Job Posting: 92744 - Position: Sexual Violence and Bystander Awareness Student Coordinator

Application Deadline: 02/26/2018 11:59 PM
Application Method: email: svbystander@queensu.ca
Posting Goes Live: 01/29/2018 2:46 PM
Job Posting Status: Approved

Company Information
Organization: Queen's University
Division: Office of the Vice-Provost and Dean of Student Affairs
City: Kingston
Province: Ontario
Country: Canada
Website: http://www.queensu.ca/studentaffairs/home

Job Posting Information
Job Type: Part Time
Position Title: Sexual Violence and Bystander Awareness Student Coordinator
Number of Positions: 1
Location of Work: Division of Student Affairs
Geographic Location of Job: Ontario
Paid position? If "no", job type should be volunteer.: yes
Salary: $15.75/hour

Job Description

The bystander intervention program implements educational programming as part of an overall strategy at Queen’s to address and prevent sexual violence. The program uses a comprehensive education strategy so that when a student graduates from Queen’s University, they will have had access to multiple opportunities to develop both their knowledge and their skills in relation to sexual violence, consent, and healthy relationships.

The Sexual Violence and Bystander Awareness Student Coordinator is responsible for developing and delivering Bystander Intervention training for students and student leaders.

Committed to a research-based approach and intersectional framework, the SVBASC is responsible and accountable for the effective delivery of bystander intervention training to diverse student groups across campus. The successful candidate must be able to respond to changing needs, account for best and emerging practices, and assure the quality and relevance of the program in ending gender-based violence and fostering a safe campus community.
Please note that due to hiring timelines, applicants must be available to conduct facilitator interviews during the first week of March, and must also be available the weekend of March 24th and 25th for facilitator training.

Job Description

Key Responsibilities:
• Coordinate, evaluate and run the Bystander Intervention Training Program
• Respond to requests for training, coordinate facilitators and organize the logistics to deliver training
• Develop training content, prepare materials and deliver workshops
• Select, train and support other students who are trainers of the bystander intervention program
• Coordinate and co-facilitate the train-the-trainer session for bystander intervention facilitators with Assistant Dean and campus partners
• Evaluating the bystander intervention program
• Promote and increase the usage of the bystander program
• Record participants of the bystander intervention program
• Provide reports regarding the bystander intervention program as requested
• Work with the Student Experience Office to develop and implement events or activities related to consent and sexual violence awareness for orientation week
• Work closely with campus stakeholders such as Residence Life, the Student Experience Office, the Alma Mater Society and the Sexual Violence Prevention and Response Coordinator and other student and community groups to help with annual awareness and prevention campaigns
• Represent the bystander intervention program on the Sexual Violence Prevention and Response Working Group and the Implementation Team on Prevention and Response to Sexual Violence

Qualifications

Qualifications:
• Undergraduate or graduate student
• Currently in good academic standing
• Experience delivering workshops or facilitating discussion on issues of gender violence
• Understanding of issues of intersectionality and multiple forms of oppression
• Familiarity in the Bystander Intervention Training Program

Required Skills:
• Demonstrate sound judgment, leadership and professional communication skills
• Knowledge of campus resources is essential, including all areas of Student Affairs
• Knowledge of sexual violence prevention work and consent education
• Role modelling appropriate behaviours in person and online at all times
• Previous facilitation or training experience
• Interest, passion and enthusiasm for educating peers
• Team orientation and ability to work with others
• Ability to manage group dynamics
• Self-reflective, patient and empathetic
• Demonstrated initiative and self-motivation
• Ability to foster a positive, respectful and inclusive learning environment
• Comfortable talking about sex, sexual violence and gender-based violence
• Conflict resolution and problem solving skills
• An understanding of the ways in which identity plays a role in sexual violence
• Previous attendance at the full 90 minute Bystander Intervention Training Program

Open to All Majors: Yes
Open to Alumni: No
Degree Program:
  Bachelor
  Bachelor (Honours)
  Masters
  Ph.D.

Application Information

Application Instructions
To apply, please email your cover letter and resume directly to Lea Keren at svbystander@queensu.ca

This position is part-time and will involve 10-15 hours per week.

Additional Information