Volunteer Position Summary

The ReUnion Street Festival is a diverse celebration of Queen’s pride and tricolour spirit! It is an opportunity for Queen’s students, alumni, and friends to commemorate their Queen’s experiences through artistic and musical entertainment, celebratory food and drink, and interactive programming.

ReUnion Street Festival Clean-Up Crew volunteers will assist with post-event take-down, clean-up and grounds management to ensure campus stays beautiful. Volunteers also have the opportunity to gain experience in event planning, to get a behind-the-scenes look at the festival, and to assist with event follow-up and feedback. Volunteers will be working with and supporting SMART (Student Maintenance and Resource Team), the AMS student-run environmental clean-up group who is contracted to assist with the take down and clean-up of the festival.

Major Duties & Responsibilities

- Assist SMART with post-event take-down, clean-up and grounds management to ensure campus stays beautiful.
- Work with other crew members to effectively problem-solve.
- Participate in optional follow-up focus groups and assist in creating recommendations for next year.

Skills Required

- Enthusiastic attitude
- Works well in teams
- Detail oriented
- Ability to prioritize multiple tasks
- Strong time management skills
- Strong problem-solving ability
- Adaptability
- Flexibility

Skills Acquired

- Leadership experience
- Behind-the-scenes knowledge of the Festival
- Event administration experience
Expectations

- Volunteers will work closely with SMART, the ReUnion Street Festival team and will report to the ReUnion Street Festival Volunteer and Outreach Coordinator.
- Volunteers are expected to report to their stations ten (10) minutes before they are scheduled to start their shift.
- Dress code: Comfortable, casual, weather appropriate clothing that you don’t mind getting a bit dirty. Volunteers should dress to be moderately active.
- **NOTE:** Sometimes, external factors (e.g. weather, number of attendees, event logistics, etc.) may necessitate changes to an event or to a volunteer’s on-site duties. Please be prepared to expect the unexpected and to be flexible if necessary!

Time Commitment

Volunteers will be expected to work the shift they are assigned. Shifts will be **2 hours** in length and will be **scheduled between 8:00am – 10:00am on October 15th.** *(A reminder with your actual shift time(s) is included in your registration confirmation email).*

All volunteers are **required** to attend an orientation session prior to Homecoming weekend, as well as follow-up sessions.

Student-Staff Partnership
Sarah Reddick – ReUnion Street Festival Volunteer and Outreach Chair, Alma Mater Society
Alexandra da Silva – ReUnion Street Festival Coordinator, Alma Mater Society

**For questions prior to the event and on-site:**
**Phone:** 613-533-6000 ext. 79014 | **Email:** reunion.volunteer@ams.queensu.ca

Benefits

- Opportunity to be a part of a Queen’s tradition
- Have an exclusive behind-the-scenes look at the **Festival**
- Help shape the future direction of the **Festival**
- Complementary continental breakfast/snacks during shift
- Volunteer jacket bar & travel thermos
- Reference letters available upon request