

Emerging Leaders Program

2020-2021 Application

The Emerging Leaders Program is designed to provide new and future managers with practical tools, resources and support so they can perform their jobs effectively and confidently. The program includes two elements:

- i. Online/in-class learning from November through April; and
- ii. Mentoring between program participants and experienced Queen's leaders (one-on-one) from November through April

Applications, signed by applicant and manager, are due no later than 4 pm on September 30, 2020; exceptions to this deadline will only be granted in the most extreme circumstances.

Personal Information:

Name:

Email Address:

Unit/department:

Job Title:

Part I

Please provide 3-5 desired learning outcomes that you have for the in-class portion of the program:

Part II

Please provide 3-5 desired learning outcomes that you have for the mentoring part of the program:

Part III

In a statement of 100-150 words, please tell us why you believe you are an ideal candidate for the Emerging Leaders Program.

Part IV

Are you available and committed to attend the learning sessions online on the following dates:

- November 12, 2020, 10 am-12 pm, 1-3 pm
- December 10, 2020, 10 am-12 pm, 1-3 pm
- January 14, 2021, 10 am-12 pm, 1-3 pm
- February 11, 2021, 10 am-12 pm, 1-3 pm
- March 11, 2021, 10 am-12 pm, 1-3 pm
- April 8, 2021, 10 am-12 pm, 1-3 pm
- May 13, 2021, 10 am-12 pm, 1-3 pm

Yes: No:

If not, please explain what may prevent you from attending any sessions:

Part V (to be completed by applicant’s manager)

Please have your manager answer the following:

- 1) Do you recommend _____ for the 2020-21 Emerging Leaders Program?

Yes: No:

- 2) Do you approve the \$750 fee be charged to your unit’s budget?

Yes: No:

Please provide the appropriate chartfield information (Dept/Fund/Acct/Prog/Class/Project)

- 3) Do you approve _____ to be away from the office on the dates/times noted above, as well as for a mentoring meeting (at least one hour) once a month from November through May?

Yes: No:

Manager’s signature:

Applicant’s signature:

Thank you for your interest in the ELP! Please email a copy of this form to Alison Cummings (ac23@queensu.ca)

Applications, signed by applicant and manager, are due **no later than 4 pm on September 30, 2020**; exceptions to this deadline will only be granted in the most extreme circumstances.

The entire group of applications will be reviewed by the ELP Application committee between October 1 and October 14; successful applicants will be notified no later than October 15, 2020.

Those applicants not chosen for the 2020-21 program will be provided constructive feedback on how to improve their application for next year’s program by the end of October.