

INTERNAL (ORS) AND EXTERNAL (CIHR) DEADLINES

February 22, 2010: INTERNAL DEADLINE FOR ORS APPLICATION REVIEW

- Please submit draft proposals as early as possible for internal review.

February 26, 2010: INTERNAL DEADLINE FOR SIGNATURES

- **Department Heads/Directors and Associate Dean are NOT to sign in the printed area of the signature page.** Please sign at the very bottom margin of this page.
- ORS cannot submit your application electronically until the hard copy application with all appropriate signatures is received.
- **ORS Requires** that you complete a DSS on-line (record DSS number on the front page of proposal)

March 1, 2010 at 12:00 NOON: FINAL DEADLINE for e-submission

- Your e-application is electronically submitted to CIHR by the ORS CIHR Research Facilitator using the web-based ResearchNet system.
- Once you “click” the “submit” button, your application will be viewable on-line by the ORS CIHR Research Facilitator.
- The Research Facilitator will review your grant to ensure all is in order.
- The Research Facilitator may then “submit” your grant to CIHR if it is complete, or the application may be returned to the applicant if changes are required.
- When the changes are made, the applicant then re-submits their application to ORS for further review.
- Once the application is re-submitted to the Research Facilitator and complete, the Research Facilitator will submit it electronically to CIHR.

Contact Information and Other Resource Information

Robin Ashcroft

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General funding enquiries can be directed to CIHR Information Service for Funding Enquiries:

- Telephone: 1-888-603-4178
- Telephone: 613-954-1968
- Email: info@cihr-irsc.gc.ca

Enquiries related to the ResearchNet system can be directed to:

- Telephone: 613-941-9080
- Email: support@researchnet-recherchenet.ca

Information on ResearchNet is located at:

<https://www.researchnet-recherchenet.ca/rnr16/htdocs/login/splash.jsp>