Policy on Research Involving Two or More Institutions

All research and teaching involving the use of animals performed at Queen’s University or carried out by Queen’s University personnel (even at another institution such as during a sabbatical) requires prior approval of the University Animal Care Committee (UACC). For Queen’s University personnel, this means that prior approval is required for all animals that are:

- Housed in Queen’s University facilities
- Housed in private facilities
- Collected in the wild
- Held in any facilities other than those of Queen’s University

Queen’s Researchers doing work at other institutions:

As outlined in the CCAC Guideline on Animal-Based Projects Involving Two or More Institutions (2003), an approved Queen’s University Animal Use Protocol (AUP) must cover the use of all animals in research, teaching or testing by Queen’s University personnel. As the Queen’s University body which approves AUP’s, the UACC is consequently responsible for overseeing the work carried out by all members of Queen’s University who use animals for research, teaching or testing, even when the project involves two or more institutions, and even when the animals are housed and the research takes place at another institution. Therefore, a researcher from Queen’s University who wishes to carry out animal-based work within another institution’s facilities must first submit an animal use protocol to the Queen’s UACC. The UACC can then review and approve the protocol in principle, conditional to the approval of the protocol by the host institution’s ACC. The host institution’s ACC must approve the protocol before the protocol can begin, and normally before animals are acquired. The UACC must be informed of the host institution’s decision and of any relevant conditions or details accompanying the decision. To facilitate this process for all of those involved, all protocols are to be submitted on the Queen’s UACC forms when possible.

Researchers from other institutions doing work at Queen’s:

Researchers from other institutions who use animals in research, teaching or testing at Queen’s University (e.g.: researchers from other institutions using the Queen’s University Biology Station (QUBS)) must provide the UACC with copies of their approved protocols (by home institution) for review and approval by the Queen’s UACC. These protocols may be submitted on the forms from the researcher’s home institution, and must include a statement indicating that they were approved.

In Summary

Any Queen’s University personnel that are listed as Principal Investigator on a protocol must have Queen’s UACC approval before any animals are acquired and research commences. Research funding will not be released until approval is in place, regardless of whether the research will be performed at Queen’s University.

If you are still unsure as to whether you require Queen’s University Animal Care Approval please contact the UACC Coordinator at ext 78805.