

Minimum MES Funding Policy 2011-12

Proposed student # 20 (18 domestic + 2 international)

TA rate \$37.32/hr

NSERC, SSHRC, CIHR

| | |
|------------------------------|-----------------|
| Top up | |
| QGA | \$4,450.00 |
| Growth Award | |
| TA (65 hrs) | \$2,425.80 |
| Addn'l TA | |
| Support (school) | |
| Support (advisor/supervisor) | |
| Other | |
| Subtotal | \$6,876 |
| Fellowship | |
| Scholarship | \$17,500.00 |
| | |
| Total | \$24,376 |

First year Q top up \$5,000

Total **\$29,376**

OGS, OGSST

| | |
|------------------------------|-----------------|
| Top up | |
| QGA | \$4,450.00 |
| Growth Award | |
| TA (65 hrs) | \$2,425.80 |
| Addn'l TA | |
| Support (school) | |
| Support (advisor/supervisor) | |
| Other | |
| Subtotal | \$6,876 |
| Fellowship | |
| Scholarship | \$15,000.00 |
| | |
| Total | \$21,876 |

Queen's Internal Fellowship

| | |
|------------------------------|-----------------|
| Top up | |
| | |
| QGA | \$4,450.00 |
| Growth Award | |
| TA (130 hrs) | \$4,851.60 |
| Addn'l TA | |
| Support (school) | |
| Support (advisor/supervisor) | |
| Other | |
| Subtotal | \$9,302 |
| Fellowship | \$10,000.00 |
| Scholarship | |
| | |
| Total | \$19,302 |

Basic (used for Forecasting calculations; assume 2 internal fellowships)

| | |
|------------------------------|-----------------|
| Top up | |
| | |
| QGA | \$4,450.00 |
| Growth Award | \$4,700.00 |
| TA (130 hrs) | \$4,851.60 |
| Addn'l TA | |
| Support (school) | |
| Support (advisor/supervisor) | \$2,000.00 |
| Other | |
| Subtotal | \$16,002 |
| Fellowship | |
| Scholarship | |
| | |
| Total | \$16,002 |

Bursary (tuition)

One new domestic (=tuition\$) and all international students (\$5000) each year will receive this by deposit into their tuition account with the University. The domestic amount is added to the total income as it is extra and not being used to offset higher tuition.

Time frame

Minimum funding is guaranteed for 6 semesters for thesis (research)-based students; 5 semesters for course-based students. No funding is guaranteed beyond this time frame. Students requiring extra time to complete must make a request to their supervisor/advisor and the Graduate Chair for additional time and funding. School support will be subject to available funds and the approval of the Director. Other exceptions such as medical leave and part-time status will be according to Graduate School guidelines.

Supervisor Support Supervisors and advisors **will be required** to contribute \$2000 to the stipend of Basic funded students to meet the minimum stipend of \$16K. This amount will be prorated to reflect the shorter time in the second year of a course-based program.

Supervisors and advisors will be asked to consider raising the minimum stipend of their students above the guaranteed amounts by RA support from their research grants.

Allocation Every attempt will be made to allocate funds equally over each semester so students can budget. The Graduate Assistant will provide a spreadsheet detailing funding to each student at the beginning of each academic year.

Surplus Funding In years where available, excess funds will be distributed to students whose minimum funding level is below an amount that will be evaluated yearly. Surplus amounts are for the year awarded only and are not guaranteed for subsequent years as the funding is variable.

TA ships TA positions will be filled according to the collective agreement reached between Queen's University and PSAC Local 901. Students will be assigned 2 TAships (130 hours) per academic year except for major external scholarship holders who will be assigned 1 TA. No student will be required to do more than 2 TA ships in an academic year but students may request additional TA work by application to the Graduate Assistant. Applicants are to send an email message to Karen Topping at karen.topping@queensu.ca. Hours worked are not to exceed 10 hrs/week averaged over the academic year.

Students who decide to opt out of TA duties, must make their request in writing to the Graduate Chair and discuss options with their supervisor/advisor and the Graduate Chair for alternate funding arrangements.

Graduate growth funding transferred to the operating account can be used to fund TA.