



June 7, 2012

Ms. Georgina Moore  
Secretary of the University  
University Secretariat  
Queen's University  
Kingston, Ontario  
K7L 3N6

VICE-PRINCIPAL (RESEARCH)

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**Re: Queen's Biological Communication Centre Change of Entity Status**

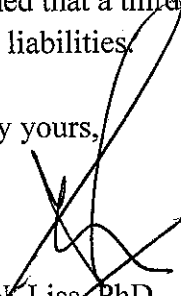
Dear Ms. Moore:

At its meeting on March 8, 2012, the Senate Advisory Research Committee (SARC) agreed that the Queen's Biological Communication Centre (QBCC) will no longer continue to have Centre status. Dr. Kevin Munhall, Director, QBCC, was advised of SARC's decision that the Centre should revert to group status.

In response, Dr. Munhall indicated that QBCC did not wish to revert to group status and would exist informally as a cooperative or as a laboratory. As QBCC is no longer a Centre and will not be reverting to group status it should be removed from the Secretariat's listing of Research Centres, Institutes and Other Entities.

In consultation with Dr. Jim Lee, Associate Dean (Research), Faculty of Arts and Science, it was determined that a third party review of the Centre was not required as QBCC does not have any assets or liabilities.

Sincerely yours,



Steven N. Liss, PhD  
Vice-Principal (Research) and  
Chair, Senate Advisory Research Committee

c. Dr. Jim Lee, Associate Dean (Research), Faculty of Arts and Science

*think* Research  
*think* Queen's