A meeting of Faculty Board was held on Friday, October 17, 2014 at 3:30 p.m. in the School of Kinesiology and Health Studies Building Room 100. Mr Ascough was in the Chair.

Mr. Ascough introduced Ms. Jamieson who read a tribute to Dr. Peter L. Roeder, a former Emeritus Professor from the Department of Geological Sciences and Geological Engineering who died on June 7, 2014. A motion that the tribute be lodged in the Minutes of Faculty Board and that a copy be sent to Dr. Roeder’s family was moved by Ms. Jamieson and seconded by Mr. Walker, and carried, unanimously.

1. **Adoption of the Agenda**
   Moved by Ms. MacDonald, seconded by Mr. Akl, and carried that “the agenda be adopted”.

2. **Approval of the Minutes**
   Moved by Mr. Morelli, seconded by Mr. Akl that “the minutes of September 19, 2014 be adopted”.

3. **Business Arising from the Minutes**
   There was no business arising from the minutes.

4. **Report from Arts & Science Undergraduate Society**
   Mr. Grotsky reported that the new peer tutoring program, supported by an online software program, added 250 users in the past two week and additional growth seems likely.

   Mr. Grotsky noted that a survey on a new internship program will be distributed shortly and ASUS is looking for student feedback on the program.

   As well, this year’s department student council (DSC) representatives are playing a larger role in collecting information about academic issues facing departments and solutions on solving those issues.

   There is a booth at Grant Hall for information on Homecoming and Queen’s jackets.

5. **Dean’s Report**
   a. General Report

   b. Report on Senate Action
   There was no report on Senate Action.

6. **Question Period**
   There were no questions on the Dean’s report and no general questions.

7. **Communications**
   There was a communication from the Department of French that the French Studies Undergraduate Committee has adopted a motion to suspend admissions in the Linguistique Française medial program due to low enrollments. Currently there is only a single 3rd year and single 4th year student in the program and this year there were no new student enrolled in the program. This notification is a part of the Senate procedures and the issue is now before the Dean.

   In answer to several questions Mr. Lessard replied that the program suspension would not affect either students currently in the program or students in other degree programs.

8. **2015-2016 ASC Academic and BISC Calendar Dates** – [Appendix A and Appendix B-](#) for approval
   Mr. Horton deferred the motion “that the 2015-2016 ASC Academic Calendar Dates be approved.”
Mr. Horton moved, seconded by Ms. Clohosey, and carried “that the 2015-2016 BISC Calendar Dates be approved.”

In deferring the first motion Mr. Horton clarified that in the next academic year (2015-2016) Family Day will not fall on the first day of the planned Reading Week. This happens every 7 years and the last time it happened Senate Committee on Academic Procedures (SCAP) asked for consultation before SCAP provided some direction.

Mr. Horton added that all other faculties with the exception of Applied Sciences have asked that reading week be moved so that Family day falls on the first day of reading week so that the term would have 5 weeks then reading week then the final 7 weeks. If Family Day fell on the week before reading week there would be a significant interruption to teaching within the Faculty. Mr. Horton asked for feedback from Faculty Board for SCAP.

In response to Mr. Dignam’s question concerning Applied Sciences, Mr. Horton responded that Applied Science does not want to alter their typical schedule as they have midterms after reading week and this would move the midterms earlier. Mr. Dignam noted that having Applied Science out of sync with Arts & Science would causes problems for AppSci students taking A&S courses, of which there are many. Mr. Horton agreed and added that regardless of the decision all faculties will have the same schedule.

There was a suggestion that a 5/7 split would be preferred to missing to sequential Mondays. Ms. MacDonald felt that coordination across Universities might be a consideration. This was echoed by Mr. Smolac and Ms. Monte noting that reading week is a time to reconnect with family, including siblings who attend other universities.

Mr. Morelli suggested that the Board might consider adding a Monday either before the first nominal week or after the last week.

Mr. Horton finished by noting that the term dates must be approved at Faculty Board’s next meeting.

9. **Report of the Nominating Committee** – Appendix C – for approval

Ms. Fachinger moved, seconded by Ms. Lord “that the nominees being brought forwarded by the Nominating Committee be appointed.” The floor was opened for nominations. There were none. The motion was carried.

10. **Introduction of Certificates and Degree Plans** – **Notice of Motion** – Appendix D

Certificates and Degree Plans that will be submitted to the relevant review committee this year for approval.

11. **“Open Discussion”**: The topic selected for discussion at this meeting was the findings of the Arts and Science Grades Report, which has received much attention from the student body (and campus media) as of late because, in part, of the grading discrepancies between departments. Hopefully the lively twenty minute discussion stimulated thinking about the issue.

12. **Other Business**

Mr. Morelli reminded the Board that the play ‘Orbit’ written by Jennifer Wise, presented by the Drama Department, and directed by Mr. Walker debuts at 8pm tonight, October 17th.
Richard Ascough    Patrick Costigan
Chair, Faculty Board    Secretary, Faculty Board