Agenda

BOARD OF TRUSTEES
May 2, 2014, 6:30 pm The Peter Lougheed Room, 340 Richardson Hall

Note: Members who wish to have items moved from the Consent to the Regular Agenda should contact the Secretary before the Board meeting. Members may also request to have items moved when the Agenda is presented for approval at the Board meeting. Trustees meet in camera from 6:30 to 6:40 pm and then in closed session from 6:40 to 7 pm with the Principal, Vice-Principals and Secretariat staff.

IN CAMERA SESSION 6:30 pm

CLOSED SESSION 6:40 pm

I Open Session 7 pm

1. Adoption of Agenda
   a) Motion:
      That the Board adopt the agenda as circulated with the provision that items 2 through 5 in the consent portion of the agenda be approved, or received for information, by consent.

2. Approval of Minutes
   b) March 7-8, 2014 Open Session
      Motion:
      That the Board of Trustees approve the Open Session minutes of March 7-8, 2014, as circulated.

3. Naming Dedications
   a) Naming Dedications
      Motion:
      That the Board of Trustees approve the naming dedications as indicated in the attached report.

4. Senate items requiring Board ratification
   a) Britton Smith Chair in Surgery
      Motion:
Agenda

That the Board of Trustees ratify the action of the Senate to approve the establishment of the Britton Smith Chair in Surgery in the Department of Surgery, School of Medicine, Faculty of Health Sciences.

b) The Monieson Centre five-year renewal [Action]

Motion:
That the Board of Trustees ratify the action of the Senate to approve the renewal of the Monieson Centre for a five-year period effective March 12, 2014.

c) The Centre for Law in the Contemporary Workplace [Action]

Motion:
That the Board of Trustees ratify the action of the Senate to approve centre status for the Centre for Law in the Contemporary Workplace for a period of five years, effective April 10, 2014.

5. Reports
a) Appointments to Professor Emeritus/Emerita [Information]
b) Honorary Degrees Report - Spring 2014 [Information]
c) Aboriginal Council of Queen’s University 2013 Annual Report [Information]
d) Quarterly Financial Update [Information]
e) Quarterly Advancement Report [Information]
f) Quarterly Communications, Government Relations and Marketing Report [Information]
g) Investment Committee Report to the Board [Information]
h) Pension Committee Report to the Board [Information]

REGULAR
6. Chair’s Remarks - B. Palk (5 mins)
7. Principal's Strategic Update - D. Woolf [Information] (15 mins)
a) Strategic Framework Update [Information]
b) Government Relations Update [Information]
c) Year-end report on 2013-2014 Goals [Information] (7 mins)
a) Provost's Operational Report to the Board
9. Campaign Progress Update - T. Harris [Information] (5 mins)
a) Verbal update
10. Strategic Research Update - S. Liss
Agenda

a) Strategic Research Update [Information] (5 mins)

11. Senate Report to the Board - I. Reeve

12. Faculty Report - K. Woodhouse
   a) Engineering and Applied Science [Information] (15 mins)

13. Student Reports
   a) Rector [Information] (3 mins)
   b) AMS [Information] (3 mins)
   c) SGPS [Information] (3 mins)

II Committee Motions and Updates

1. Queen's University Planning
   a) Major Capital Projects Approval Policy and Process (Built Environment) [Action] (10 mins)
      Major Capital Projects Approval Policy (Built Environment)
      Major Capital Projects Approval Process (Built Environment)

      Motion:
      That the Board of Trustees approve the Major Capital Projects Approval Policy and Process (Built Environment), on the recommendation of the Queen's University Planning Committee, said recommendation being endorsed by the Capital Assets and Finance Committee.

2. Capital Assets and Finance
   a) Report - E. Speal [Information] (5 mins)

      Motion:
      That the Board of Trustees approve the 2014-2015 and 2015-2016 residences fees as presented, on the recommendation of the Capital Assets and Finance Committee.

   c) 2014-15 Student Activity Fees [Action] (5 mins)

      Motion:
      That the Board of Trustees approve the 2014-2015 Student Activity Fees as outlined in the schedules provided by the Alma Mater Society, the Society for Professional and Graduate Students and the Residence Society, as recommended by the Capital Assets and Finance Committee.

   d) 2014-15 Operating Budget [Action] (10 mins)
      i. Enrolment Targets 2014-15 and 2015-16 and Enrolment Projections 2016-17 for information
ii. Annual Budget Report

**Motion:**
That the Board of Trustees approve the 2014-15 operating budget, on the recommendation of the Capital Assets and Finance Committee.

e) Budget Increase for Reactor Materials Testing Laboratory

**Motion:**
That the Board of Trustees approve an increase to the Reactor Materials Testing Laboratory (RMTL) capital project budget of $860,000, bringing the total approved budget to $18.355 million, on the recommendation of the Capital Assets and Finance Committee.

3. **Governance and Nominating**
   a) Amendments to By-law Nos. 1, 2 and 3 - K. McKinnon

   - By-law No. 1: Duties of Chair
   - By-law No. 2: Update committee terms of reference
   - By-law No. 3: Simplify electronic voting

**Motion:**
That By-law Nos. 1, 2, and 3 be amended as presented in the attached amending by-law, with an effective date of May 2, 2014, as recommended by the Governance and Nominating Committee.

4. **Audit and Risk**
   a) Report - K. Brooks

   - Annual Approval of Policy Statements on Health & Safety and Environmental Management

**Motion:**
That the Board of Trustees approve the Policy Statement on Health & Safety and the Policy Statement on Environmental Management, as recommended by the Audit and Risk Committee.

III Other Business

IV Recess

SATURDAY, MAY 3, 2014

V Reconvene Meeting 9 am
Agenda

OPEN SESSION

1. Investment
   a) Annual report on activities - D. Raymond [Information] (10 mins)

2. Pension
   a) Annual report on activities - D. Grace [Information] (10 mins)

3. Risk Management - C. Davis
   a) Risk Management Update [Action] (10 mins)

   Motion:
   That the Board of Trustees approve the revised Strategic Risk Register, as recommended by the Audit and Risk Committee.

4. Alignment of Queen’s Strategic Framework and the Enterprise Risk Management Framework - A. Harrison, C. Davis
   a) Alignment of the Strategic Framework and Enterprise Risk Management Framework [Information] (30 mins)

CLOSED SESSION

VI In Camera Session
   1. Board members with the Principal and the Secretary
   2. Board members alone, without the Principal or the Secretary

VII Adjournment