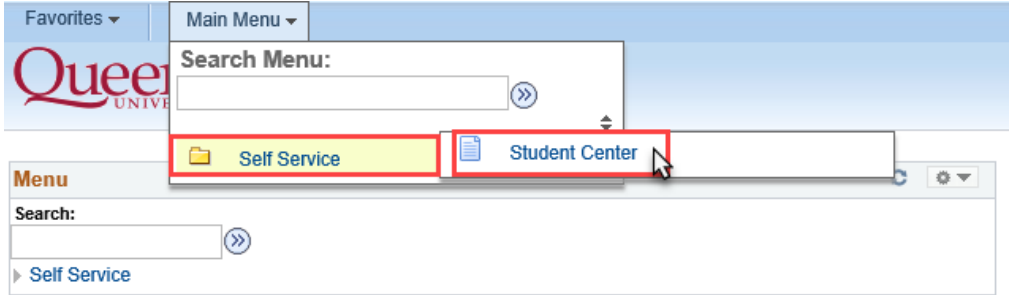
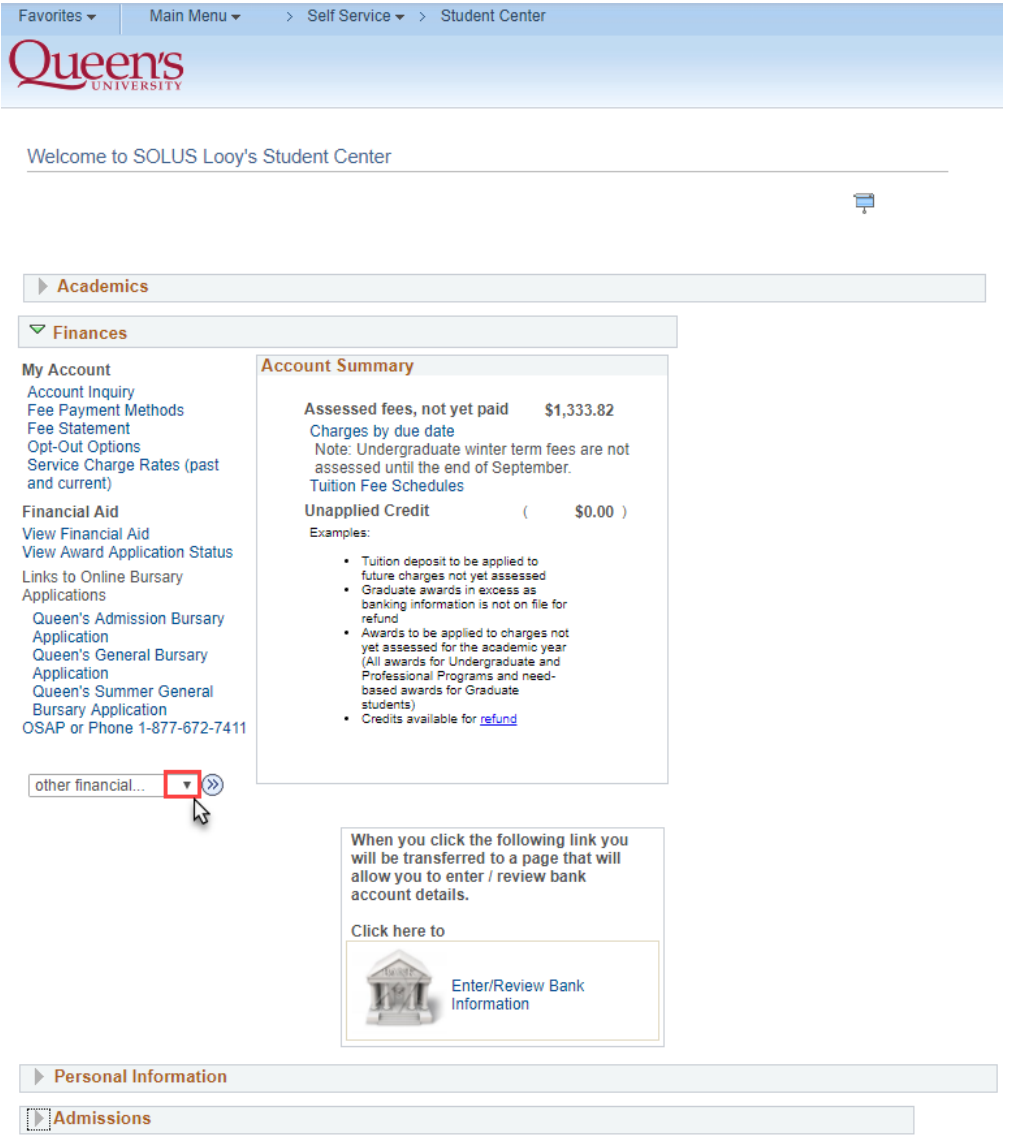
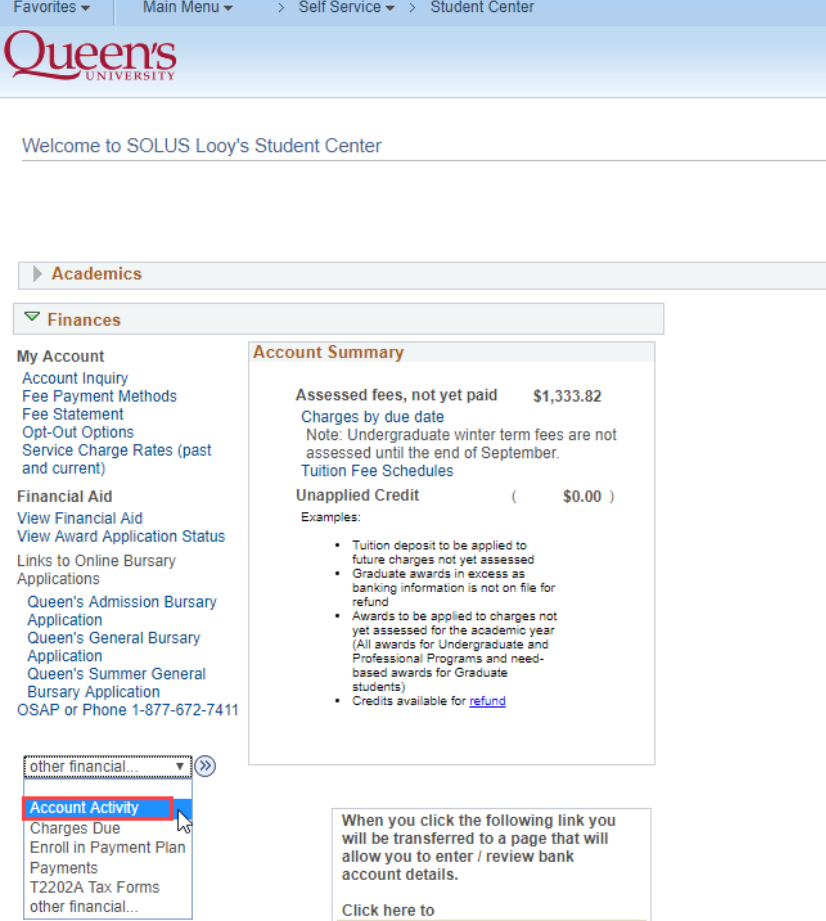
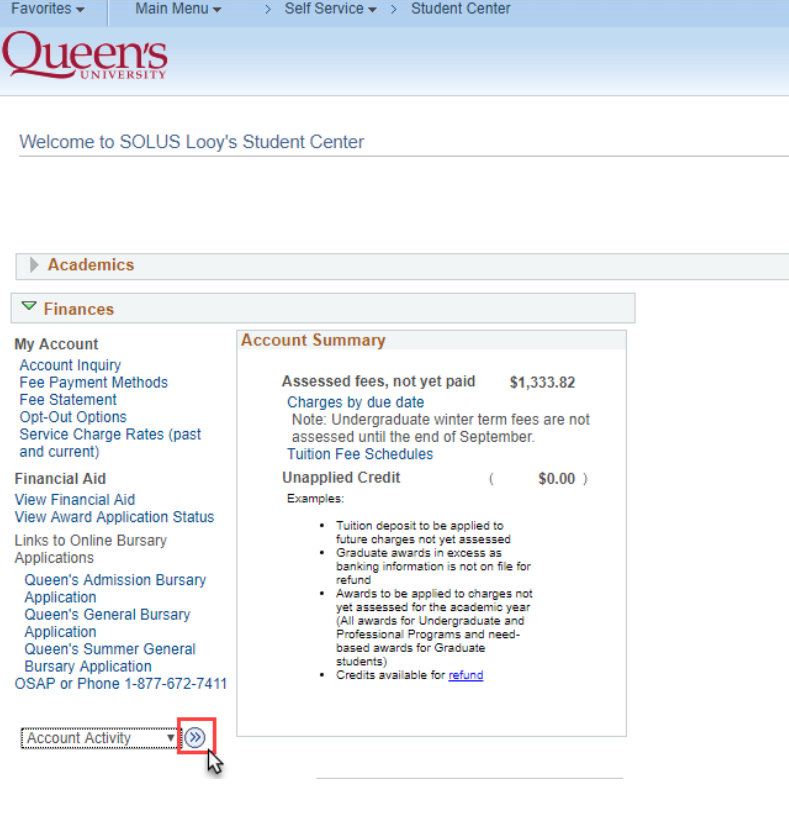
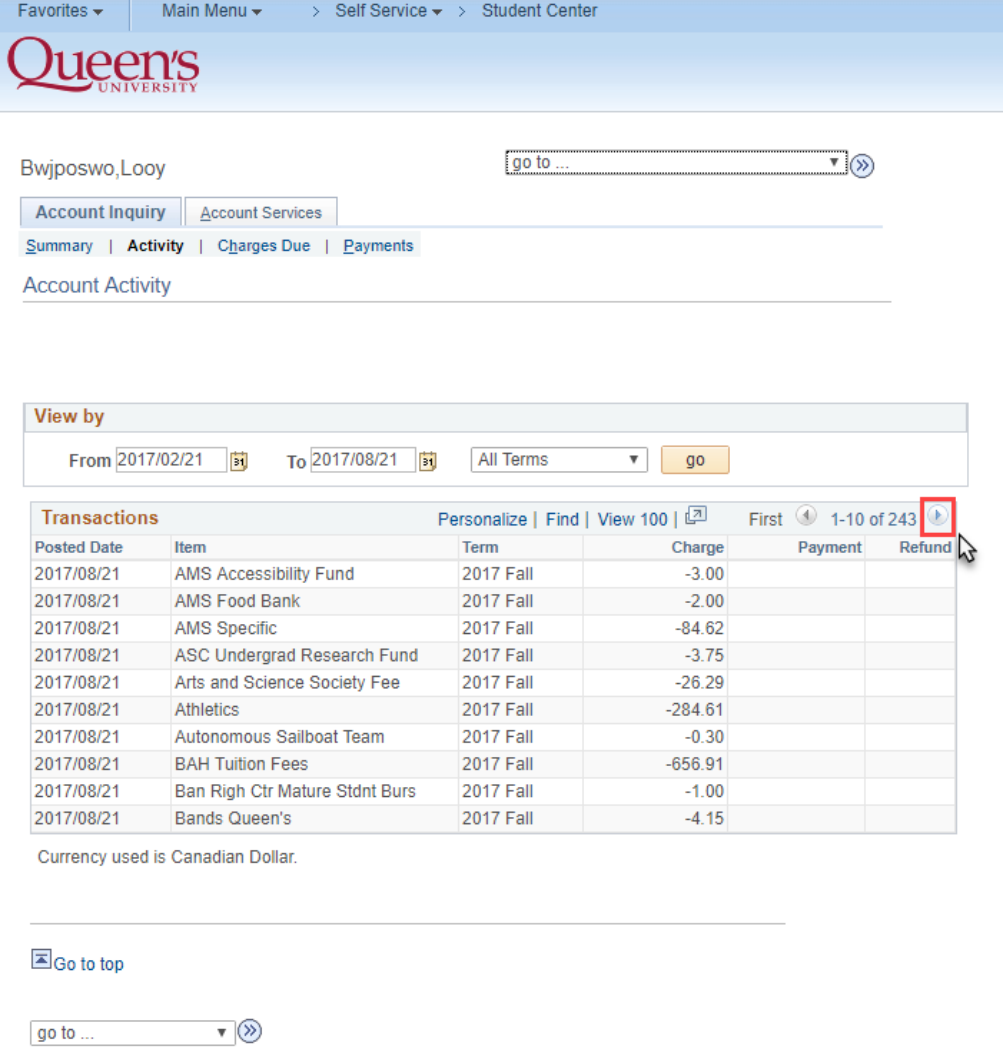


## FINANCES – Account Activity

Processing Steps	Screenshots
<p><b>Step 1:</b></p> <p>Access the main page of SOLUS via the following navigation:</p> <p><b>Main Menu &gt; Self Service &gt; Student Center</b></p>	
<p><b>Step 2:</b></p> <p>On the main page of SOLUS scroll down to the <b>Finance</b> section.</p> <p>Click on the <b>other financial...</b> drop-down list box to access the list.</p>	

Processing Steps	Screenshots										
<p><b>Step 3:</b></p> <p>Select <b>Account Activity</b>.</p>	 <p>Account Summary</p> <table border="1"> <tr> <td>Assessed fees, not yet paid</td> <td>\$1,333.82</td> </tr> <tr> <td>Charges by due date</td> <td></td> </tr> <tr> <td colspan="2">Note: Undergraduate winter term fees are not assessed until the end of September.</td> </tr> <tr> <td>Tuition Fee Schedules</td> <td></td> </tr> <tr> <td>Unapplied Credit</td> <td>( \$0.00 )</td> </tr> </table> <p>Examples:</p> <ul style="list-style-type: none"> <li>Tuition deposit to be applied to future charges not yet assessed</li> <li>Graduate awards in excess as banking information is not on file for refund</li> <li>Awards to be applied to charges not yet assessed for the academic year (All awards for Undergraduate and Professional Programs and need-based awards for Graduate students)</li> <li>Credits available for <a href="#">refund</a></li> </ul> <p>When you click the following link you will be transferred to a page that will allow you to enter / review bank account details.</p> <p><a href="#">Click here to</a></p>	Assessed fees, not yet paid	\$1,333.82	Charges by due date		Note: Undergraduate winter term fees are not assessed until the end of September.		Tuition Fee Schedules		Unapplied Credit	( \$0.00 )
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<p><b>Step 5:</b></p> <p>The detailed list of all transactions, related to your account, will appear sorted by posting date.</p> <p>To scroll through all items posted in your date range, click the arrow to see the next page of information.</p>	 <p> <a href="#">Favorites</a>   <a href="#">Main Menu</a> &gt; <a href="#">Self Service</a> &gt; <a href="#">Student Center</a> </p> <p>Queen's UNIVERSITY</p> <p>Bwjposwo, Looy <input type="text" value="go to ..."/></p> <p> <a href="#">Account Inquiry</a>   <a href="#">Account Services</a> </p> <p> <a href="#">Summary</a>   <a href="#">Activity</a>   <a href="#">Charges Due</a>   <a href="#">Payments</a> </p> <p>Account Activity</p> <hr/> <p>View by</p> <p>             From <input type="text" value="2017/02/21"/> To <input type="text" value="2017/08/21"/> <input type="text" value="All Terms"/> <input type="button" value="go"/> </p> <table border="1"> <thead> <tr> <th colspan="2">Transactions</th> <th>Personalize</th> <th>Find</th> <th>View 100</th> <th>First</th> <th>1-10 of 243</th> </tr> <tr> <th>Posted Date</th> <th>Item</th> <th>Term</th> <th>Charge</th> <th>Payment</th> <th>Refund</th> <th></th> </tr> </thead> <tbody> <tr><td>2017/08/21</td><td>AMS Accessibility Fund</td><td>2017 Fall</td><td>-3.00</td><td></td><td></td><td></td></tr> <tr><td>2017/08/21</td><td>AMS Food Bank</td><td>2017 Fall</td><td>-2.00</td><td></td><td></td><td></td></tr> <tr><td>2017/08/21</td><td>AMS Specific</td><td>2017 Fall</td><td>-84.62</td><td></td><td></td><td></td></tr> <tr><td>2017/08/21</td><td>ASC Undergrad Research Fund</td><td>2017 Fall</td><td>-3.75</td><td></td><td></td><td></td></tr> <tr><td>2017/08/21</td><td>Arts and Science Society Fee</td><td>2017 Fall</td><td>-26.29</td><td></td><td></td><td></td></tr> <tr><td>2017/08/21</td><td>Athletics</td><td>2017 Fall</td><td>-284.61</td><td></td><td></td><td></td></tr> <tr><td>2017/08/21</td><td>Autonomous Sailboat Team</td><td>2017 Fall</td><td>-0.30</td><td></td><td></td><td></td></tr> <tr><td>2017/08/21</td><td>BAH Tuition Fees</td><td>2017 Fall</td><td>-656.91</td><td></td><td></td><td></td></tr> <tr><td>2017/08/21</td><td>Ban Righ Ctr Mature Stdnt Burs</td><td>2017 Fall</td><td>-1.00</td><td></td><td></td><td></td></tr> <tr><td>2017/08/21</td><td>Bands Queen's</td><td>2017 Fall</td><td>-4.15</td><td></td><td></td><td></td></tr> </tbody> </table> <p>Currency used is Canadian Dollar.</p> <p><a href="#">Go to top</a></p> <p><input type="text" value="go to ..."/></p>	Transactions		Personalize	Find	View 100	First	1-10 of 243	Posted Date	Item	Term	Charge	Payment	Refund		2017/08/21	AMS Accessibility Fund	2017 Fall	-3.00				2017/08/21	AMS Food Bank	2017 Fall	-2.00				2017/08/21	AMS Specific	2017 Fall	-84.62				2017/08/21	ASC Undergrad Research Fund	2017 Fall	-3.75				2017/08/21	Arts and Science Society Fee	2017 Fall	-26.29				2017/08/21	Athletics	2017 Fall	-284.61				2017/08/21	Autonomous Sailboat Team	2017 Fall	-0.30				2017/08/21	BAH Tuition Fees	2017 Fall	-656.91				2017/08/21	Ban Righ Ctr Mature Stdnt Burs	2017 Fall	-1.00				2017/08/21	Bands Queen's	2017 Fall	-4.15			
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