The DEVS 501 thesis is an optional course worth 6 units that counts towards an honours concentration (Medial or Major) in Global Development Studies. The student is expected to write an academic thesis based on a review of literature on a clearly-defined topic relevant to development. The student is responsible for finding a willing supervisor and for arranging a mutually agreeable schedule of meetings and due dates, which must include a thesis proposal and an initial bibliography in the early part of the first semester of the course.

The focus of the thesis must be relevant to development studies but may be approached from any field from the humanities, through to the social sciences and fields such as environmental studies and law. The student must pay a modest fee for the binding of the departmental copy.

**Structure**
The thesis should have the following structure:

**Title Page** (the format of the title page is appended as the final page of this document)

**Abstract:** A summary of the major findings of the thesis in 300 words or less. The text should be double spaced. The abstract must be able to be read separate from the thesis so there should be no footnotes or references to other literature or to the body of the thesis in the abstract.

**Acknowledgments** (optional)

**Table of Contents:** List the page numbers of each section from the Abstract to the Appendices. The title of each chapter and of each of the sub-headings of the chapters should be listed. Page numbers should begin with the Abstract as p. 1 and continue to the last page of the Appendices. Page numbers should appear in the upper right of each page.

**Body of the thesis:** Should consist of several chapters setting out the study. Normally, the first chapter will be an introduction that sets the stage for the work. It may include the scope of the study, the objectives, the research methods, the organization of the chapters to follow, etc. The second chapter may review understanding of the subject based on existing literature and scholarly sources. The third chapter may present the results of the research and the fourth chapter the interpretation of the results (or the third chapter may present both results and interpretation). The final chapter may present briefly the conclusions of the research.

Each chapter begins with the chapter number and title at the top of a new page. Subtitles may be used to separate components of the chapter.
The chapters should be written in a scholarly style acceptable within the field of development studies. Students are encouraged to select a manual of style used in professional publications and to consult with their supervisor on this matter before writing the thesis.

Figures (maps, graphs, photographs, drawings, etc.) should be included in the text of each chapter near where they are referred to in the text. Figures should be numbered sequentially through the thesis (e.g. Figure 1, Figure 2, etc.), or in each chapter (Figure 1.1, Figure 1.2, ..., Figure 2.1, Figure 2.2 ... etc.). Each figure must have a caption below or beside it (e.g. Figure 6: Income Distribution by Region). Figures must be referred to in the text (e.g. “...as shown in Figure 6.”) and must be cited in order (e.g. Figure 5 is cited before Figure 6). Large figures (e.g. 11 x 17 inches) may be fan-folded into the body of the thesis or placed in a labelled envelope attached to inside of the back cover. Figures from other sources should be acknowledged in the caption, and should be renumbered in the thesis. Figures must be neat and legible.

Tables (lists of data or text) should be treated in the same way. The table should have a title above it (e.g. 'Table 4: Population Growth in Freetown'). Each column of data or information must have a title, and foot notes (if any) should be placed below the table. The title, column titles, body, and footnotes should be separated by horizontal lines.

**Length of the body:** The body of the thesis should be a minimum of 50 and maximum of 70 double-spaced pages, at 12 cpi.

**References (or References and Notes)** to the literature must be listed under a separate heading following the last chapter and must be in an acceptable scholarly format. Each reference must be cited in the text and each citation must appear in the list of references. References and notes may be single spaced.

**Appendices** (if any) should include information, data, or figures important to the thesis but which are not central to the presentation. They should be referred to in the text. If there is more than one Appendix, they should be numbered sequentially. They may be presented on paper or on digital media (e.g. as a CD). The latter should be labelled and enclosed in an envelope attached to inside of the back cover of the thesis.

**Format**

The thesis manuscript should consist of three main parts: the preliminary pages, the text, and the reference section. The student, in consultation with the thesis professor, will determine the internal arrangement within the text and reference sections.

**Grading of the Thesis**

The thesis will be evaluated by the thesis supervisor and a second reader, and will be based on the originality of the topic, depth of research, quality of argument, and analytical complexity, as well as presentation and style. A single grade will be assigned to the final product and will be based on the
quality of work presented at each stage of the thesis and the meeting of thesis deadlines, as outlined below.

**Timelines for Preparation of the Thesis**

- **September** - Selection of a thesis topic and agreement of supervisor, including preliminary discussion of the topic and relevant source material. Students must register for the course by the end of Registration period.
- **End of October** - Submission to supervisor of a preliminary bibliography and a broad outline of the thesis, including the structure of the chapters and a description of the research you intend to undertake.
- **Mid-February (before Reading Week)** - Completion and submission of a full draft of the thesis to supervisor
- **Last day of classes in April** - Submission of the completed thesis (two bound copies) to the supervisor

**Prerequisites**

DEVS 501 is only open to students with fourth-year standing in a DEVS Major or Medial with a cumulative average of at least B+. The student must identify a willing supervisor from DEVS or cognate department and receive permission of the DEVS Undergrad Chair/Head.

**Academic Integrity**

Academic integrity is constituted by the five core fundamental values of honesty, trust, fairness, respect and responsibility (see [www.academicintegrity.org](http://www.academicintegrity.org)). These values are central to the building, nurturing and sustaining of an academic community in which all members of the community will thrive. Adherence to the values expressed through academic integrity forms a foundation for the ‘freedom of inquiry and exchange of ideas’ essential to the intellectual life of the University (see the Senate Report on Principles and Priorities
[http://www.queensu.ca/secretariat/policies/senateandtrustees/principlespriorities.html](http://www.queensu.ca/secretariat/policies/senateandtrustees/principlespriorities.html)).

Students are responsible for familiarizing themselves with the regulations concerning academic integrity and for ensuring that their assignments conform to the principles of academic integrity. Information on academic integrity is available in the Arts and Science Calendar (see Academic Regulation 1 on the Arts and Science website [see http://www.queensu.ca/artsci/academics/undergraduate/academic-integrity](http://www.queensu.ca/artsci/academics/undergraduate/academic-integrity)), and from the instructor of this course. Departures from academic integrity include plagiarism, use of unauthorized materials, facilitation, forgery and falsification, and are antithetical to the development of an academic community at Queen's. Given the seriousness of these matters, actions which contravene the regulation on academic integrity carry sanctions that can range from a warning or the loss of grades on an assignment to the failure of a course to a requirement to withdraw from the university.
Queen’s Official Grade Conversion Scale

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Disability Accommodations

Queen's University is committed to achieving full accessibility for persons with disabilities. Part of this commitment includes arranging academic accommodations for students with disabilities to ensure they have an equitable opportunity to participate in all of their academic activities. If you are a student with a disability and think you may need accommodations, you are strongly encouraged to contact the Disability Services Office (DSO) and register as early as possible. For more information, including important deadlines, please visit the DSO website at: [http://www.queensu.ca/hcds/ds/](http://www.queensu.ca/hcds/ds/)

Students with a disability that requires academic accommodations must discuss this with their supervisor, bringing the appropriate documentation early in the first semester of the academic year.
STUDY OF A VERY IMPORTANT ASPECT
OF DEVELOPMENT STUDIES

by

SUSAN A. STUDENT

A thesis submitted to the Department of Global Development Studies
in conformity with the requirements of

DEV5 01

Supervised by Professor Jane E. Knowsalot

Queen’s University

Kingston, Ontario, Canada

April 2016