Queen’s University

Fall Term Break Task Force
Terms of Reference

As approved by Senate on April 19, 2016, the Fall Term Break Task Force’s mandate shall be to:

a) Create recommendations for the implementation of a Fall Term break at Queen’s University for the four direct-entry undergraduate programs;
b) Conduct broad consultation with Queen’s students and other interested and affected members of the Queen’s community regarding such an initiative; and
c) Report back to the Principal no later than February 2017, with a comprehensive recommendation.

The Task Force shall keep in mind the following principles, also approved by Senate on April 19, 2016, when completing its work:

i) A fall term break is desirable for student wellbeing;
ii) Orientation activities are valuable for assisting first-year students to make the transition to university life and should be preserved;
iii) A pre-exam study period is beneficial to students and should be preserved; and
iv) The number of instructional days should be increased as far as it practicable in order to help smooth out workload across the term.

Membership
Deputy Provost - Chair
AMS President, or designate
SGPS President, or designate
Vice-Provost and Dean of Student Affairs
1 representative from each of the four direct entry-undergraduate programs:
    Dean of Arts & Science, or designate
    Dean of Engineering & Applied Science, or designate
    Director of the School of Nursing, or designate
    Executive Director of the Commerce Program, or designate
1 student-at-large from each of the four direct-entry undergraduate programs:
    Arts & Science
    Engineering & Applied Science
    Nursing
    Commerce

At the discretion of the Task Force, non-voting advisory members may be added to provide expertise in regards to operational issues.