A meeting of Faculty Board was held on Friday, January 23, 2015 at 3:30 p.m. in the School of Kinesiology and Health Studies Building Room 100. Mr Ascough was in the Chair.

1. **Adoption of the Agenda**
   Moved by Mr. Walker, seconded by Ms. Roland, and carried that “the agenda be adopted.”

2. **Approval of the Minutes**
   Moved by Mr. Smith, seconded by Mr. Walker, and carried that “the minutes of December 12, 2014 be adopted.”

3. **Business Arising from the Minutes**
   There was no business arising from the minutes.

4. **Report from Arts & Science Undergraduate Society**
   Mr. Grotsky reported that after 20 years ASUS has changed it jacket supplier. Jacket costs have increased by $15 but custom fittings are available, a better quality leather and jackets are now sold at cost. ASUS is developing a Mental Health Program to improve the mental health of ASUS volunteers. The program will develop this year and be implemented next year. At the last assembly ASUS passed a new membership bursary fee. ASUS will allocate $2,500 per year to assist students in financial need. The Tartan, an online campus newspaper (http://www.queenstartan.com/) has been revitalized. Finally, following the discussion of the Grades report last semester, ASUS will be producing a white paper for discussion.

5. **Dean’s Report**
   There was no oral report. The full text of the Dean’s report is available at http://www.queensu.ca/artsci/staff-and-faculty/faculty-board/2014-2015

6. **Question Period**
   Ms. Beauchemin inquired about the conflict of interest when an Associate Dean has in their portfolio a department in which they are a member. Dean Mumm pointed out that under the two previous Deans this has happened and that the policy is that at any time when an Associate Dean could be seen as representing their own departments, for example during a departmental review, the Associate Dean steps aside and is replaced. In a follow up comment Ms. Beauchemin felt that it would be quite simple to assign the department in question to another Dean.

   Considering the Dean’s response to last month’s question about how new faculty positions were decided Ms. Beauchemin asked for some clarification on why the length of time since the last hire was not a consideration. Dean Mumm replied the length of time since the last hire was not a deciding factor, but it is considered alone with other factors. She continued saying that the two key factors were student demand and affordability. Dean Mumm noted that this year’s budget submission includes the departments that have had the longest wait for a tenure-track position.

7. **Communications**
   There were no communications.

8. **Curriculum Committee Omnibus Report – Appendix A - for approval**
   Moved by Mr. Ableson, seconded by Mr. Grotsky, and carried, “that the Omnibus Report Part III be approved.”

   Moved by Mr. Ableson, seconded by Mr. Grotsky, and carried, “that the New Undergraduate Academic Writing Certificate Proposal be approved.”
10. **Report of New Offering of Existing Courses - Appendix C – for information**
Mr. Ascough highlighted that, as agreed previously, this report comes to Faculty Board when existing courses are revised.

11. **Arts Graduate Council Curriculum Submission Report – Appendix D – for approval**
Moved by Ms. Naaman, seconded by Ms. Lord and carried “that the Arts Graduate Council Curriculum Submission Report – December, 2014 be approved.”

12. **Report of the Nominating Committee – Appendix E – for approval**
Moved by Ms. Fachinger, seconded by Ms. Beauchemin, and carried, “that the Report of the Nominating Committee be approved.”

A change to the report was the addition of Mr. Kavanagh (Classics), who will replace Mr. Mingo on Senate for Winter 2016.

With this addition the motion was carried.

13. **School of Religion – Theology Program – For information**
The Dean reported after extensive consultation she announced one year ago the temporary suspension of new admissions to the Theology programs of Master of Divinity, Master of Theological Studies, and Bachelor of Theology. Continuing consultation revealed that these programs are no longer viable. Considering this the Dean announced the initiation of Senate procedures to close these programs. Dean Mumm noted that this will not affect the vibrant and growing Religious Studies programs and not regular staff and faculty positions will be lost. All currently register students will be able to complete their respective program.

14. **Department of French – French Linguistics Medial Plan – for information**
After consultation with stakeholders, the Dean has decided to temporarily suspend new admissions to the French Linguistics Medial Plan. A key factor was the chronically low enrollment in the plan (currently there are 2 students enrolled). Faculty and staff will not be affected and any students enrolled will be able to complete their program.

15. **Other Business**
There was no other business.

Richard Ascough    Patrick Costigan
Chair, Faculty Board    Secretary, Faculty Board