A meeting of Faculty Board was held on Friday, September 19, 2014 at 3:30 p.m. in the School of Kinesiology and Health Studies Building Room 100. Mr Ascough was in the Chair.

Mr. Ascough introduced Mr. Dignam who read a tribute to Dr. Alex Stewart, a former Emeritus Professor from the Department of Physics who died on July 28, 2014. A motion that the tribute be lodged in the Minutes of Faculty Board and that a copy be sent to Dr. Stewart’s family was moved by Mr. Dignam and seconded by Mr. Smith, and carried, unanimously.

1. **Adoption of the Agenda**
   Moved by Mr. Butler, seconded by Ms. MacDonald that “the agenda be adopted.” The Report of the Nominating Committee was moved to item 9. With this change the agenda was approved.

2. **Approval of the Minutes**
   Moved by Mr. Morelli, seconded by Mr. Butler that “the minutes of May 2, 2014 be adopted.” There were minor corrections to the minutes of the May 2nd meeting and on page 2, line 1 the statement ‘English would have been fifth’ should read ‘History should have been fifth.’ Later, the phrase “the new few years” should have read “the next few years.” With these changes the Minutes of May 2nd were adopted.
   Moved by Mr. Morelli, seconded by Mr. Butler and carried, that “the minutes of May 7, 2014 be adopted.”

3. **Business Arising from the Minutes**
   There was no business arising from the minutes.

4. **Report from Arts & Science Undergraduate Society**
   Mr. Butler reported that orientation week, which is structured to create a positive, inclusive and welcome environment, ran without any noticeable issues. Orientation week. Mr. Butler thanked the Head Gael and the entire orientation committee.
   The ASUS peer tutoring, one of the largest services, is now available at QueensASUS.com/tutoring.
   ASUS executive met with Mr. Evans to provide student input on the development of the Queen’s Internship Program.
   The Department Student Council representatives are in place. Their first meeting highlighted their role in advocating for their respective departments.
   Queen’s jackets are now on sale at the Campus Bookstore, the ASUS core (183 University Avenue) or online.
   Mr. Morelli asked if the peer tutoring program was available to all students at Queen’s. Mr. Butler responded that it was available to Arts & Science students.

5. **Dean’s Report**
   a. General Report
   The Dean noted that Arts & Science has met or exceeded its enrolment targets for the current academic year in most areas with the exception of upper year transfers. The Dean thanked the staff and faculty for their work in helping the Faculty meet the targets.
   The New Budget Model Committee, with the addition of department heads, meet over the summer to continue working on a budget model that is close to completion. The model will
be presented to Committee of Departments later in the month after which it will come back to Faculty Board for approval to implement it next year. Since the start of the summer, 12 new faculty members have joined Arts & Science and several more will be joining over the next few months. On behalf of the faculty, the Dean welcomed our new members.

b. **Report on Senate Action**
   There was no report on Senate Action.

6. **Question Period**
The Chair noted that as a change to standard practice, the Report from Arts & Science Undergraduate Society now comes before the Dean’s report and, as a result, questions on the Dean’s report and questions of a general nature will be taken during Question Period. There were no questions on the Dean’s report and no general questions.

7. **Communications**
   No communications were received.

8. **Report on Degree** – for approval
   Moved by Ms. Bénard, seconded by Ms. Jansen and carried, “that an official copy of the Convocation Program for the Convocations held on June 6-13, 2014 be lodged in the Minutes of the Faculty of Arts and Science as a record of degrees granted in the Spring of 2014.”

9. **Report of the Nominating Committee** – Appendix C – for approval
   Moved by Ms. Fachinger, seconded by Ms. Knight and carried, “that the Faculty of Arts and Science Committee Membership 2014-2015 be approved.” The Chair opened the floor for nominations to the open positions. With no nominations forthcoming, Mr. Morelli moved, seconded by Ms. Lord, and carried that nominations from the floor be closed.” With nominations closed, the motion to approve was carried.

10. **Curriculum Committee Omnibus Report** – Appendix A – for approval
    Moved by Mr. Ableson, seconded by Ms. Atkinson and carried, “that the Omnibus Report Part II Part A be approved."
    Moved by Mr. Ableson, seconded by Ms. Atkinson and carried, “that the Omnibus Report Part II Part B be approved."

11. **Graduate Program Major Modification Proposal – Master’s Gender Studies** – Appendix B
    Moved by Ms. Naaman, seconded by Ms. Knight and carried, “that the Graduate Program Major Modification Proposal – Master’s Gender Studies be approved.”

12. **Faculty of Arts and Science Policy for Senate-Conferred Certificates and Diplomas, and Certificates of Language Competence – June 2014** – Appendix D
    Moved by Ms. Ravenscroft, seconded by Ms. MacDonald, “that the Faculty of Arts and Science Policy for Senate-Conferred Certificates and Diplomas, and Certificates of Language Competence - June 2014 be approved.”

At Mr. Butler’s request Ms. Ravenscroft clarified that changes to the Arts & Science policy reflects the change in policy passed by Senate in February 2013 and that the main difference in the programs is the number of credits required for each. A certificate requires on average 15 credits while a diploma is 30 credits, which is close to the number required for a minor.
Certificates of Language Competence have not changed and while they are not conferred by Senate, they do appear on the transcript.

13. **New Academic Appointments for 2014/2015 - Appendix E - for information**
   In a correction to the list, the Chair noted that Ms. Anastassiades was appointed as an assistant professor not as a lecturer.

14. **Other Business**
   Mr. Morelli asked about the status of the proposed Faculty Board discussion forum. The Chair reminded the members that last year the idea was raised to have a more general discussion at meetings where the agenda was light. There will be an attempt to have one of these discussions each term. When the planning committee thinks that a meeting will accommodate the addition of a 20 minute discussion, a call will go out the members to suggest topics for discussion. One, or possible two, topics will be selected for the meeting.

Richard Ascough    Patrick Costigan
Chair, Faculty Board    Secretary, Faculty Board