Volunteer Position Summary

During halftime, approximately 300 - 400 alumni, mainly the 50th class (1967) and 2 – 5 representatives in other classes will participate in the Tricolour Guard Halftime Parade on the field. This event recognizes alumni in significant milestone years (50+) and alumni volunteers in other milestone years. Each participant will require a field pass to access the field.

Volunteers in this role will be responsible for providing safe and comfortable golf cart transportation for alumni and guests during the Tricolour Guard Halftime Parade.

By providing easy and accessible transportation for Homecoming guests who may have special mobility needs, Golf Cart Drivers will also play an important role in contributing to Queen’s commitment to an inclusive and accessible Homecoming.

Major Duties & Responsibilities

- Drive golf carts to assist those with mobility issues during the Tricolour Guard Halftime Parade.
- At 10 minutes on the game clock before halftime, meet pre-assigned passengers at the bottom of the South West stairwell (volunteers will be provided with names in advance) and escort passengers to golf carts.
- Answer questions about event logistics, layout, or accessibility concerns to ensure a positive and comfortable experience. (Volunteers will be provided with accessibility-related FAQs at orientation.)
- Welcome arriving alumni and guests to ensure their experience begins on a positive note.
- Assist arriving alumni who may have mobility issues.
- Near the end of the game, drive golf cart to main parking lot for pick-up, and deliver keys to Carey Morrison.

Skills Required

- Experience driving a golf cart required
- Adaptability
- Comfortable interacting with older people
- Strong interpersonal skills
- Outgoing, friendly personality
- Ability to answer questions in a fast-paced environment
- Works well in teams
- Enthusiastic attitude
- Respectful, patient demeanor
Skills Acquired

- Customer service experience

Expectations

- Volunteers are asked to pick up their red volunteer vest at the central Volunteer Lounge (Kingston Hall Reflection Room) anytime in the morning before their shift. Volunteers are welcome to use the alumni bus service out to the stadium. *(The bus schedule will be available at the Volunteer Lounge.)*
- Upon arrival at Richardson Stadium, volunteers are asked to enter through the South-West gate (Gate #3) to check-in with their designated staff partner. **Volunteer identification (red vest/volunteer name badge) is required for entry to the stadium.**
- Volunteers are encouraged to bring a water bottle, sunscreen, hat and/or rain gear as needed.
- **NOTE:** Sometimes, external factors (e.g. weather, number of attendees, event logistics, etc.) may necessitate changes to an event or to a volunteer’s on-site duties. Please be prepared to expect the unexpected and to be flexible if necessary!

Time Commitment

Shifts are approximately ~3.5 hours in length, depending on game play. *(A reminder with your actual shift time(s) is included in your registration confirmation email.)* Additionally, all volunteers are **required** to attend a **one-hour orientation session at Richardson Stadium** prior to Homecoming weekend.

Staff Partnership

Carey Morrison – Alumni Officer, Reunions
Cell: 613-331-5343 | Email: carey.morrison@queensu.ca

Maryanne Wainman – Homecoming Volunteer Coordinator
Cell: 613-217-1771 | Email: maryanne.wainman@queensu.ca

Benefits

- Complimentary football game admission
- Complimentary meal at the game
- Opportunity to be a part of a Queen’s tradition
- Volunteer travel thermos