A meeting of Faculty Board was held on Friday, November 14, 2014 at 3:30 p.m. in the School of Kinesiology and Health Studies Building Room 100. Mr Ascough was in the Chair.

Before beginning the business of the meeting Ms. King read a tribute to Dr. Finlayson an Emeritus Professor in the Department of English here at Queen’s who passed away May 16, 2014. A letter and a copy of the tribute will be sent to the family.

1. **Adoption of the Agenda**
   Moved by Mr. Grotsky, seconded by Mr. Morelli, and carried that “the agenda be adopted.”

2. **Approval of the Minutes**
   Moved by Mr. Morelli, seconded by Ms. King and carried that “the minutes of October 17, 2014 be adopted.”

3. **Business Arising from the Minutes**
   There was no business arising from the minutes.

4. **Report from Arts & Science Undergraduate Society**
   Mr. Grotsky reported that the turn out for Fall By-elections was 31% of eligible voters, which was up significantly from last year. The election also included a plebiscite that asked student if they wanted to see either course average, course median or percentile on their transcript - 33% voted no with 67% voting yes.

   The ASUS peer tutoring service now has over 800 registered users.

   The internship program has passed through the Curriculum Committee and will eventually come to Faculty Board.

   ASUS has a first year internship program and internes are working to develop academic care packages for 1st year student to help mitigate exam stress.

5. **Dean’s Report**

6. **Question Period**
   There were no questions on the Dean’s report and no general questions.

7. **Communications**
   There were no communications.

8. **Implementation of the Strategic Research Plan – Vice-Principal Research**

   Mr. Liss spoke about Queen’s Strategic Action Plan (which can be found at the following link: [http://www.queensu.ca/vpr/sites/webpublish.queensu.ca.vprwww/files/files/20140214SRPImplementationUpdate20140214.pdf](http://www.queensu.ca/vpr/sites/webpublish.queensu.ca.vprwww/files/files/20140214SRPImplementationUpdate20140214.pdf)) and was looking for feedback on the following questions:
1. What do you perceive to be the opportunities and challenges in advancing research at Queen’s?
2. What more can the Office of the Vice-Principal (Research) do to advance research at Queen’s?
3. In what ways can communications, both internally and externally, be more effective?

After the presentation, Ms. Lord noted that as of May 2014 only six of the 26 named endowed and sponsored research chairs at Queen’s were held by women, only four of the 25 research chairs are held by women, in 2013 five male faculty members were awarded Queen’s research prizes for excellence and the seven Queen’s faculty members elected to the Royal Society in 2013 were all men. Given this profile, Ms. Lord asked Mr. Liss what were the challenges and goals of Research Services in recognizing the research excellence of women at Queen’s.

Mr. Liss agreed with Ms. Lord that the current profile of those honoured for research excellence is not as representative as it could be. Mr. Liss also agreed that in some cases there is little control over who is recognized, such as with the Royal Society elections but noted that some changes coming, for example, The Royal Society has indicated that they would like at least one-third of their new Scholars be women. As for internal research awards, Mr. Liss suggested that it is, in part, up to the community to bring forward nominations for consideration and finished by saying that Research Services works with the Equity Office and takes the matter of equal representation very seriously.

Mr. Morelli observed that the strategic plans calls for the development of 21st century skills through entrepreneurship and experiential learning, but he continued, that this is becoming more difficult as Queen’s increases enrollment and decreases the faculty compliment. He asked Mr. Liss how faculty will be helped to provide these opportunities.

Mr. Liss pointed out that support for these activities comes from government programs such as the Campus Linked-Accelerator program that will support the Queen’s Innovation Connector program that links students to Kingston regional innovation centre. He remarked that it is not just about what a single faculty member can do to provide these experiences, but it is also how we can bring students and industry together.

Mr. Morelli commented that if Queen’s has made some strategic investments in prioritizing select research areas then that other areas have been deprioritized. He asked about the process and which areas were not prioritized.

Mr. Liss said that promoting research is about identifying areas of excellence where Queen’s can be recognized as preeminent, areas where there is the possibility of significant growth and areas that align with the strategic and academic plan. He explained that while the Queen’s National Scholar program consider a wide range of applicants only the top applicants are successful. Mr. Liss explained that, on the other hand, for the Canada Chair program Queen’s is only allowed to apply in those areas where they rank in the top 5% in the world.

Mr. Day, who explained that for the last few years he has co-taught an experiential course in indigenous studies, said that the program will no longer run due to lack of support. He asked what advice Mr. Liss could give him on where to seek support.
Mr. Liss suggested that course support is related to student demand as well as curriculum planning at all levels.

Please send your comments and feedback on the questions posed by Mr. Liss to at steven.liss@queensu.ca.

9. **2015-2016 ASC Academic and Revised BISC Calendar Dates** – Appendix B and Appendix C - for approval

Ms. Bénard moved, seconded by Mr. Morelli, that “the 2015-2016 ASC Academic Calendar Dates be approved.”

Mr. Young felt that the dates create a problem for Faculty and Teaching assistants marking Fall exam papers. He cited an example where a large class might have a Fall exam on Dec 22, the University then closes from Dec 24 to Jan 1 and exams are due Jan 4th. He continued that since student material cannot leave the campus and he cannot ask TAs to come in and work when the University is closed, it becomes very difficult to get exams marked. He asked for an explanation for reducing the break from it typical three weeks to two.

Ms. Bénard addressed the question noting that classes for the Winter term for 2015-16 will begin January 4th, which is a week earlier that might be typical so that Family day will fall on the 7th week of the term, which is also Reading Week. She recalled that the options discussed at the last Faculty Board meeting was to let Reading week fall after Family day resulting in two consecutive Mondays lost or to have a 5/7 split in the term and that there was no consensus. She went on to say that other Faculties, including Applied Science, had reservations about missing a second Monday. Having the term start earlier was seen by all Faculty representatives as the best compromise. Ms. Bénard and the other representatives were aware of the short marking time and contacted the Exams Office asking them to prioritize larger classes to earlier exam dates.

Ms. Atkinson added the clarification that it is not just about class size but about the marking scheme.

There was some general discussion about privacy legislation and that student material was not to be taken off campus. Clarification was requested.

The motion passed 30-for, 10-opposed, 12-abstentions.

Ms. Bénard moved, seconded by Mr. Morelli, and carried, with 1 abstention, “that the Revised 2015-2016 BISC Calendar Dates be approved.”

10. **Curriculum Committee Omnibus Report** – Appendix D - for approval

Mr. Abelson moved, seconded by Ms. Knight, and carried “that the Curriculum Committee Omnibus Report Part I be approved”.

11. **Report of the Academic Orientation Committee** – Appendix E – for approval

Ms. Bénard moved, seconded by Ms. MacDonald that “the Academic Orientation Committee Report on Orientation 2014 be approved.”

Speaking to event, Ms. Bénard felt that the event’s success was due to the work of the students and the committees involved.
Mr. Grotsky agreed that orientation was a success but felt that the review of the event ‘The Non-Academic of Academics’ was a bit negative adding that the review suggested that the event did not do its job but many students felt that it improve their understanding of mental health issues. Ms. Bénard said it was not that the review was negative but that it suggested that content of the event could have more in tune with current mental health issues.

12. **Other Business**
The secretary was asked if names of the student senators, and the names of the CESA, COMPSA and PHEKSA Presidents could be included on the attendance sheet.

Richard Ascough  
Chair, Faculty Board

Patrick Costigan  
Secretary, Faculty Board