Volunteer Position Summary

Engineers Without Borders (EWB) is excited to present the return of our famous Pumpkin Smash – a fundraising event where we drop a 500 lb. pumpkin from the sky and raise awareness about EWB’s overseas ventures. We are looking for fun and friendly volunteers to help out with various jobs at this year’s Pumpkin Smash. Volunteers will work closely with EWB’s executives and directors to plan and execute this event. This is a great way to get involved with EWB and share what we do with alumni both on campus and around the world.

Major Duties & Responsibilities

There are two main shifts for this event. Responsibilities will be divided as follows:

Set-up Crew: 9:30am – 11:30am
- Pick up fencing, tables, food, and hot water for hot chocolate sales
- Set up fencing for a safe environment for all guests
- Set up tables, food displays, and hot chocolate to create an inviting and festive fall atmosphere

Clean-up Crew: 2:30pm – 4:30pm
- Take down fencing and clean up pumpkin debris to keep campus beautiful

Skills Required

- Enthusiastic attitude
- Works well in teams
- Respectful, patient demeanor
- Adaptability

Skills Acquired

- Event administration experience
- Leadership experience

queensu.ca/alumni/homecoming
reunions@queensu.ca
Expectations

Volunteers are expected to sign in at the Volunteer Lounge (Kingston Hall Reflection Room), where they will be provided with a red vest and any last-minute instructions; please be sure you arrive on time!

Dress code: Comfortable, casual, Queen’s colours encouraged!

NOTE: Sometimes, external factors (e.g. weather, number of attendees, event logistics, etc.) may necessitate changes to an event or to a volunteer’s on-site duties. Please be prepared to expect the unexpected and to be flexible if necessary!

Time Commitment

Volunteers are expected to arrive on time for their scheduled shift. Shifts are 2 hours in length; class schedules and personal preferences will be taken into account when assigning shifts. (A reminder with your actual shift time(s) is included in your registration confirmation email).

Additionally, all volunteers are required to attend a one-hour orientation session prior to Homecoming weekend.

Club Partnership

Josh Myers & Coleen Galang – Pumpkin Smash Co-Leads
Email: 13jgm15@queensu.ca; coleen.galang@queensu.ca

Laura Tauskela – VP Marketing
Email: laura.tauskela@queensu.ca

Benefits

- Opportunity to expand your Queen’s network
- Opportunity to be a part of a Queen’s tradition
- Volunteer jacket bar & travel thermos
- Opportunity to become involved with Engineers Without Borders
- Reference letters available upon request

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