Judith Brown, Associate Vice-Principal (Advancement), Executive Director (Alumni Relations & Annual Giving)  
Rico Garcia, Director, Alumni Volunteer Summit*  
Lisa Hood, Director, Alumni Giving (by phone)  
Stacy Kelly, Director, Global Alumni Network*  
Colin McLeod, Director-at-Large, Young Alumni*  
Jeremy Mosher, Executive Vice-President, Volunteer Recruitment and Recognition*  
Josephine Tsang, Director, Gala Awards Dinner*

**BRANCH REPRESENTATIVES:**

Naaznin Adatia Hirst, President, London UK Branch*  
Stephanie Beakbane, Delegate, Toronto Branch*  
Arlette Boghoskhan, President, Montreal Branch*  
Edmond Chan, Delegate, Hong Kong Branch*  
Nick Godwin, President, Calgary Branch  
Yusuf Kappaya, Contact, Honduras Branch*  
Jackie Lewis, Delegate, Calgary Branch*  
Leilei Li, Delegate, Winnipeg Branch*  
Graeme Matichuk, Delegate, Edmonton Branch*  
Allan McGavin, President, Vancouver Branch*  
Tim Packulak, President, Kingston Branch*  
Chris Phillips, Branch Contact, Scotland*  
Julia Reid, President, New York City Branch*  
Julie Nixon Rentsch, President, Portland Branch*  
Theresa Wetzel, President, Toronto Branch  
Michelle Williams, Delegate, Ottawa Branch*

**MEMBERS-AT-LARGE**

Jasmit De Saffel, QSAA President*  
Saara Romu, University Council Representative*  
*Indicates voting members of Assembly

**GUESTS:**

Heather Black, University Councillor  
Matty Burns, Queen’s Players Toronto  
Tuba Chishti, AVS Champion  
Tom Cundill, ArtsSci’70 Reunion Coordinator  
Janice Durocher, Toronto Branch  
Max Garcia, Incoming President, QSAA  
Brooke Girdwood, QSAA Ambassador  
Brady Henderson, Toronto Branch  
Anna Heychuk  
Peter Higgins, Queen’s Players Toronto  
Jenny Huynh, New York City Branch  
George Jackson, QUAA Past-President, Chair  
Colleen Kennedy  
Paul Kennedy, MBA’66 Reunion Coordinator  
Heather Kincaide, Toronto Branch  
Clifford Lerebours, Incoming Director of Advancement, AMS  
Jennifer Li, Incoming President, AMS  
Heather MacArthur  
Rebecca Maclver, Incoming QSAA VP Student Transition  
Caitlin McKeen, Director of Advancement, AMS  
Susan Moellers, University Councillor  
Kathy Owen, Toronto Branch  
Lin Shuhong, Volunteer Photographer  
Karl Souvignier, QSAA VP Volunteers  
Lee Wetherall, Past-President, Kingston Branch  
David Wheeler  
Sarah Wituik, Founder of QueensEvents.ca  
Elaine Wu, University Councillor  
Cam Yung, Rector  
Amey Zhang, Incoming QSAA International Relations Chair

**UNIVERSITY STAFF:**

Jessica Boland, Business Support Representative, Operations & Business Relations  
Kim Day, Alumni Officer, Alumni & Student Engagement  
Tyler Forkes, Director, Alumni Relations (Smith School of Business)  
Liz Gorman, Associate Director, Alumni & Student Engagement  
Judy Griffiths, Manager, Advancement Events  
Sarah Indewey, Associate Director, Alumni & Volunteer Relations  
Carey-Anne Morrison, Alumni Officer, Reunions  
Gabriela Rappell, Alumni Officer, Alumni & Student Engagement  
Nikki Remillard, Alumni Officer, QUAA (recorder)  
Dan Robertson, Associate Director, Operations & Business Relations  
Tim Tang, Alumni Officer, International  
Kathryn Vilela, Alumni Officer, Reunions  
Maryanne Wainman, Alumni Officer, Volunteer Relations
1. Opening session

a. Welcome from QUAA President, Sue Bates

Sue welcomed everyone and thanked them for attending the 2017 Annual General Meeting of Alumni Assembly.

Voting members of Alumni Assembly have been identified by a blue dot on their name tag. A reminder that voting members include:

- All members of the Queen’s University Alumni Association Board of Directors and its Executive Committee
- President or delegate of each Alumni Branch
- Assembly Members-at-Large
- Principal of Queen’s University, or a delegate
- Representative appointed by Senate (one (1) representative)
- President of the Alma Mater Society (AMS), and one (1) additional individual
- President of the Society of Graduate and Professional Students (SGPS) and one (1) additional individual
- President of the Queen’s Student Alumni Association (QSAA), and one (1) additional individual
- Representatives from University Council (up to six (6) representatives)

Not-voting members are invited to stay and attend the AGM as observers.

b. Approval of the 2017 AGM Agenda

Sue asked for a motion that the agenda for the 2017 Annual General Meeting by approved as submitted.

Moved by Leilei Lee, seconded by Tim Packulak, that the agenda by accepted into the official record.

c. Approval of the 2016 Minutes from the AGM of Alumni Assembly

Appendix A: Minutes from 2017 AGM

Sue asked for a motion that the minutes from the 2016 Annual General meeting be approved as submitted.

Moved by Yusaf Kappaya, seconded by Jasmit De Saffel, that the minutes from the 2016 AGM be accepted into the official record.
2. **QUAA Financial Reports**

   **Appendix B: QUAA Financial Reports**

Sue noted that the Financial Reports include the final report for the 15-16 fiscal year and the draft report for 16-17. The final 16-17 Financial Report will be presented at the 2018 Annual General Meeting.

Sue provided a review of the four funds that the QUAA Board of Directors overseas. The QUAA Financial Reports were circulated in advance of the Annual General Meeting.

a. The **Iris Marsh Alumni Expansion Fund**: provides funding for QUAA Grants
   i. Applications for QUAA Grants can be submitted by students groups, alumni; funding is usually between $200 - $1,000.

b. The **F. MacRae Speaker’s Fund**: assists with the Alumni Speakers Programme

c. The **Alumni Excellence in Teaching Award Fund**: provides funding for the $5,000 monetary portion of the Teaching Award, along with other costs associated with the administration of the Award.
   i. The Selection Committee for the Alumni Award for Excellence in Teaching comprises: Chair, two faculty representatives, three student representatives and two alumni representatives

d. The **QUAA Projects Fund** is the only fund available for use at the discretion of the QUAA Board. The Executive Committee has made the decision that no more than $500 will be spent from the fund per year. The final decision on the use of the funds are made by the Executive Director, Alumni Relations & Annual Giving and the QUAA President.

e. Questions:
   i. There is currently no intention to endow the QUAA Projects Fund as $50,000 would need to be raised within 5 years.
   ii. There has been no consideration to date to try to fundraise for the F. MacRae Speakers’ Fund.
   iii. There is currently no open process for applications to be received for the F. MacRae Speakers’ Fund – the terms for the process would need to be finalized before considering.
   iv. The terms for the F. MacRae Speakers’ Fund do not specify the audience that the speaker would address.
   v. The call for applications for the QUAA Grants (Iris Marsh Alumni Expansion Fund) are circulated widely. The call for applications usually opens at the beginning of September and deadline is
October 31. Decisions for applications are normally finalized within 2-weeks of the deadline.

Sue asked for a motion that the QUAA Financial Reports, including the Final 2015-16 Financial Report and the Preliminary 2016-17 Financial Report be accepted into the official record.

**Moved by Edmond Chan, seconded by Jackie Lewis, that the QUAA Financial Reports be accepted into the official record.**

3. **QUAA President’s Report**

**QUAA President’s Report to Alumni Assembly 2016 - 2017**

Sue reviewed the slides as part of the QUAA President’s Report to Alumni Assembly

a. QUAA President or delegate is an official member of the External Relations & Development Committee of Queen’s Board of Trustees, and an Alumni Representative on University Council and the Board of Trustees

b. 175th Celebrations
   i. Thank you Stacy Kelly and his committee for putting together the Global Oil Thigh video. Thank you also to all of the branches that coordinated events and activities for Queen’s 175th
   ii. AMS 175th initiative – roughly 500,000 hours have been logged so far. Goal is to get 175 years’ worth of hours [http://175yearsofservice.com/](http://175yearsofservice.com/)

c. Homecoming 2016
   i. Opportunities and challenges related to the new field
   ii. The Reunion Coordinators reception (in its second year), provided a great opportunity to connect with Reunion Coordinators
   iii. Homecoming 2017 – October 13-15
      1. Celebrating classes ending in 2’s and 7’s
      2. Class of 1967 joining the Tricolour Guard

d. Travel – London, UK and the Herstmonceux (first time)
   i. Presented 175 flags to students (Nathan Utioh, Past-President of the QSAA is currently at the castle)
   ii. Event in London with Stefanie Reid (former QUAA One to Watch Award recipient), thank you to Naaznin Adatia Hirst, President, London UK Branch
e. Four signature Branch award evenings
   i. Toronto Branch – Toronto Branch Award
   ii. Calgary Branch – Johnson Award
   iii. Kingston Branch – Jim Bennett and Padre Laverty Award
   iv. Vancouver Branch – Kathleen Beaumont Hill Award
f. Celebrating the QUAA Awards at the National Gala Awards Dinner
   i. The award recipients are selected by a committee comprised of the
      Past-President, QUAA (Chair), QUAA President, Past-Presidents,
      QUAA (up to 5), EVP, Volunteer Recruitment and Recognition and
      the AVP (Advancement)
   ii. Celebrating Theresa Wetzel (Rising Star Volunteer Award), Kathy
       Owen (Herbert J. Hamilton Volunteer Service Award) and the
       Calgary Branch, Nicholas Godwin (Initiative of the Year Award)
       this evening

g. Both the QUAA Board of Directors and the QSAA have achieved 100%
   participation in Annual Giving

h. 6 Association Bursaries – Calgary, Guelph, Toronto, Kingston, Ottawa
   and the QUAA
   i. Ottawa is starting new bursary and the New York branch is also
      looking to start a bursary

i. Thank you to Jasmit De Saffel, outgoing QSAA President, and welcome to
   Max Garcia, incoming QSAA President

j. QUAA Board of Directors
   i. Included in the President’s report are the priorities for each
      portfolio for the past year
   ii. Both the QUAA Board and Executive Committee meet monthly by
       conference call, and have two planning meetings (fall and spring)
   iii. Recruitment for the QUAA Board is the responsibility of the
        Leadership Development Committee. For vacant positions on the
        Executive, the LDC looks at current Board members, for vacant
        Board roles, the LDC looks at other volunteer communities. The list
        of potential volunteers is reviewed with staff partners along with
        the position descriptions for the role.

k. New Vision for the QUAA Board of Directors:
   “The QUAA Board will engage, develop, and celebrate outstanding Queen’s
   alumni volunteer leaders.”
   i. The goal of the vision is to help strengthen the relationship between
      the QUAA Board and the volunteer communities it serves
   ii. New twitter account for the QUAA Board (QUAA_Board, email at
       QUAA.Board@queensu.ca)
iii. Director positions on the QUAA Board focus on particular programs or projects while Director-at-Large positions provide a voice at the table for a particular constituency. Sue asked for a motion that the QUAA President’s Report to Alumni Assembly be accepted into the official record.

Moved by Arlette Boghoskhan, seconded by Naaznin Adatia Hirst, that the QUAA President’s Report to Alumni Assembly be accepted into the official record.

4. Installation and Introduction of the 2017 – 2018 QUAA Board of Directors

Appendix C: 2017-2018 QUAA Board of Directors
Appendix D: QUAA Board of Directors – Position overview and Organizational Chart

a. Introduction of the 2017-18 QUAA Board of Directors
   i. Sue Bates, Artsci’91 (QUAA, President and Chair, Board of Directors)
   ii. David Babin, Artsci’07, MA’09 (Director, Marketing and Communications)
   iii. Johanne Blansche, NSc’88 (Director-at-Large, Reunion Coordinator)
   iv. Rico Garcia, Artsci’14 (Director, Alumni Volunteer Summit)
   v. Lisa Hood, Artsci’10 (Director, Alumni Giving) ~ by phone
   vi. Stacy Kelly, Artsci’93 (Director, Global Branch Network)
   vii. Colin McLeod, Artsci’10 (Director-at-Large, Young Alumni)
   viii. Jeremy Mosher, Artsci’08 (Executive-Vice President, Volunteer Recruitment & Recognition)
   ix. Zahra Valani, Artsci’03, Ed’04 (Executive-Vice President, Operations) ~ not in attendance

b. Sue thanked Iain Reeve (Director-at-Large, Graduate Alumni) and Josephine Tsang (Director, QUAA Awards) for their service to the QUAA Board of Directors and noted that a more formal recognition will be given at the end of Alumni Volunteer Summit.

c. Sue asked members of Assembly to please connect with her or other members of the Board if there are any questions

d. Sue noted that Judith Brown, Executive Director, Alumni Relations & Annual Giving, Associate Vice-Principal (Advancement) will be retiring at the end of May. Judith has been instrumental to the QUAA Board of Directors and has served alongside eight Presidents of the QUAA.
recognition to Judith, Sue noted that a donation has been made to the Judith Brown Bursary at the Ban Righ Centre.

5. **Adjourn**

   *The meeting was adjourned at 11:30am*
QUEEN’S UNIVERSITY ALUMNI ASSOCIATION

Queen’s University Alumni Association

Minutes of the Annual General Meeting of Alumni Assembly
Held at the Donald Gordon Conference Centre in Kingston
On Saturday, April 2, 2016
In attendance:

**QUAA BOARD OF DIRECTORS:**
- Sue Bates, Vice-Chair and Incoming QUAA President
- Johanne Blansche, Director-at-Large, Reunion Coordinator
- Judith Brown, Associate Vice-Principal (Advancement), Executive Director (Alumni Relations & Annual Giving)
- Lisa Hood, Director, Alumni Giving
- George Jackson, President & Chair, QUAA Board
- Stacy Kelly, Director, Global Alumni Network
- Colin McLeod, Director-at-Large, Young Alumni
- Jeremy Mosher, Director, Alumni Volunteer Summit
- Anne Raymond, Director, Alumni Giving
- Josephine Tsang, Director, Gala Awards Dinner
- Zahra Valani, Executive Vice-President, Operations (by conference call)

**BRANCH REPRESENTATIVES:**
- Molly Brewis, Victoria Branch Contact
- Steffon Chan, Germany Branch Designate
- Monica Dingle, Montreal Branch President
- Nicholas Godwin, Calgary Branch Designate
- Yusuf Kappaya, Honduras Branch Contact
- Allan McGavin, Vancouver Branch President
- Rohan Murti, Fort McMurray Branch President
- Tim Packulak, Edmonton Branch Contact
- Jennifer Pelley, Ottawa Branch President
- Julia Reid, New York Branch President
- Peter Reimer, Halifax Branch Designate
- Lee Wetherall, Kingston Branch President
- Therese Wetzel, Toronto Branch President

**VOTING MEMBERS:**
- Heather Black, University Council Representative
- Jasmit De Saffel, Incoming QSAA President
- Taylor Jennings, AMS Delegate
- Caitlin McKeen, AMS Delegate
- Nathan Utioh, QSAA President
- Elaine Wu, University Council Representative

**GUESTS:**
- Jose Alamo
- David Babin, Calgary Branch
- Stephanie Beakbane, Toronto Branch
- Jeff Bird, Ottawa Branch Past-President
- Arlette Boghoskhan, Montreal Branch
- Moira Browne, Kingston Branch
- Michael Coleman
- Katherine Crewe, University Council
- Zhaodi Culbreath, Toronto Branch Past-President
- Linda Cuthbertson, Perth Branch
- Ferg Devins, Reunion Coordinator
- Rosalyn Gambhir

- Bittu George, Kingston Branch
- Emily Gwiazda, QSAA (VP Volunteers)
- Peter Higgins, Queen’s Players President
- Erica Holgate
- Amy Hopkins, Queen’s Players First Lady
- Vincent Jiang, Fort McMurray Branch
- Jess Joss, University Council
- Heather Kincaide, Toronto Branch
- Dexter Lam
- Reed Leask, QSAA (Incoming VP Marketing & Communications)
- Yakob Makkonnen
- Graeme Matichuk, QSAA (Marketing Consultant)
- Erin Meiklejohn
- AJ Morris
- David Orr, QSAA (Advocacy & Outreach Chair)
- Kathleen Poole, Reunion Coordinator
- Sarah Renaud,
- Glenn Tunnock, Perth Branch
- Jennifer Williams, Tricolour Recipient
- Michelle Williams, Ottawa Branch
- Irene Wood, Reunion Coordinator
- John Wood

**UNIVERSITY STAFF:**
- Michael Beleza, Manager, Advancement Marketing & Communications
- Jerry Brens, Associate Director, Advancement Marketing & Communications
- Julie Bryan, Web Project Manager, Advancement Marketing & Communications
- Kim Day, Alumni Officer, Alumni & Student Engagement
- Liz Gorman, Associate Director, Alumni & Student Engagement
- Rebecca Huegler, Coordinator, Communications and Post-Doctoral Training, School of Graduate Studies
- Sarah Indewey, Manager, Volunteer Relations & Reunions
- Hollie Knapp-Fisher, Administrative Assistant, Campaign Communications & Marketing
- Jessica Koehn, Administrative Assistant, Volunteer Relations & Reunions
- Carey-Anne Morrison, Alumni Officer, Reunions
- Michael Onesu, Alumni Communications Officer, Office of Advancement
- Gabriela Rappell, Alumni Officer, Alumni & Student Engagement
- Nikki Remillard, Alumni Officer, QUAA (recorder)
- Dan Robertson, Associate Director, Operations & Business Relations
- Colette Steer, Manager, Recruitment & Event, School of Graduate Studies
- Nichola Trinh, Student Assistant, Volunteer Relations & Reunions
- Kathryn Vilela, Alumni Officer, Reunions
- Maryanne Wainman, Alumni Officer, Volunteer Relations
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1. Opening Session
   a. Welcome from QUAA President, George Jackson
      George welcomed everyone and thanked them for attending the 2016 Annual General Meeting of Alumni Assembly.

      George reminded everyone that voting members of Assembly have been identified on the back of their nametags. Non-voting members are invited to stay and attend the AGM as observers.

   i. Alumni Assembly is the voting body of the Alumni Association. Voting members include:
      - All members of the Queen’s University Alumni Association Board of Directors and its Executive Committee
      - President or delegate of each Alumni Branch
      - Assembly Members-at-Large
      - Principal of Queen’s University, or a delegate
      - Representative appointed by Senate (one (1) representative)
      - President of the Alma Mater Society (AMS), and one (1) additional individual
      - President of the Society of Graduate and Professional Students (SGPS) and one (1) additional individual
      - President of the Queen’s Student Alumni Association (QSAA), and one (1) additional individual
      - Representatives from University Council (up to six (6) representatives)

   b. Approval of 2016 AGM Agenda
      George asked for a motion that the agenda for the 2016 Annual General Meeting be approved as submitted.

      Moved by Sue Bates, seconded by Jenn Pelly, that the agenda be accepted into the official record.  
      Carried

   c. Approval of 2015 Minutes from
      Appendix A: Minutes from 2015
      George asked for a motion that the minutes from the 2015 Annual General Meeting by approved as submitted.

      Moved by Sue Bates, seconded by Anne Raymond, that the minutes from the 2015 AGM be accepted into the official record.  
      Carried
2. **QUAA Financial Report**  
*Appendix B: QUAA Financial Report*

George highlighted that the QUAA Financial Reports were included in the delegate packages.

The QUAA has 3 endowed funds (Iris Marsh Alumni Expansion Fund, the F. MacRae Speaker’s Fund, and the Alumni Excellence in Teaching Fund) and 1 expendable fund (the QUAA Projects Fund):

a. The **Iris Marsh Alumni Expansion Fund**: provides funding for QUAA Grants and Loans

b. The **F. MacRae Speaker's Fund**: assists with the Alumni Speakers Programme, specifically with the expenses of bringing an alumna as speaker; she to be officially known as the “Florence MacRae Speaker”

c. The **Alumni Excellence in Teaching Award Fund**: provides funding for the $5,000 monetary portion of the Teaching Award, along with other costs associated with the administration of the Award. This year the Award will be presented to Professor Jacqueline Davies, Artsci’83, MA’85, PhD’97 from the Department of Philosophy

d. The **QUAA Projects Fund**: provides the QUAA Board with funding that can be used at the Board’s discretion on new initiatives that advance the mandate of the QUAA
   i. The QUAA will be using a portion of the QUAA Projects Fund towards 175th initiatives in 2016 – 2017.

   e. Alumni are able to donate directly to any of these funds. A suggestion was made that travel reimbursement can be directed to the funds on the claim form.

George asked for a motion that the QUAA Financial Report be approved as submitted.

**Moved by Sue Bates, seconded by Heather Black, that the QUAA Financial Report be accepted into the official record.**

Carried

1 abstention

3. **QUAA President’s Report**  
*Appendix C: QUAA President’s Report*

George provided an overview of the year in review of the QUAA Board’s activities.

a. QUAA Highlights and achievements
   i. Alumni giving
   ii. Alumni awards
iii. Global branch networks  
iv. Alumni volunteer summit  
v. Gala Dinner  
vi. Young Alumni  
vii. Reunions  
viii. Graduate Alumni  
ix. Marketing and Communications

George asked for a motion to approve his report on the QUAA Board activities as submitted in advance and presented.

Moved by Sue Bates, seconded by Lee Wetherall, that the QUAA President’s Report be accepted into the official record.  

Carried

4. Thank you retiring volunteers

George thanked retiring volunteers from the QSAA, QUAA Board of Directors and Branches:

a. Nathan Utioh, QSAA President  
b. Anne Raymond, QUAA Board of Directors  
c. Adam Shetler, President, Calgary Branch (absent)  
d. Lee Wetherall, President, Kingston Branch  
e. Monica Dingle, President, Montreal Branch

George then introduced Sue Bates as the Incoming QUAA President. Sue thanked George and invited Judith Brown, Executive Director, Alumni Relations and Annual Giving to the podium and asked her to say a few words. Judith thanked George on behalf of staff of the department.

5. Installation of 2016-2017 QUAA Board of Directors

Sue introduced the 2016-2017 QUAA Board of Directors:

a. Executive Members of the QUAA Board of Directors:
   i. Jeremy Mosher, Artsci’08 – Executive Vice-President, Volunteer Recruitment and Recognition  
   ii. Zahra Valani, Atsci’03, Ed’04 – Executive Vice-President, Operation (by conference call)

b. QUAA Board of Directors:
   i. Johanne Blansche, NSc’88 – Director-at-Large, Reunion Coordinator
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   ii. Rico Garcia, Artsci’14 – Director, Alumni Volunteer Summit (in absentia)
   iii. Lisa Hood, Artsci’10 – Director, Alumni Giving
   iv. Stacy Kelly, Artsci’93 – Director, Global Branch Network
   v. Colin McLeod, Artsci’10 – Director-at-Large, Young Alumni
   vi. Filza Naveed, Artsci’13, MA’15 – Director, Marketing and Communications (in absentia)
   vii. Iain Reeve, MA’09, PhD’14 – Director-at-Large, Graduate Alumni (in absentia)

c. Josephine Tsang, PhD’06 – Director, Gala Awards Dinner

6. Adjourn

   Sue asked for a motion to adjourn the 2016 Annual General Meeting of Alumni Assembly, moved Lee Wetherall.

   The 2016 Annual General Meeting of Alumni Assembly was adjourned.

Appendices (distributed prior to Annual General Meeting)
A. Minutes from 2015
B. QUAA Financial Report
C. QUAA President’s Report
D. 2016-2017 QUAA Board of Directors
E. QUAA Board of Directors – Position Overviews and Organizational Chart
This report summarizes the annual activity in the following three endowed (interest bearing) funds: *The Iris Marsh Alumni Expansion Fund; The F. MacRae Speaker’s Fund;* and *The Alumni Excellence in Teaching Award Fund.* The yearly activity in the *QUAA Projects Fund* account is also documented.

Following are the fiscal year 2015-16 activity and closing balances in each of these funds. The “Capital Portion” of endowed funds represents the balance upon which interest income is earned, and cannot be disbursed. The “Expendable Portion” represents the amount available to be spent according to the terms of the fund in question.

1. **The Iris Marsh Alumni Expansion Fund (endowed)**

   **Fund Purpose:** “To provide funding for some special project(s) for which funding could not normally be available.”

<table>
<thead>
<tr>
<th>Capital Portion:</th>
<th>Closing Balance = $75,556</th>
</tr>
</thead>
</table>

   **Expendable Portion:**

   **Beginning Balance** $4,196.59

   **Yearly Investment Income** $3,632.53

   **Grants Issued:**
   - TEDxQueensU ($2,000.00)
   - QSAA Student Alumni Event (1,000.00)
   - Queen’s Conference on Philanthropy (1,000.00) ($4,000.00)

   **Closing Balance** $3,829.12

   This closing balance, plus any interest earned in 2016, will be used for the purpose of distributing grants in 2016-17 per the QUAA’s recommendations.
2. **F. MacRae Speaker’s Fund (endowed)**

Fund Purpose: “To assist with the Alumni Speakers Programme – specifically with the expenses of bringing an alumna as speaker, she to be officially known as the Florence MacRae Speaker.”

<table>
<thead>
<tr>
<th>Capital Portion:</th>
<th>Closing Balance = $2,307</th>
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Expendable Portion:

<table>
<thead>
<tr>
<th>Beginning Balance</th>
<th>$965.42</th>
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<tbody>
<tr>
<td>Yearly Investment Income</td>
<td>$125.59</td>
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<tr>
<td><strong>Closing Balance</strong></td>
<td><strong>$1,091.01</strong></td>
</tr>
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</table>

3. **The Alumni Excellence in Teaching Award Fund (endowed)**

Fund Purpose: “To provide an annual award and cover miscellaneous expenses in association with the disbursement of the Alumni Excellence in Teaching Award.”

<table>
<thead>
<tr>
<th>Capital Portion:</th>
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Expendable Portion:

<table>
<thead>
<tr>
<th>Beginning Balance</th>
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<tbody>
<tr>
<td>Yearly Investment Income</td>
<td>$7,425.01</td>
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</table>

Expenditures:

- Prize for 2015 Award Winner J. Davies ($5,000.00)
- Associated Payroll Deductions (487.94)
- Advertising (345.80)
- Photography Services (332.98)
- Trophies (27.54)
- Courier (11.60)
- Conference Calls (4.22) ($6,210.08)

| **Closing Balance** | **$21,988.36** |
### 4. The QUAA Projects Fund (unendowed)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td><strong>Beginning Balance</strong></td>
<td>$3,410.60</td>
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<td><strong>Receipts:</strong></td>
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</tr>
<tr>
<td>Donations</td>
<td>$1,496.16</td>
</tr>
<tr>
<td>Surplus from 2011-12 London Events</td>
<td>$423.47</td>
</tr>
<tr>
<td><strong>Total Receipts</strong></td>
<td>$1,919.63</td>
</tr>
<tr>
<td><strong>Expenditures:</strong></td>
<td></td>
</tr>
<tr>
<td>Cookies Distributed by Principal Woolf and Julie Gordon Woolf in Stauffer Library during exam week</td>
<td>($500.00)</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>($500.00)</td>
</tr>
<tr>
<td><strong>Closing Balance</strong></td>
<td>$4,830.23</td>
</tr>
</tbody>
</table>
This report summarizes the annual activity in the following three endowed (interest bearing) funds: The Iris Marsh Alumni Expansion Fund; The F. MacRae Speaker’s Fund; and The Alumni Excellence in Teaching Award Fund. The yearly activity in the QUAA Projects Fund account is also documented.

Following are the fiscal year 2016-17 activity and closing balances in each of these funds. The “Capital Portion” of endowed funds represents the balance upon which interest income is earned, and cannot be disbursed. The “Expendable Portion” represents the amount available to be spent according to the terms of the fund in question.

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Fund Purpose: “To provide funding for some special project(s) for which funding could not normally be available.”

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Expendable Portion:

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<thead>
<tr>
<th>Beginning Balance</th>
<th>$3,829.12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yearly Investment Income</td>
<td>$3,944.59</td>
</tr>
</tbody>
</table>

Grants Issued:

- Queen's Players Toronto ($1,000.00)
- Alumni Networking Summit (EngSoc) ($1,000.00)
- BISC ISGHD Alumni Social Media Initiative ($850.00)
- Kingston Branch Holiday Hugs Initiative ($400.00)
- TEDxQueensU (225.00)
- Queen's Conference on Philanthropy (225.00) ($3,700.00)

<table>
<thead>
<tr>
<th>Closing Balance</th>
<th>$4,073.71</th>
</tr>
</thead>
</table>

This final closing balance, plus any interest earned in 2017, will be used for the purpose of distributing grants in 2017-18 per the QUAA’s recommendations.
2. *F. MacRae Speaker’s Fund (endowed)*

Fund Purpose: “To assist with the Alumni Speakers Programme – specifically with the expenses of bringing an alumna as speaker, she to be officially known as the Florence MacRae Speaker.”

<table>
<thead>
<tr>
<th>Capital Portion:</th>
<th>Closing Balance = $2,307</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expendable Portion:</td>
<td></td>
</tr>
<tr>
<td>Beginning Balance</td>
<td>$1,091.01</td>
</tr>
<tr>
<td>Yearly Investment Income</td>
<td>$136.38</td>
</tr>
<tr>
<td>Closing Balance</td>
<td>$1,227.39</td>
</tr>
</tbody>
</table>

3. *The Alumni Excellence in Teaching Award Fund (endowed)*

Fund Purpose: “To provide an annual award and cover miscellaneous expenses in association with the disbursement of the Alumni Excellence in Teaching Award.”

<table>
<thead>
<tr>
<th>Capital Portion:</th>
<th>Closing Balance = $111,475</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expendable Portion:</td>
<td></td>
</tr>
<tr>
<td>Beginning Balance</td>
<td>$21,988.36</td>
</tr>
<tr>
<td>Yearly Investment Income</td>
<td>$8,062.88</td>
</tr>
<tr>
<td>Expenditures:</td>
<td></td>
</tr>
<tr>
<td>Prize for 2016 Award Winner M. Gibson</td>
<td>($5,000.00)</td>
</tr>
<tr>
<td>Associated Payroll Deductions</td>
<td>(470.44)</td>
</tr>
<tr>
<td>Photography Services</td>
<td>(364.01)</td>
</tr>
<tr>
<td>Conference Calls</td>
<td>(7.07)</td>
</tr>
<tr>
<td>Courier</td>
<td>(5.36)</td>
</tr>
<tr>
<td>Closing Balance</td>
<td>$24,204.36</td>
</tr>
</tbody>
</table>
4. **The QUAA Projects Fund (unendowed)**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Balance</td>
<td>$4,830.23</td>
</tr>
<tr>
<td>Donations:</td>
<td>$933.90</td>
</tr>
<tr>
<td>Expenditures:</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Closing Balance</strong></td>
<td><strong>$5,764.13</strong></td>
</tr>
</tbody>
</table>
QUAA President’s Report to Alumni Assembly
2016 - 2017
Sue Bates
Volunteer President, QUAA
Saturday, April 8, 2017
The Queen’s University Alumni Association is comprised of 152,023 people in 154 countries around the world.

- 49 Active Branches, 160 Branch Executive Volunteers, as of March 30, 2017
- 253 Alumni who volunteered at a Branch event *unique* (May 1, 2015 – April 30, 2016)
- 82 Branch events (May 1, 2016 – March 30, 2017)
- 222 Reunion Planning and Giving volunteers in 2016
- 101 Reunioning Classes and Groups in 2016 (44 of which incorporated a philanthropic initiative to their reunion planning)
- There are currently 1234 alumni actively volunteering in support of their class (reunion planning and/or class giving for all reunion years)
• Board of Trustees
  o External Relations and Development Committee
• University Council
• Honorary Degree Selection Committee
• 175th Executive Committee
Homecoming October 13 – 15, 2017

Celebrating classes ending in 2’s and 7’s
Class of 1967 joining the Tricolour Guard
QUAA PRESIDENT TRAVEL
Calgary Branch  Johnson Award
Kingston Branch  Jim Bennett Award
Montreal Branch  Padre Laverty Award
Ottawa Branch  John B. Stirling Montreal Medal
Toronto Branch  Agnes Benidickson Award
Toronto Branch  Kathleen Beaumont Hill Award
Vancouver Branch
# QUAA AWARDS

<table>
<thead>
<tr>
<th>Award</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Alumni Achievement Award</strong></td>
<td>The Alumni Achievement Award is the highest honour presented by the Queen’s University Alumni Association. It is presented annually to an</td>
</tr>
<tr>
<td><strong>Alumni Humanitarian Award</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Alumni Mentorship Award</strong></td>
<td>The Mentorship Award recognizes a Queen’s alumnus/alumna who has made a significant and ongoing contribution through mentorship either to an individual or group.</td>
</tr>
<tr>
<td><strong>Herbert J. Hamilton Volunteer Service Award</strong></td>
<td>The award was named in honour of Dr. Herb Hamilton, BA’31, LLD’75, who, for close to 40 years, led Queen’s Alumni Relations as Editor of the Alumni Review and Director of Alumni Affairs. It is presented annually in recognition of volunteer service by alumni to the life of and work of the Queen’s University Alumni Association, either through short-term impactful involvement or long term commitment.</td>
</tr>
</tbody>
</table>

The deadline for the QUAA & Volunteer Awards is the first Wednesday in June (June 7, 2017)

<table>
<thead>
<tr>
<th>Award</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>One to Watch Award</strong></td>
<td>This award recognizes recent Queen’s alumni (fewer than 10 years out) from either an undergraduate or graduate program who are making significant contributions in their field of endeavour, setting an example for future Queen’s alumni to follow.</td>
</tr>
<tr>
<td><strong>Marsha Lampman Branch Volunteer Award</strong></td>
<td>The award was named in honour of Marsha Lampman, BA’74, who was a diligent volunteer for the Sarnia Branch for over twelve years, prior to her untimely death in 1996. It is presented annually to the alumnus/alumna who best exemplifies Marsha Lampman’s outstanding dedication and service to a Branch of the Queen’s University Alumni Association.</td>
</tr>
<tr>
<td><strong>Rising Star Volunteer Award</strong></td>
<td>This award is presented annually to a new (within the last two years) alumni association volunteer whose exemplary contribution and commitment set an example for others to follow.</td>
</tr>
<tr>
<td><strong>Initiative of the Year Award</strong></td>
<td>This award is presented annually to recognize the initiative, including events or activities, that most successfully contribute to the life and work of the QUAA. A prize of free tuition to the Annual Volunteer Summit is awarded to the lead individual for the initiative (i.e. Branch President, Director, Reunion Coordinator, etc) or designate.</td>
</tr>
</tbody>
</table>
• QUAA Board of Directors – 100% participation in Annual Giving
• QSAA Leadership and Volunteers – 100% participation in Annual Giving
• 6 Association Bursaries – Calgary, Guelph, Toronto, Kingston, Ottawa and QUAA
• Homecoming 2016 – 44 Classes with Class Gifts
Jasmit De Saffel, Artsci’17
QSAA, President

Max Garcia, Cmp’17
Incoming QSAA, President
2016-17 QUAA BOARD OF DIRECTORS PRIORITIES

Sue Bates
QUAA President
Staff Partners: Judith, Nikki
• 175th Celebration
• Homecoming 2015/ ReUnion Street Festival
• Presidential Outreach/Events
• QAR Article theme
• Strengthening the Kingston Branch
• University Alumni Association President’s round table

Jeremy Mosher
EVP, Volunteer Recruitment & Recognition
Staff Partners: Judith, Nikki, Sarah
• Board succession planning
• Thank you to volunteers
• Volunteer Recognition at AVS
• On-Boarding & Off-Boarding Protocol

Zahra Valani
EVP, Operations
Staff Partners: Judith, Nikki, Dan
• QUAA Special Projects Fund
• QUAA Travel Policy revisit
• Alumni Card review
• Constitution and bylaws

Lisa Hood
Director, Alumni Giving
Staff Partner: Director, Annual Giving (Judith)
• Introduce “100+ alumni who give”
• Spearhead 100% giving among QUAA Board members
• Work with Stacy to build a more philanthropic culture in Branches
• Work with Colin to build a more philanthropic culture among young alumni
• Promote Reunion Class Giving

Stacy Kelly
Director, Global Branch Network
Staff Partner: Liz, Kim, Gabriela
• 175th celebration – Global Oil Thigh
• Feedback on international plan
• Work with Lisa to build a more philanthropic culture in Branches
• Strengthen connections between branches and branches, and branches and the QUAA Board

Dave Babin
Director, Alumni Marketing & Communications
Staff Partner: Jerry, Mike
• 175th celebration – Best Birthday Wishes
• Marcom Plan (QUAA)
• Social Media
• Presidential Messaging

Rico Garcia
Director, Alumni Volunteer Summit
Staff Partner: Sarah, Maryanne
• Alumni Volunteer Summit 2017

Josephine Tsang
Director, Alumni Awards
Staff Partner: Nikki, Sarah, Judith, Jerry
• Educating stakeholders about awards
• Stewardship of QUAA award recipients
• Lead QUAA Awards search committee (QUAA and Branch Awards)

Johanne Blansche
Director-at-Large, Reunion Coordinator
Staff Partner: Sarah, Carey
• Homecoming – Reunion Coordinator reception
• Reunion Coordinator community building – communications between volunteers

Colin McLeod
Director-at-Large, Young Alumni
Staff Partner: Ben
• Zero Year Reunion
• Young Alumni Council
• Work with Lisa to build a more philanthropic culture among young alumni
• Support elements of the Young Alumni framework

Iain Reeve
Director-at-Large, Graduate Alumni
Staff Partner: Ben
• 175 mentorship program with SGS
• Relationship with SGPS
“The QUAA Board will engage, develop, and celebrate outstanding Queen’s alumni volunteer leaders.”
Sue Bates, Arscii’91
President, QUAA and Chair, Board of Directors
Born in Kingston to a Queen’s family, Sue graduated in 1991 and immediately moved across the pond and settled in Scotland, followed by moves to the Bahamas and the Turks and Caicos Islands. With each move, Sue connected with the Alumni Association, serving as Branch Contact.

Upon her return to Canada in 2005 Sue volunteered with the QUAA Kingston Branch and currently serves as a University Councillor, as well as the Alumni representative to UCAR (University Council on Athletics & Recreation). Sue can often be found decked out in tricolour, cheering on her beloved Gaels. When not volunteering her time with various Kingston organizations, Sue works as an assistant to a financial advisor, a job she loves.

Zahra Valani, Artsci’03, Ed’04
Executive Vice-President, Operations
Zahra graduated from the Concurrent Education program at Queen's University in 2004. During her time at Queen’s she worked for the Queen’s Telefundraising Services working her way up to being the supervisor in her final year of graduation. She was also involved with the ThankQ Program as the Co-Chair and was the Director of the National Technology Youth Leadership conference working closely with the office of the Dean of Arts and Science.

After graduation Zahra worked at Queen's as the Alumni Officer, Students. Upon her return to Toronto, she worked at York University as the Annual Programs Officer, at St. Clement’s as the Manager Of Annual Giving And Major Gifts and at Branksome Hall as the Executive Director of Advancement. In 2015, she accepted the Director of Advancement and Communications position at Hillfield Strathallan College overseeing the Fundraising and Communications Department.

Zahra volunteered as the Treasurer for the Queen's Toronto Branch Executive, Co-Chair of the 2008 John Orr Dinner and Dance, served on the Board of Directors for the June Callwood Centre and Panel chair for the Toronto United Way Allocations Committee. Her current volunteer efforts include serving on the board of the Hamilton Children’s Choir.

Jeremy Mosher, Artsci’08
Executive Vice-President, Volunteer Recruitment and Recognition
Jeremy graduated from Queen’s in 2008 with a degree in Applied Economics. While at Queen’s he was active as a Gael, a Coordinator for ArtSci Orientation and with the QSB Executive Education Program. Jeremy also met his very supportive wife Andrea, Artsci’08, while at Queen's and then shortly after graduation they both shipped off to Calgary.

Jeremy currently works for CIBC Asset Management as an equity analyst covering the energy sector. Jeremy is passionate about volunteering with the Queen’s Alumni Association (with a fantastic team of volunteers), the Queen’s University Investment Council (QUIC), all things energy focused, outdoors, music and the Toronto Maple Leafs.

I am very proud to get to work with Queen’s volunteers and the QUAA and encourage anyone interested in getting involved to send me a quick note so we can discuss!
Judith Brown, Artsci’76, MA’79
Ex-Officio, Associate VP (Alumni Relations & Annual Giving)
Judith joined Queen’s University’s Office of Advancement in the fall of 1993, and was responsible for Donor Relations and Stewardship for ten years prior to her appointment as Executive Director, Alumni Relations and Annual Giving, and most recently as Associate Vice-Principal, Advancement.

She holds a BA and an MA from Queen’s University in French Studies, and has served the University in a variety of capacities, including Senate, the Board of Trustees, the Aboriginal Council of Queen’s University, and the Campus Planning Advisory Committee.

Judith currently serves on the Board of the Charitable Gift Funds Canada Foundation, an organization created to manage charitable donations on behalf of individuals, families, or organizations.

In addition to their three grown children and one grandson, Judith and her husband Gordon (BEd’74) have two dogs. They live on a lake north of Kingston.

David Babin, Artsci’07, MA’09
Director, Marketing and Communications
David had the good fortune to become a Queen’s alumnus two times over, graduating in 2007 with a BAH in Economics, and then with an MA in Economics in 2009. He then went on to graduate from Osgoode Hall Law School with a JD in 2012. David was actively involved in campus life while at Queen’s, as a member of the Queen’s Bands, Operations Chair for Arts and Science Orientation Week, a Stu-Con, and a bartender at TAPS.

He became actively involved in the alumni world by joining the Calgary branch executive as the chair for New Media between 2014 and 2016 and was lucky enough to work with some of the best alumni representatives in the country.

David is now back in Toronto where he serves as Enforcement Counsel for the Mutual Fund Dealers Association of Canada. He is also a member of University Council, a patient Leafs fan, and a competitive axe thrower.

Johanne Blansche, NSc’88
Director-at-Large, Reunion Coordinator
Johanne was born and raised in Toronto but presently lives in Guelph. She graduated from the University of Guelph in 1982 with a BASc and from Queen's University in 1988 with a degree in NSc. Throughout her time at Queen's she volunteered of a number of different committees and upon graduation became her class's reunion coordinator, a position she holds to this day.

She has had the opportunity to live abroad several times to such places as Paris (where she studied at the Sorbonne) Geneva and Riyadh in Saudi Arabia.

In her role as the Director-at-Large Reunion Coordinator, she hopes to present the voice of the Reunion Coordinators to the QUAA board.
Rico Garcia, ArtsSci’14  
**Director, Alumni Volunteer Summit**

Born in Monterrey, Mexico, Rico moved to Canada in 2009 to attend Queen’s (he was lucky to have witnessed the Gaels win the Vanier Cup in his first year). At Queen’s, Rico studied Applied Economics and Global Development Studies, lived in five different residences, worked as a Residence Don, and loved to get involved (particularly in student government).

A past recipient of the QUAA Outstanding Student Award and the Tricolour Award, Rico loves volunteering for Queen’s and sharing his passion for his alma mater with his younger brother Max.

Rico currently resides in Toronto where he works as a management consultant with McKinsey & Company. In addition to his Board duties, Rico is the Year President for the ArtsSci Class of 2013, he enjoys the outdoors, and is an avid Denver Broncos fan.

Lisa Hood, ArtsSci’04  
**Director, Alumni Giving**

Lisa graduated from Queen’s Faculty of Arts and Science in 2004 with a degree in biology and psychology. Although she loved her research experience at the Queen’s University Biological Station (QUBS) it was her work as a student caller at Queen’s Telefundraising Services (QTS) and co-chair of the 2004 ThankQ program that led to her career.

Lisa worked for Queen’s Annual Giving for six years, managing QTS and then in the Faculty of Applied Science. During this time EngSoc honoured her with the Golden Pillar Award and made her an honourary member of EngSoc. In 2009 Lisa assumed the role of Associate Director, Annual Fund for the University of Guelph where she oversees a team responsible for raising approximately $5M annually. At U of G, Lisa completed her Masters in Leadership, earning Dean’s Honour recognition for her research on employee retention in the nonprofit sector, and in 2014 was named to Guelph’s Top 40 Under 40.

During her free time, Lisa is an active volunteer with Canadian Blood Services, the Guelph Community Foundation, her highschool’s alumni association, CCAE, CASE and, of course, Queen’s (University Councillor and ArtsSci 04 Class Giving Chair). She is a proud member of Grant Hall Society and the Royal Legacy Society. Lisa and her husband, Jeff, welcomed their first child, Patrick, in 2015 and are enjoying every chance they can to expose him to all things tricolour.
Stacy Kelly, Artsci’93
Director, Global Branch Network
Born in Ottawa, Stacy grew up in Pontiac, Quebec. After attending Cegep Heritage College, where he served on the student association executive, he ran away to Queen's at the tender age of 17. Stacy loved residence so much he stayed for 3 years, eventually joining the executive of the Main Campus Residence Council (MCRC). He later moved to Science '44 Co-op, where he was elected president and sat on the board for two years.

In addition to MCRC and Science'44, Stacy has fond memories of BEWIC soccer, Queen's Model UN, Queen's Croquet Club, and Philosophy Departmental Student Council (DSC).

A passionate advocate for the arts, Stacy was the founding artistic director of Aylmer Youth Theatre, the founding director of ASUS Arts Adventure Camp, and director and president of Progressive Independent Community Press.

Stacy was a Queen's staff member from 2000 to 2010, with positions in the Office of Undergraduate Admission, Queen's School of Business, and the Office of Advancement. During his tenure Stacy was appointed the staff representative to the Senate Committee on Residence, the Senate Cyclical Program Review Committee, and the Capital Assets and Finance Committee of the Board of Trustees.

Stacy relocated to Toronto in October 2011 to take on a new opportunity in advancement at OCAD University, where he is currently the Associate Director, Campaign. Wanting to keep his Queen's ties strong Stacy joined the executive of the Queen's Toronto Alumni Branch in early 2012, and has served as both the VP (Communications) and currently as advisor to the branch executive. Stacy was recently appointed as an institutional ambassador for the Canadian Council for the Advancement of Education (CCAE).

Colin McLeod, Artsci’10
Director-at-Large, Young Alumni
Colin was born in Cornwall, ON and graduated from Queen's with a BAH in Political Studies. During his time at Queen's, Colin was a Senior Peer Advisor at the Summer Orientation and Academic Registration (S.O.A.R.), Head Manager of the AMS Walkhome Service, and President of the Queen's Student Alumni Association (QSAA).

After graduation, Colin moved to Ottawa and completed a Master's of Arts in Public Administration at Carleton University. He also got involved with the Ottawa Alumni Branch and founded the Branch’s Young Alumni Committee. The Committee has held several events, and has provided an avenue for the many young alumni in the region to connect.

Colin currently works at Global Affairs Canada, where he is responsible for providing international economic policy advice that advances the Department’s foreign policy and trade agendas. Colin is happiest when hanging out with his wife, Laura (ArtSci ’10, MPA ’11) and Portuguese water dog, Alfie.
2017 - 2018 QUAA BOARD OF DIRECTORS ORGANIZATIONAL STRUCTURE

Appendix D
Sue Bates, Artsci’91
President, QUAA and Chair, QUAA Board of Directors
This is a hybrid role. As President of the Alumni Association, the incumbent is responsible for setting a clear and compelling direction for the Association, and for promoting its well-being, interests, and influence. The President is the “face” of the Alumni Association, making numerous public appearances, reporting out to various Association and University stakeholder groups, participating in key Committees, and acting as the official spokesperson on Association matters.

As Chair of the Board of Directors, the incumbent provides leadership to a diverse and committed group of volunteers, motivating them to contribute to their full potential in achieving desired goals. The President chairs Board meetings as well as meetings of the Executive Committee of the Board, and the Annual General Meeting of Alumni Assembly.

Jeremy Mosher, Artsci’08
Executive-Vice President, Volunteer Recruitment & Recognition
The Executive Vice-President, Recruitment and Recognition, oversees the “life cycle” of volunteers serving on the Board of Directors of the QUAA. From identification to recruitment, orientation through recognition, and finally stewardship, the EVP works to ensure that relationships with volunteers reflect best contemporary practice.

Zahra Valani, Artsci’03, Ed’04
Executive-Vice President, Operations
The Executive Vice-President, Operations ensures the effective and cohesive operation of the Board of Directors. The EVP Operations partners with Department staff on matters of policy and procedures, including the Code of Conduct, the Travel policy, constitution and bylaws and the QUAA’s Grants and Loans program.
Programs – Directors work on ongoing programs throughout the year

David Babin, ArtsSci’07, MA’09, Director, Alumni Marketing & Communications
The Director, Alumni Marketing & Communications drives QUAA Board of Directors Marketing and Communications initiatives. In partnership with Alumni Relations, the Director, Marketing & Communications thinks strategically about marketing and communications to ensure they are effective and relevant to Queen’s diverse alumni community.

Lisa Hood, ArtsSci’04
Director, Alumni Giving
The Director, Alumni Giving serves as the Board’s champion and advocate for alumni philanthropic giving. Through education and outreach to key alumni demographics, the Director, Alumni Giving encourages alumni philanthropic participation in support of the life and work of Queen’s University.

Stacy Kelly, ArtsSci’93
Director, Global Branch Network
The Director, Global Branch Network, will partner with Alumni Relations and the Branches of the Queen’s University Alumni Association to create growth and development strategies for and with the QUAA’s Branch network. In this role, the Director, Global Branch Network also brings a Branch perspective to the Board’s strategic planning process, ensuring strategy and programming decisions are reflective of Queen’s geographically diverse alumni community and the Branch volunteer organizations that serve these populations.

Projects – Work towards a deadline for an event

Rico Garcia, ArtsSci’14
Director, Alumni Volunteer Summit
Queen’s University is committed to excellence and leadership in volunteerism. The annual Alumni Volunteer Summit is the premier event opportunity to unite volunteers and volunteer leaders and is a unique opportunity for volunteer enrichment.

The Director, Alumni Volunteer Summit acts as the Board’s key advocate and spokesperson for volunteer enrichment. Through strategic planning and stakeholder outreach, the Director, Alumni Volunteer Summit partners with the Volunteer Relations staff in Alumni Relations and the Alumni Officer, QUAA to plan and deliver high-level development opportunities for alumni volunteers consistent with the Vision for Volunteering at Queen’s.

UNDER ACTIVE RECRUITMENT
Director, Alumni Awards
The Director, Alumni Awards champions the Alumni Awards program as a premier opportunity to recognize alumni for their outstanding achievements and contributions to Queen’s and the QUAA. Through strategic planning and promotion of the QUAA Awards, the Director, Alumni Awards partners with the Manager, Alumni Marketing and Communications and the Alumni Officer, QUAA to ensure alumni awards are novel and relevant to Queen’s diverse alumni community.
QUAA Board of Directors (continued) - Are the senior governing body of the Association, the Board establishes priorities and policies that further the mission of the Association and advances the strategic priorities of the Association.

Constituencies – Provide the perspective of specific constituents

Johanne Blansche, NSc’88  
Director-at Large, Reunion Coordinator

The Director-at-Large, Reunion Coordinator acts as the Board’s key representative and spokesperson for reunion volunteers. In this advisory role, the Director-at-Large, Reunion Coordinator brings a Reunions perspective to the Board’s strategic planning process, ensuring strategy and programming decisions are reflective of reunion volunteers’ interests.

Colin McLeod, Artsci’10  
Director-at-Large, Young Alumni

The Director-at-Large, Young Alumni acts as the Board’s key representative and spokesperson for alumni less than 10 years out. In this advisory role, the Director-at-Large, Young Alumni brings the perspective of alumni less than 10 years out to the Board’s strategic planning process, ensuring strategy and programming decisions are reflective of the interests to young alumni.

UNDER ACTIVE RECRUITMENT

Director-at-Large, Graduate Alumni

The Director-at-Large, Graduate Alumni acts as the Board’s key representative and spokesperson for Graduate alumni at Queen’s. In this advisory role, the Director-at-Large, Graduate Alumni brings the perspective of Graduate alumni to the Board’s strategic planning process, ensuring strategy and programming decisions are reflective of the interests to graduate alumni.