I OPENING SESSION

1. Opening of the Meeting

2. Adoption of the Agenda

   The Agenda was adopted as circulated. (Hitchcock/Hart).

   Carried 07-13

3. Approval of the Minutes of March 3, 2007 (Appendix A, page 1)

   The Minutes of March 3, 2007, were approved as circulated. (Hitchcock/Bain).

   Carried 07-14

4. Business Arising from the Minutes

   a) Adoption of Consent Agenda (Appendix B, page 17)

      The Chair explained that one goal of adopting a Consent Agenda format for Board meetings would be to provide more time to focus on topics of emerging importance. Three categories of agenda item were envisioned as follows:

      - Information items – Board listening followed by questions and answers
      - Action items – discussion and agreement to proceed with a motion for action
      - Discussion – input from the Board drawing on creative capabilities, but with no action/decision

      Moved by K. Hitchcock
      Seconded by H. Christie and agreed:

      That the Board of Trustees adopt a Consent Agenda format and procedures to add, when required, items to the circulated Agenda as part of the motion to adopt the meeting Agenda.

      Carried 07-15
5. Opening Remarks by the Chair

a) Agnes McCausland Benidickson, August 19, 1920-March 23, 2007
The Chair began by referring to the memorial service for Chancellor Emeritus Agnes Benidickson who passed away on March 23, 2007. The memorial service was held in Grant Hall at 5:00 pm on Friday, May 4, 2007, following the University Council meeting and was attended by family, friends and members of the Queen’s community. The Chair asked the Board to observe a moment of silence.

b) University Council, Friday May 4, 2007, Engaging a Diverse World: The Student Experience at Queen’s
The Chair congratulated the Chancellor and the Principal on an excellent University Council meeting. He also recognized the winners of the 2007 Distinguished Service Award: Hugh Christie, Ned Franks, John Gordon, George Hood, James Low, Sandra Olney.

c) Trustees’ Retirements
The Chair expressed appreciation to the following and presented a gift to those present in recognition of their service to Queen’s as members of the Board of Trustees: Kimberly Bain, Peter Baxter, Kingsley Chak, Hugh Christie, Donald Cooper, Heino Lilles, Mark Publicover and Renee Webb.

d) Report on Elections to the Board of Trustees (Appendix C, page 20)
The Chair referred to the report of the election results noting that terms will start on June 1:

By the Benefactors:  
Sarah Jane Dumbrille acclaimed for a 3-year term to 2010  
Kathleen Ellen MacMillan acclaimed for a 3-year term to 2010

By the Graduates:  
John Nesbitt elected for a 3-year term to 2010  
Andrew Pipe elected for a 3-year term to 2010

By University Council:  
Bruce Mitchell elected for a 3-year term  
Innes van Nostrand elected for a 3-year term

By the Students:  
Michael Ceci elected by the undergraduate students for a 2-year term to 2009

By the Faculty:  
Ingrid Johnsrude elected by the faculty for a 4-year term to 2011

By the Staff:  
Robert Burge elected by the staff for a 4-year term to 2011

e) Board Survey
The Chair proposed that the Board engage in an annual survey completed by the members to assess board effectiveness by identifying key strengths to be enhanced and weaknesses to be overcome. A survey instrument will be developed over the summer and administered in the fall. An analysis of results will be reported and discussed by the Board in December.

Barbara Palk suggested that the survey be administered by a third party rather than in-house in order to provide confidentiality and privacy protection.

Trustee David Whiting reported on the conference he and the Secretary attended. The theme for 2007 was “Vigorous Economies: The Vital Role of Universities and their Advocates.” As coordinating host, Wilfrid Laurier University provided an excellent program of speakers and visits to local venues of note, such as the Perimeter Institute for Theoretical Physics. In addition to separate workshop sessions for Chairs and for Secretaries that provided opportunities for the exchange of ideas, a range of speakers stimulated discussion among the group as a whole.

“The University as a Part of the New Economy,” Bob Rae, Chancellor of Wilfrid Laurier University

“The University as a Player in Shaping the New Economy,” Panel Discussion: Robert Poupart, Principal and Vice-Chancellor, Bishop’s University Bob Tarleck, Mayor of the City of Lethbridge, Alberta John Tennant, CEO, Canada’s Technology Triangle

Cheryl Pounder, Member of the Canadian Women’s Hockey Team and Olympic Champion

“More Vigorous Role for Board and Board Staff,” Susan Wheallar Johnston, Executive Vice-President, Association of Governing Boards of Universities and Colleges.

“Nuts and Bolts of Governance Reviews,” Paul Dyer, Chair, Board of Governors, St. Mary’s University and Rhonda Williams, Consultant.


g) Pension Plan Update

The Chair reported that discussions were ongoing between the main bargaining units and the administration, under the leadership of the Vice-Principal (Human Resources), in an effort to evolve an approach with an acceptable risk exposure going forward and that would keep the principle elements of the plan in place.

Meanwhile, the Principal and the Chair were leading a working group in a review of the governance structure of the plan to ensure that it meets 21st century standards, that obligations to employees are honoured and any amendments are reached by due agreement.

The Chair said he anticipated that recommendations would be presented to the Board of Trustees by the end of the year.

h) Retirement of Tom Harris as Dean of Applied Science

The Chair reviewed Tom Harris’ career at Queen’s over the last 21 years:

1986 – joined Queen’s Department of Chemical Engineering
1992 – appointed Department Head
1996 – appointed Dean of Applied Science

As Dean of Applied Science, Tom Harris drove the vision to reality with the creation of the Integrated Learning Centre in Beamish Munro Hall. Fundraising of $12.5M was undertaken by the Faculty to complete the $25M facility.

On behalf of the Board, the Chair thanked Tom for his regular and thoughtful contributions at the Board and in his individual interactions with Trustees over the past eleven years as Dean.
6. **Principal's Report**

a) **University Council**  
The Principal referred to the previous day's highly productive discussions at University Council and congratulated all who participated. At the meeting the Principal reflected on the Strategic Plan. www.queensu.ca/engaging

b) **Agnes Benidickson Memorial Service**  
The Principal referred to the very moving tributes to the late Agnes Benidickson, Chancellor Emeritus, during the memorial service in Grant Hall on Friday, May 4.

c) **Tom Harris – Retirement as Dean of Applied Science**  
The Principal added her thanks and congratulations to the earlier remarks by the Chair about the outstanding service of Tom Harris during his appointment as Dean of Applied Science. She noted his respect and care for students, faculty and staff, his creativity and success as a driving force for innovation in teaching and research collaborations.

d) **Diversity**  
The Principal called on the Vice-Principal (Academic) to provide an overview of activities during the past year.

Vice-Principal Deane began by noting that the choice of theme for the University Council’s meeting the previous day demonstrates the level of engagement of the university community on this matter. Aspects of diversity underlie and cut across the goals of the strategic plan and involve everyone, not just the administration. Queen’s is a university community capable of self-awareness and self-scrutiny, and this has generated positive comments from many external quarters.

Interactions have occurred as discussion rather than debate, with no sign of divisive potential. Discussions have been cordial and constructive but have not lacked diversity of opinion. There is a clear opportunity for the administration to take leadership but at the same time to refrain from heavy handed direction.

The context in which the University operates is important, and we must strengthen and enhance the climate at all levels. The content of what the University does is equally significant, including new programs, cultural studies and training for all aspects of work and study. At the same time the curriculum, teaching and pedagogy must reflect values, academic freedom and scholarly principles. Faculty hiring is critical, and it is important to recognize that the collective agreement is a framework for change, and ought not to be an obstacle to change.

The budget for the coming year will strengthen our capacity, including at the senior administrative level, to undertake research to assess where Queen’s is relative to other institutions. It is important to acknowledge that issues of diversity in the University’s history pre-date the release of the Henry Report in 2005 and reflections on how to reconfigure itself over time should be the focus rather than recrimination.

The Principal thanked the Vice-Principal (Academic) for his overview and noted that there will be further reports to the Board going forward.

e) **Tragic Killings at Virginia Tech**  
The Principal reported that Queen’s had offered condolences to all members of the Virginia Tech community and a $1,000 donation to the Hokie Spirit Memorial. The awful circumstances that caused the tragedy on the Virginia Tech campus had prompted Queen’s to review its security and emergency response procedures both internally and with the Kingston Police and other local agencies. Effective and clear mass communications are essential to
averting serious danger and work continued to ensure that Queen’s is prepared to respond appropriately in any eventuality.

f) Naming Dedication (Appendix D, page 21)

Moved by K. Hitchcock
Seconded by W. Young and agreed

That the Board of Trustees approve the dedication of the Fireplace Lounge in the Student Centre section of the Queen’s Centre in recognition of the very generous gift from Barbara Palk and John Warwick in support of Queen’s.

Carried 07-16

g) Dominion Bond Rating Service – annual credit rating report (Appendix E, page 22)
The report was provided for information. No questions or comments.

h) Appointment of Professor Emeritus/Emerita (Appendix F, page 32)
The report was provided for information. No questions or comments.


a) Revised Terms of Reference for the Helen and Arthur Stollery Professorship in Mining and Geological Engineering – for ratification (page 39)

Moved by K. Hitchcock
Seconded by M. Daub and agreed

That the Board of Trustees ratify the revised terms of reference for the Helen and Arthur Stollery Professorship in Mining and Geological Engineering, approved by the Senate on April 26, 2007.

Carried 07-17

b) Establishment of the GlaxoSmithKline Chair in Health Policy – for ratification (page 45)

Moved by K. Hitchcock
Seconded by J. Chan and agreed

That the Board of Trustees ratify the establishment of the GlaxoSmithKline Chair in Health Policy Studies, approved by the Senate on April 26, 2007

Carried 07-18

In response to a question, the Vice-Principal (Academic) explained that the Senate Committee on Academic Development had pursued a discussion concurrent with the review of the chair proposal about the complexities of the gift acceptance process and the approval of academic initiatives. At the conclusion, the Senate Committee had requested that a body be established to give guidance where existing policy reveals an apparent lack of jurisdiction.

The report was provided for information. There were no questions or comments.
9. Student Affairs  
   a) Report of the Rector, Johsa Manzanilla (Appendix I, page 55)  
   The Rector began by thanking retiring trustees for their support and officially welcoming the 
   new AMS and SGPS Executives. She recognized the Board for its swift action in response to 
   the Sudan investment issues raised by STAND (Students Taking Action Now for Dafur). The 
   Rector concluded her remarks by drawing attention to the final paragraph of her written report 
   that contains details of the Civic Responsibility Award and the Agnes Benidickson Tricolour 
   Award.  
   b) AMS – President, Kingsley Chak (Appendix J, page 56)  
   The President introduced the members of his Council, thanked trustees for their continuing 
   support and noted that Dean Harris had been an excellent mentor for students throughout his 
   deanship. An important focus for the AMS this year will be celebrations of its 
   sesquicentennial. The message of the celebration is “Honour the past, Celebrate the present, 
   Imagine the future.” The AMS will also focus its attention on increased awareness of diversity 
   in the student body. Development of the Queen’s Centre governance structure is another 
   priority. The President concluded by presenting the Principal with a $1M cheque to represent 
   the first installment on the $25M student commitment to the Queen’s Centre.  
   c) SGPS – Acting President, Arash Farzam-Kia  
   The Acting President apologized for the lack of a written report. However, he provided text 
   and requested that it be included in the meeting minutes (attached to the minutes). He spoke 
   about three main areas of focus for the SGPS: Continuously increasing costs of the University 
   Health Insurance Plan (UHIP); after-hours childcare; and insufficient social and academic 
   space for graduate students.

10. Queen’s Centre – Andrew Simpson and Andrew Pipe  
   Andrew Pipe reported that the value engineering exercise described to trustees at the March 
   meeting had started to yield significant results.  
   Andrew Simpson called on Ann Browne, Associate Vice-Principal (Facilities), to report on progress 
   with the project and to describe some of the value engineering results.  
   AVP Browne reported that at present pre- and post- blasting surveys were being conducted with the 
   site neighbours. Mechanical and elevator tenders were scheduled for the end of June.  
   The value engineering process began with weekly meetings of the entire team. Two hundred and 
   ninety two changes were identified. These are not the same as “change orders” which can be 
   costly. They are “pre-change orders.” One hundred and seven have been agreed to proceed. A $6M 
   in savings is anticipated. For example, $1M in electrical and $200,000 with respect to retroplating 
   floors. These are savings that will not impact the integrity of the building.  
   Reviews will continue and will inform possible revisions to Phases 2 and 3 of the project.

II REPORTS OF COMMITTEES  
1. Advancement Committee  
   David Whiting reported on behalf of the Committee.  
   a) Quarterly Report of the Advancement Committee (Appendix K, page 57)  
   The annual results for the end of the fiscal year as of April 30 were slightly short of the goal 
   particularly in the area of Planned Giving.
b) **Capital Campaign**  
The Committee heard that results are well ahead of the first year goal. The intention is to revise the reporting format to provide a comprehensive report on receipts for specific projects.

c) **Alumni Relations**  
The QUAA twenty person Board of Directors has achieved an inspiring 100% participation in annual giving.

Associate Vice-Principal, Ray Satterthwaite responded to a question from Don Cooper about the extent to which Queen’s could take advantage of opportunities for charitable organizations to receive share donations in cases such as the anticipated BCE takeover. AVP Satterthwaite said that Advancement was training staff and identifying potential donors. However, usually the opportunities develop on a person-to-person basis from referrals to Advancement.

2. **Audit Committee**

Hugh Christie, Chair of the Committee, reported that the following items were discussed.

a) **Risk Management and Audit Services** – the Director reported on Management responses to the audit of the Centre for Manufacturing of Advanced Ceramics and Nanomaterials, the 2007-08 Audit Plan

b) **The Procurement Card Audit Report** (was deferred to the next meeting due to time constraints)

c) **Litigation** – Annual Update from Legal Counsel

d) **Multi-Year Agreements between the Province of Ontario and Queen’s University**

e) **Gordon Hall – Capital Projects Controls**

f) **New Financial Instruments Accounting Policy**

g) **July 19 Special Meeting to review Financial Statements**

The Chair concluded his report by noting that it had not been possible to complete all the proposed business on the full agenda within the scheduled meeting time. Also, the early hour of Audit meetings created quorum problems that must be addressed.

With respect to the new financial instruments accounting policy, the Vice-Principal (Operations and Finance) stated that the auditors advised that not-for-profit organizations were not required to show any unfunded pension liability on the balance sheet.

With respect to best practices to avoid tragic emergencies, such as the killings that occurred recently at Virginia Tech, the Principal confirmed that Queen’s currently appears to have, or to exceed, best practices for preparedness. Care and attention is paid to ensure that information is shared with the police and with colleagues when any unusual behaviour is reported. Compassionate identification of individuals must be supported by mechanisms to ensure action to avert risks. This sequence would normally be coordinated by the Director of Security and would involve the Dean of Student Affairs, including units such as Health, Counselling, and Disability Services, Residences etc.

The Audit Committee of the Board has primary responsibility to monitor risk management strategies. The Committee receives an annual compliance report from Legal Counsel with respect to statutory obligations. The Committee reviews a graded matrix of risks prepared by the Director of Risk Management and Audit Services.
3. **Campus Planning and Development Committee**

Dan Burns, Chair of the Committee, made the following report on projects discussed by the Committee.

a) **University Avenue** – in progress.

b) **Relocation of Services from Clergy to Union** – in progress.

c) **Artificial Field/Underground Parking Structure** – work should start during the summer.

d) **Goodes Hall** – expansion to the west of the current building. CPDC reviewed the first round of design work.

e) **Tett Centre** – the project site and scope has evolved from the initial proposal and as a result a competitive process was implemented to select the architect/design team. As a result, the Committee approved the selection of Snohetta (Oslo and New York) in partnership with ema (Ottawa) Architects.

4. **Environmental Health and Safety Committee**

Susan Miklas, Chair of the Committee, reported on the following items:

a) **Canadian Nuclear Safety Commission Audit.** Queen’s has a strong radiation safety program and only minor deficiencies were noted, e.g. paperwork. All deficiencies have been corrected in the written response. Improvements in education will be achieved through the unit health and safety officers.

b) **Emergency Management and Pandemic Planning.** The Committee received an update on recent activities, e.g. CAUBO (Canadian Association of University Business Officers) Workshops, inter-agency cooperation, e.g. KFLA (Kingston Frontenac Lennox and Addington) Health Unit.

c) **Hazardous Waste Disposal Facility Audit.** A representative from Queen’s Environmental Health and Safety Unit visited the facility in Barrie to conduct an audit on the disposal of waste cyanide.

5. **Finance Committee**

George Anderson reported on the following items:

a) **Quarterly Financial Report** (Appendix L, page 70)

There were no questions or comments on the written report provided in the Agenda.

b) **Budget 2007/2008** (Attachment)

The Vice-Principal (Operations and Finance) outlined the main highlights noting that a great deal of uncertainty remains with respect to provincial government funding. The budget is balanced within the existing parameters. Queen’s received a cheque for $12M from the province on the last day of fiscal 2006/07. $6M of this one time only funding has been
allocated to the base budget in 2007/08. Significant reallocations have been implemented to meet costs and connect initiatives with strategic goals, including new faculty hires. The result is no reduction of quality; however, no significant enhancements have been achieved. The unfunded pension liability and related contributions are not reflected within the balanced budget for 2007/08.

The AMS President recommended that efforts be increased to communicate the budget realities to students. He proposed that all deans hold forums to ensure that students have the opportunity to learn about the issues.

The Chair thanked the AMS President for his suggestions and added that the Finance Committee had discussed alternate funding models and hoped to evolve an approach over the next year that would provide more predictability.

Moved by G. Anderson  
Seconded by B. Mitchell and agreed  
That the Board of Trustees, on the recommendation of the Finance Committee, approve the budget for 2007/08 as outlined in the Budget Document circulated to Trustees.  
Carried 07-19

c) Tuition Fees 2007/2008 (Appendix M, page 74)

The Vice-Principal Academic reviewed the written report provided in the Agenda noting that the proposal was developed within the provincial policy framework that sets an overall university increase limit of 5%. Tuition fees for Medicine, Graduate Studies and International Students were excluded. More assessment is required and a proposal will be presented in September or December.

The Dean of the School of Business provided clarification for the Master in Management fees that are calculated on a per credit basis to more accurately reflect different fields of different lengths. Also, the change to the first year fees for the Commerce program will mean that the total fee over the four years will be lower.

Moved by G. Anderson  
Seconded by H. Christie and agreed  
J. Manzanilla abstained from the vote  
That the Board of Trustees, on the recommendation of the Finance Committee, approve the Tuition Fees set out in Tables 1 and 2 for the year 2007-08, where applicable, for 2008-09, effective 1 May 2007.
Table 1A
Recommended Tuition Fee Levels 2007-08 and 2008-09*
(Domestic Students)

<table>
<thead>
<tr>
<th>Undergraduate and Professional Programs</th>
<th>2006-07</th>
<th>Approved 2007-08</th>
<th>% Change</th>
<th>Proposed 2008-09</th>
<th>% Change</th>
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<td><strong>Arts and Science</strong></td>
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<tr>
<td>(Arts, Science, Physical and Health Education, Music, Fine Art, Computing)</td>
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<tr>
<td>Year 1</td>
<td>$4,382</td>
<td>$4,579</td>
<td>4.5%</td>
<td>$4,785</td>
<td>4.5%</td>
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<td>Year 2</td>
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<tr>
<td>Year 1</td>
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<td>Year 3</td>
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* Tuition is approved at the program level, based on normal full-time course load, and assessed at the course level.
** recommendation to come forward Fall 2007

NOTE: fees highlighted in gray are the ones for which Board approval is being sought

Queen’s University at Kingston

Board of Trustees Minutes – May 5, 2007
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<th>Graduate Programs - Domestic Fees</th>
<th>Actual 2006-07</th>
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<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1</td>
<td>$7,452</td>
<td>$8,048</td>
<td>8%</td>
<td>$8,370</td>
<td>4%</td>
</tr>
<tr>
<td>Year 2</td>
<td>$7,176</td>
<td>$7,750</td>
<td>4%</td>
<td>$8,370</td>
<td>4%</td>
</tr>
<tr>
<td>School of Policy Studies</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master in Public Administration</td>
<td>$7,107</td>
<td>$7,320</td>
<td>3%</td>
<td>$7,759</td>
<td>6%</td>
</tr>
<tr>
<td>Part-time MPA (PMPA) per course</td>
<td>$1,065</td>
<td>$1,097</td>
<td>3%</td>
<td>$1,163</td>
<td>6%</td>
</tr>
<tr>
<td>Master in Industrial Relations</td>
<td>$5,572</td>
<td>$6,018</td>
<td>8%</td>
<td>$6,499</td>
<td>8%</td>
</tr>
<tr>
<td>School of Urban and Regional Planning</td>
<td>$5,572</td>
<td>$6,018</td>
<td>8%</td>
<td>$6,499</td>
<td>8%</td>
</tr>
<tr>
<td>Master in Urban and Regional Planning</td>
<td>$5,365</td>
<td>$5,795</td>
<td>4%</td>
<td>$6,258</td>
<td>4%</td>
</tr>
</tbody>
</table>

* Tuition is approved at the program level, based on normal full-time course load, and assessed at the course level.

** recommendation to come forward Fall 2007

NOTE: fees highlighted in gray are the ones for which Board approval is being sought
### Table 1B
Recommended Tuition Fee Levels 2007-08 and 2008-09*
(International Students)

<table>
<thead>
<tr>
<th>Graduate Programs - International Fees</th>
<th>Actual 2006-07</th>
<th>Approved 2007-08</th>
<th>% Change</th>
<th>Proposed 2008-09</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>School of Business</td>
<td></td>
<td>$3,000</td>
<td></td>
<td>$3,000</td>
<td>0%</td>
</tr>
<tr>
<td>Master of Management (fee per 1/2 credit )</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Tuition is approved at the program level, based on normal full-time course load, and assessed at the course level.

NOTE: fees highlighted in gray are the ones for which Board approval is being sought.

### Table 2
Recommended Tuition Fee Levels 2008-09
(International Study Centre)
(fees include tuition, residence with full meal plan, local transportation and field studies)

<table>
<thead>
<tr>
<th>Term</th>
<th>Total Fee</th>
<th>% Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2008</td>
<td>$ 6,801.00</td>
<td>5%</td>
</tr>
<tr>
<td>Summer 2008</td>
<td>$ 4,543.00</td>
<td>5%</td>
</tr>
<tr>
<td>Fall 2008</td>
<td>$13,776.00</td>
<td>5%</td>
</tr>
<tr>
<td>Winter 2009</td>
<td>$13,776.00</td>
<td>5%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Term</th>
<th>Total Fee</th>
<th>% Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring Law Program 2008</td>
<td>$10,374.00</td>
<td>5%</td>
</tr>
</tbody>
</table>

Carried 07-20
Moved by G. Anderson
Seconded by B. Mitchell and agreed

That the Board of Trustees, on the recommendation of the Finance Committee, approve the Residence Fees for 2008-09 as shown in the Table.

<table>
<thead>
<tr>
<th></th>
<th>2007/08 Rates</th>
<th>2008/09 Rates</th>
<th>Incr</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2006/07</td>
<td>2007/08 Incr</td>
<td></td>
</tr>
<tr>
<td>Single-first year</td>
<td>8,986</td>
<td>9,301 3.51%</td>
<td></td>
</tr>
<tr>
<td>Room &amp; Board</td>
<td>8,886</td>
<td>9,201 3.54%</td>
<td></td>
</tr>
<tr>
<td>Double-first year</td>
<td>9,435</td>
<td>9,766 3.51%</td>
<td></td>
</tr>
<tr>
<td>Room &amp; Board</td>
<td>8,303</td>
<td>9,016 8.59%</td>
<td></td>
</tr>
<tr>
<td>Single Plus-first year</td>
<td>4,975</td>
<td>5,149 3.50%</td>
<td></td>
</tr>
<tr>
<td>Room Only</td>
<td>4,975</td>
<td>5,149 3.50%</td>
<td></td>
</tr>
<tr>
<td>Grad</td>
<td>4,975</td>
<td>5,149 3.50%</td>
<td></td>
</tr>
<tr>
<td>Room Only</td>
<td>4,975</td>
<td>5,149 3.50%</td>
<td></td>
</tr>
<tr>
<td>Jean Royce</td>
<td>5,282</td>
<td>5,467 3.50%</td>
<td></td>
</tr>
</tbody>
</table>

Notes:
2007/08 fees were approved by the Board of Trustees May, 2006
Proposed fees for 2008/09 were approved by the Senate Residence Committee

Carried 07-21

The AMS President inquired about surplus funds in Residence and noted that Queen’s Residence Fees were the highest. He felt that other universities were more aggressive in their efforts to keep fees down. He asked that the Board be provided with comparison fees from other Canadian universities when the motion is presented in future.
e) **Student Activity Fees 2007/2008** *(Appendix O, page 88)*

Moved by G. Anderson
Seconded by M. Ceci and agreed

1) That the Board of Trustees, on the recommendation of the Finance Committee, approve the Student Activity Fees for 2007-08 presented by the AMS and outlined in Appendix O, pp 89-92.

2) That the Board of Trustees, on the recommendation of the Finance Committee, approve the Student Activity Fees for 2007-08 presented by the SGPS and outlined in Appendix O, pp 93-94.

Carried 07-22

The mandatory OXFAM fee is a Group Fee that is approved by a motion of the SGPS Council.

f) **Tett Centre Project – additional planning funds** *(Appendix P, page 95)*

Moved by G. Anderson
Seconded by B. Mitchell and agreed

That the Board of Trustees, on the recommendation of the Finance Committee and the Campus Planning and Development Committee, approve an additional $200,000 in planning funds to undertake planning, conceptual design, and the development of costing and staging options for the Tett Centre Project.

Carried 07-23

g) **Gordon Hall – Budget Adjustment**

G. Anderson explained that it was necessary to approve an increase in the Gordon Hall capital budget from $15M to $16M to accurately reflect unrecoverable cost overruns. The $1M will be transferred from the deferred maintenance budget.

Moved by G. Anderson
Seconded by B. Mitchell and agreed

That the Board of Trustees, on the recommendation of the Finance Committee, approve an increase in the Gordon Hall capital budget from $15M to $16M to accurately reflect unrecoverable cost overruns.

Carried 07-24

h) **Administrative System Project** *(Appendix Q, page 97)*

Moved by G. Anderson
Seconded by K. Bain and agreed

That the Board of Trustees, on the recommendation of the Executive Steering Committee of the Administrative Systems Evolution Project and the Finance Committee of the Board of Trustees, approve in principle the replacement of the University’s administrative systems, in order to proceed with engaging vendors in the Request for Proposal process.

Carried 07-25
During discussion, Mr. Sean Reynolds (Chief Information Officer) explained that administration expects to update the Board on RFP response in November 2007, to present a preliminary project budget to the Board in March, 2008, and to present the final project budget and seek Board approval to proceed in March, 2008.

6. **Investment Committee** *(Appendix R, page 123)*

Barbara Palk reported on the following items:

- **Returns**
  Real, absolute and relative returns for the Pooled Endowment Fund (PEF) and the Pooled Investment Fund (PIF) have been very good.

- **Spending**
  Withdrawals from the PEF have been $25.9M to support the University. For the PIF, the Administration reviewed the policy of withdrawing 6.5% of mean assets and, based on the very good investment results it has been increased to 7.5% of mean assets.

- **Asset Allocation**
  More commitments are required in order to meet allocation targets for private equity in the PEF because the Private Equity managers have not been spending as quickly as hoped. Those that have, have been giving it back in the form of distributions. The result is a constant game of catch up to make sure our commitments are at appropriate levels.

7. **Pension Committee** *(Appendix S, page 127)*

Mr. Bill Forbes reported on behalf of the Committee. On April 26 the Pension Committee decided that the valuation date for the Plan would be February 28, 2007, which means that the date for filing is before November 30, 2007.

- **Revision to the Statement of Investment Policies and Procedures** *(page 133)*

  Moved by D. Cooper
  Seconded by B. Palk and agreed
  B. Baines abstained from the vote

  1. Effective May 5, 2007, a new section 3.07 shall be added to the SIPP as follows:

     “3.07 Category One Investments in the Sudan

     The Pension Committee shall be authorized to direct the one-time divestment of Fund assets that are invested in companies doing business in the Sudan and that are designated as Category One by the Sudan Divestment Task Force as at May 5, 2007, provided that, in the opinion of the Pension Committee, such divestment will not have a significant impact on the investment return of the Fund. Subject to any adverse market conditions which, in the sole discretion of the Pension Committee, warrant delay, the Pension Committee shall direct the one-time divestment of the Fund investments in Category One Companies as soon as is practicable after May 5, 2007.”

  2. The Board of Trustees approve the Pension Committee’s recommendation that it, together with the assistance of such advisors as it considers appropriate, undertake a review of environmental, social and governance (“ESG”) policy positions that have been adopted or that are being considered for pension plans by other universities and large pension funds, and, if the Pension Committee decides that it is appropriate, recommend an ESG policy for the Plan as well as any necessary and consequential amendments to the SIPP.

    Carried 07-26
b) Amendment #7 to the Revised Pension Plan of Queen’s University (page 139)

Moved by D. Cooper
Seconded by B. Palk and agreed
M. Daub, S. Miklas and B. Baines abstained from the vote.

That the Board of Trustees approve Board Resolution No. 13, Revised Pension Plan of Queen’s University (Amended and Restated As at January 1, 1994) which states that, effective May 1, 2006 the Plan is amended in accordance with the Attached Amendment No. 7 to the Plan to deal with members who continue to work after their Normal Retirement Date on other than a full-time basis.

Carried 07-27

It was noted that QUFA has approved the same amendment.

The Board moved into Closed Session.

8. Nominating Committee

Kim Black, Chair of the Nominating Committee, presented the report that was circulated in advance with the Agenda together with the relevant motions.

Moved by K. Black
Seconded by J. Chan and agreed

That the Board of Trustees, on the recommendation of the Nominating Committee, approve the following appointments:

George Anderson re-appoint to serve a 4-year term to 2011
Curtis Bartlett re-appoint to serve a 4-year term to 2011
Louise Cannon re-appoint to serve a 4-year term to 2011
Edward Speal appoint to serve a 3-year term to 2010

Carried 07-28

Moved by K. Black
Seconded by J. Chan and agreed

That the Board of Trustees, on the recommendation of the Nominating Committee, approve the following appointments and re-appointments to Committees of the Board of Trustees, as indicated in items 1-9 of the Report of the Nominating Committee. [Names of continuing members are provided for information with the date that current terms end.]

1. ADVANCEMENT COMMITTEE (9 members who may or may not be Trustees)

Tom O’Neill appoint as Chair
Daniel Bader re-appoint as Vice-Chair

Tom O’Neill re-appoint for a 3-year term - 2010
Daniel Bader re-appoint for a 3-year term – 2010
Donald Bayne appoint for a 3-year term – 2010
Anne Leahy – 2008
2. **AUDIT COMMITTEE** (6 members – 1 from internal constituency, majority must be Trustees and at least two members shall be “financial experts”)

   Merv Daub appoint as Chair
   Vice-Chair vacant

   Tom O’Neill re-appoint for a 3-year term – 2010
   David Pattenden appoint for a 3-year term – 2010
   Sue Waywell appoint for a 3-year term – 2010
   Merv Daub – 2009
   Dean McKeown – 2008
   Vacancy

3. **CAMPUS PLANNING AND DEVELOPMENT COMMITTEE** (5 Trustees, one of whom shall be a student Trustee; 1 student nominated by the AMS; 1 student nominated by the SGPS; 2 faculty nominated by the Senate; 2 staff members nominated by the Senate; and 4 additional members with relevant professional experience appointed by the Board)

   Dan Burns re-appoint as Chair
   James Carson re-appoint as Vice-Chair

   Trustees:
   Joceyln Hart re-appoint for a 3-year term – 2010
   Andrew Pipe - 2008
   Bruce Mitchell - 2008
   Michael Ceci - 2008

   Members with relevant professional experience
   Dan Burns – 2009
   Harry Angus – 2009
   Julian Smith – 2009

   Members appointed by Senate
   James Carson – 2010
   David Gordon – 2009
   Theresa Brennan – 2009
   Lynn Freeman – 2009

   Member nominated by AMS
   John Manning - 2008

   Member nominated by SGPS
   James Studer – 2008
5. ENVIRONMENTAL HEALTH & SAFETY COMMITTEE (7 members who may or may not be Trustees)

Susan Miklas re-appoint as Chair
Gerry Dyer appoint as Vice-Chair

Gerry Dyer re-appoint for a 3-year term – 2010
Lindsay Love-Forester – 2008
Mark Publicover – 2008
George Lavery – 2008
Mary Balanchuck – 2009
Susan Miklas – 2009
Vacancy – 2010

6. FINANCE COMMITTEE (8 members – Trustees, 1 from internal constituency)

George Anderson re-appoint as Chair
Bruce Mitchell re-appoint as Vice-Chair

Bev Baines re-appoint for a 3-year term – 2010
Rob Sobey re-appoint for a 3-year term – 2010
Curtis Bartlett appoint for a 3-year term – 2010
George Anderson – 2009
Bruce Mitchell – 2009
Daniel Bader – 2008
Barbara Palk – 2008
Vacancy – 2010

7. INVESTMENT COMMITTEE (up to 10 members – at least 3 Trustees)

Louise Cannon re-appoint as Chair
Barbara Palk re-appoint as Vice-Chair

Louise Cannon re-appoint for a 3-year term – 2010
Donald Cooper re-appoint for a 1-year term – 2008
Ed Speal appoint for a 3-year term – 2010
Lea Hansen appoint for a 3-year term – 2010
Roger Casgrain – 2009
Bruce Grantier – 2008
Peter Copestake – 2008
James Angus – 2008
Barbara Palk – 2008
Vacancy

8. NOMINATING COMMITTEE (5 members – Trustees, 1 from internal constituency)

Kim Black re-appoint as Chair
Joe Lougheed re-appoint as Vice-Chair

Kim Black re-appoint for a 3-year term – 2010
Joe Lougheed re-appoint for a 3-year term – 2010
Bob Burge appoint for a 3-year term – 2010
Yolande James – 2009
Jeff Chan – 2008
9. **PENSION COMMITTEE** (3 members who where possible shall have appropriate professional expertise)

Bill Cannon re-appoint as Chair
Gordon Hall re-appoint as Vice-Chair

Gordon Hall – 2010
Kathy Thompson – 2009
James Angus – 2009

10. **BODIES WITH BOARD APPOINTMENTS**

Queen’s University Engineering Society Services Incorporated (QUESSI)
Kimberly Bain re-appoint
Vacancy

Agnes Etherington Art Centre
Sarah Jane Dumbrille re-appoint

University Council Executive Committee
Sarah Jane Dumbrille re-appoint

*Carried 07-29*

11. **APPOINTMENT OF CHAIR AND VICE-CHAIRS OF THE BOARD OF TRUSTEES**

The relevant candidates left the meeting during the vote.

Moved by K. Black
Seconded by H. Christie and agreed

That the Board of Trustees, on the recommendation of the Nominating Committee, approve that Bill Young be re-appointed Chair of the Board of Trustees for 2007/08.

*Carried 07-30*

Moved by J. Chan
Seconded by D. Pattenden and agreed

That the Board of Trustees, on the recommendation of the Nominating Committee, approve that Kim Black, Tom O’Neill and Andrew Pipe be re-appointed as Vice-Chairs of the Board of Trustees for 2007/08.

*Carried 07-31*

III **Other Business**

IV **Adjournment**