The Principal’s Curriculum Development Award

Sponsored by the Centre for Teaching and Learning

* Please note that this is a team award

The Principal’s Curriculum Development Award is one of 6 awards intended to celebrate teaching excellence and to increase trans-disciplinary exposure to exemplars in teaching and the diverse ways in which the student learning experience is enhanced by educators and educational supports at Queen’s. This happens at the course level, through focusing on teaching of strategic university goals as well as through individual and group efforts outside of specific courses, at the academic unit level. Please see the website for a complete listing of the Principal’s Teaching and Learning Awards.

The teaching award for Curriculum Development recognizes excellence in curriculum development through collaborative efforts by committees, teams, units or departments. Excellence is exemplified through evidence-based approaches that are learning and student-focused, practice-based and literature and data-informed. This award honours the outstanding efforts of any combination of faculty and/or staff colleagues who contribute as a team to the creation or revitalization of a curriculum at the academic unit level, and may not be conferred each year, depending on whether qualifying nominations are received.

Criteria
Nominations will be assessed on evidence that the team:

- Identify and articulate an evidence-based rationale for the revitalization or development of curriculum based on students’ learning needs
- Evidence broad engagement of educators (and students) in the process of curriculum revitalization/development
- Develop and integrate clear and measurable program-level learning outcomes (including course-level learning outcomes) that are demonstrably aligned to:
  - Queen’s University Learning Outcomes
  - External accreditations
  - Degree Level Expectations (DLEs) or Graduate Level Expectations (GLEs) established by Ontario Council of Academic Vice-Presidents (OCAV)
- Develop an assessment plan to determine students’ achievement of the intended learning outcomes and enhanced student learning
- Provide a well-articulated pedagogical rationale for recommended instructional strategies, including technologies and assessments
- Provide an embedded and collaborative approach to continuous improvement

http://www.queensu.ca/ctl/awards/principals-awards
Recognition
Winners will:
• Be presented with the award at a high-profile teaching & learning event
• Receive $2000 toward attendance at a teaching and learning conference to present their innovation or to reinvest in related activities
Have access to an Educational Developer from the CTL to assist with other forms of dissemination or to further initiative.

Nomination Requirements
Nominations may be submitted by any combination of students, faculty and staff colleagues, Department Heads or Deans. Self-nominations will also be considered. A nomination should include:

1. A completed nomination form (Word, 50kb)
2. A nomination package, no longer than 5 pages (submissions with 6 or more pages will not be adjudicated), that outlines how project and team meet the award criteria. Specifically:
   • Details describing rationale for the development/revitalization of the program, process(es) used, data gathered and stakeholders engaged
   • Related examples and/or artefacts – program outcomes, curriculum mapping and assessment planning
   • Evidence of impact – learning effectiveness, efficiencies and alignment
3. Up to three (3) letters of support for the nomination (ideally from a variety of stakeholders) that outline the case for the nominees and are based on the criteria of the award

All nomination packages must be submitted electronically in PDF form to ctl@queensu.ca no later than the deadline posted on the website.

NOTE: The recipient of this award will be notified directly by a letter from the Principal. Nominators will receive a copy. Only the Nominators will be notified regarding unsuccessful nominations.

Selection Committee
The committee, chaired by the Associate Vice-Provost (Teaching & Learning) or delegate and comprised of two faculty members, an undergraduate student, a graduate student and a representative of the CTL, will adjudicate the nomination files. The committee will be guided in its adjudication by an assessment rubric based on the criteria for the award.

NOTE: This award gives consideration to the University’s commitment to diversity, equity and inclusion in the diversification of the curriculum and co-curricular programming.

Additional Resources:
1. Nomination Form
2. Sample Email Soliciting Letters of Support
3. Guidelines for Letters of Support

Go to www.queensu.ca/ctl/awards/principals-awards

For Further Information
Contact:
Klodiana Kolomitro, Educational Developer, Centre for Teaching and Learning at kk78@queensu.ca.

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