

Senate Operations Review Committee

Meeting of March 25, 2010

Changes to the Terms of Reference of the Senate Committee on Academic Procedures

Introduction

The Senate Operations Review Committee (SORC) was asked to review a proposal to amend the Terms of Reference of the Senate Committee on Academic Procedures (SCAP). At the same time, SONAD has proposed revisions to the language of the *Policy on Student Appeals, Rights and Discipline (SARD)*. See 5 c) “Revision to Student Appeals, Rights and Discipline (SARD) Academic Integrity Terminology,” Appendix Jc, page 46.

Review of the Issues

The proposed amendments to the Terms of Reference of the Senate Committee on Academic Procedures (SCAP), from “academic dishonesty” to “a breach of academic integrity,” were discussed at the March 10, 2010 meeting of SORC.

Analysis and Discussion

- The proposed amendments to the Terms of Reference reflect the current terminology of academic integrity.
- The SCAP amendment is consistent with the changes to the *Policy on Student Appeals, Rights and Discipline* proposed by SONAD.

Conclusions/Recommendations

The Senate Operations Review Committee recommends that the proposed amendments to the Terms of Reference of the Senate Committee on Academic Procedures be approved, effective immediately.

Respectfully submitted,

J. Stairs, Chair, SORC

Members:

J. Brien

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CHANGES TO TERMS OF REFERENCE OF SCAP

Background

On January 26, 2006, the Senate of Queen's University approved the "Academic Integrity Policy Statement". Previous to this date, it was more common to refer to 'academic dishonesty'. Since the Senate Committee on Academic Procedures (SCAP) determines procedures regarding academic integrity, it is therefore recommending a change in its Terms of Reference to reflect this change in language.

Analysis and Discussion

At its October 20, 2009 meeting, the members of SCAP discussed the above noted change in language and agreed that, as SCAP is the Senate Committee responsible for recommending policies on breaches of expected academic behavior, the Committee's Terms of Reference should reflect the evolution of the language and Queen's adoption of the Academic Integrity Policy Statement (2006) and Academic Integrity Procedures – Requirements of Faculties and Schools (2008).

Recommendations

SCAP approved a recommendation related to the following changes of its Terms of Reference:

Current:

To recommend policies on academic dishonesty to the Senate and to approve procedures developed to implement these policies.

For individual cases of academic dishonesty in which no appeal has been brought to the University Student Appeals Board, to conduct a review according to s.10 of the Senate Policy on Student Appeals, Rights and Discipline, and approve a recommendation that a student be required to withdraw from the University. SCAP shall report (in summary form) annually to Senate on the numbers and types of cases it has reviewed.

Proposed:

To recommend policies on *academic integrity* to the Senate and to approve procedures developed to implement these policies.

For individual cases of *a breach of academic integrity*, in which no appeal has been brought to the University Student Appeals Board, to conduct a review according to s.10 of the Senate Policy on Student Appeals, Rights and Discipline, and approve a recommendation that a student be required to withdraw from the University. SCAP shall report (in summary form) annually to Senate on the numbers and types of cases it has reviewed.

Summary

The Senate Committee on Academic Procedures asks that appropriate procedures be taken to formalize its recommendation for amendments to its Terms of Reference.