A meeting of Faculty Board was held on Friday, November 13, 2015 at 3:30 p.m. in Kingston Hall Room 101. Mr. Ascough was in the Chair.

1. Adoption of the Agenda
   Moved by Mr. Walker, seconded by Mr. Morelli, and carried that “the agenda be adopted”.

2. Approval of the Minutes
   Moved by Mr. Morelli, seconded by Ms. Wallace, and carried that “the minutes of October 23, 2015 be adopted”.

3. Business Arising from the Minutes
   There was no business arising from the minutes.

4. Arts and Science Undergraduate Society Report
   Mr. Jamieson announced that next year’s Orientation Chairs will be Anna Feng (Academics and Campus Support Chair), Brianna Pioli (Campus Awareness, Respect and Engagement Chair), Scott Clark (Socio-Cultural Chair) and Matt Neville (Operations Chair). Mr. Jamieson also announced that applications for the ASUS research and initiative grants are available to undergraduate students are now available at http://www.queensasus.com/resources/grants/. At its most recent meeting ASUS approved a policy to create a new Computing Science Undergraduate Research Journal.

5. Dean’s Report
   The full text of the Dean’s report is available at:

6. Question Period
   There were no questions.

7. Communications
   There were no communications.

8. Curriculum Committee Omnibus Report – Appendix A - for approval
   Moved by Mr. Taylor, seconded by Ms. Remenda, and carried “that the Omnibus Report Part I be approved.”

9. Undergraduate BA in Liberal Studies Program Proposal – Appendix B – for approval
   Moved by Mr. Taylor, seconded by Ms. Remenda, “that the Undergraduate BA in Liberal Studies Program Proposal be approved.”

   Mr. Taylor commented that this was a fully online general B.A. program with a wonderful array of courses that span many departments. Ms. Wallace recounted that one of her programs was enhanced by close collaboration and conversations that existed outside of classrooms and wondered if there was any consideration for this aspect in the courses offered. Ms. Remenda responded that course developers work very hard to put in place a rich interactive environment, perhaps not always face-to-face but using online tools such as
chat groups, Skype and the like. With one opposed, the motion carried.

10. **Modification to the Certificate in International Studies** – Appendix C – be approved
Moved by Mr. Horton, seconded by Ms. Gujarati and carried “that the Modification to the Certificate in International Studies be approved.”

11. **Proposed Revisions to the Admission Regulations Part II - of the Faculty of Arts and Science** – Appendix D – for approval
Moved by Ms. Bénard, seconded Mr. Jamieson and carried “that the Proposed Revisions to the Admission Regulations Part II - of the Faculty of Arts and Science be approved.”

Mr. Morelli pointed out that the Personal Statement of Experience (PSE) is now recommended but not mandatory (pg. 73 of the submission). He suggested that this could cause some confusion, especially if some students will be disadvantaged by not submitting a PSE. Ms. Bénard responded that especially in first round offers, students are accepted based on marks alone and a PSE is not required. For students in additional offer rounds they will be contacted to suggest they submit a PSE to strengthen their application. Ms. Bénard also clarified that the entrance requirements for Fine Arts or Music have been changed to be more in line with what other Schools require.

The motion carried.

12. **Other Business**
Ms. Remenda had three brief announcements:

On December 7, 2015, Dr. John Wilson from the University of Adelaide will give a workshop with faculty and others interested in embedding research into undergraduate programs and departments.

As Queen’s moves from the learning management system Moodle to onQ the Center for Teaching and Learning, ITS, the faculty office and Vice-Principal (Teaching and Learning) are all working on creating levels of support for the transition to the new LMS. In addition, there will be an invitation to faculty to move from Moodle to onQ in the Winter term, especially if the Winter course will be a new course.

Mr. Talyor said he has been thinking of moving to onQ but is worried about the time involved and the level of support. Ms. Remenda said that there will be a workshop the week of December 7th. ITS will also meet for individual help if needed. Mr. Morelli, an early adopter of onQ, said the process of using onQ was as painful as having to rebuild a course on Moodle – no more, no less. A comment that provoked some amusement.

Mr. Ascough reminded the Board that the next meeting will be Dec 11th and that notice of Faculty Board meeting comes in the regular Faculty Newsletter.

Richard Ascough  Patrick Costigan
Chair, Faculty Board  Secretary, Faculty Board