Dean’s Report  
Brenda Brouwer, Vice Provost and Dean

According to the Office of the University Registrar’s November 1 unofficial count, we are over our end-state enrolment target of 1693 Masters students by approximately 108 students. On the doctoral side, our target enrolment is 792 and we are at 766; short by 26. The departmental projections for 2011-12 indicate additional growth at the doctoral level is expected and we anticipate reaching our target in 2012.

In February 2010, the School of Graduate Studies (SGS) issued funding memos and QGA allocation which guaranteed QGA funds up to the enrolment targets specified for your department. At the time, SGS was not in a position to guarantee that there would be additional QGA monies if targets were exceeded, but had committed to making every effort to provide additional funds for over target student. To do this, SGS would redistribute QGA based on the November 1, 2010 count. This has been done and by November 27, 2010 departments will receive a memo indicating your revised QGA, adjusted upward for over target students or adjusted downward if targets were not met.

Internationalization is a government priority and the recent announcement of the Trillium Awards Program to attract international students to Ontario Universities is part of the government’s strategy. These are four-year awards valued at $40,000 per year with a roll-out period of 4 years. That is, for each of the next 4 years each university will receive an annual quota. Queen’s University will receive 5 awards for 2011-12 and another 5 each year through to 2014-15 (steady state of 20 awards). We have yet to receive details about eligibility, adjudication, etc. SGS will distribute this information as it becomes available.

The Queen’s University Quality Assurance Processes (QUQAPs) have been developed over the past 5-6 months and will be presented at Senate’s November 25, 2010 meeting for approval. QUQAP is the policy document that provides the framework for approving all new academic programs, changes to existing programs and the cyclical review of all undergraduate and graduate programs. The detailed protocols and templates will follow and implementation is anticipated in September 2011. In the interim, changes to graduate programs that do not require external consultants will be channelled through OCGS until the end of April 2011.

On on-line questionnaire pertaining to TAs and TFs will be circulated shortly via email; timely responses would be greatly appreciated.

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