

The personal information collected on this form is collected under the legal authority of the *Royal Charter of 1841*, as amended. The personal information collected on this form will be used to confirm your eligibility for this award.



DEPARTMENT OF ART

GRADUATE STUDENT CONFERENCE AWARD - APPLICATION FORM

Full-time graduate students are eligible to apply for one student conference travel award of up to *\$300 each fiscal year (May 1 – April 30)*. Awards may be used to provide partial support for travel, accommodation, food and registration fees associated with a recognized conference at which the student is presenting an authored or co-authored paper or a poster.

PLEASE NOTE:

- *You must apply prior* to the conference.
- *You must be registered full-time* in a graduate degree program at the time of the conference.

You MUST ATTACH:

the acceptance letter, ADDRESSED TO YOU, signed and on letterhead, from the conference secretariat, indicating your *participation as a presenter*.

OR

hard copies of the following:

the acceptance email, and;

the title page, showing the name of the conference, location, dates, etc. from the conference program on the website, and;

the page with your name, the title of the paper or poster, presentation number or time, etc. from the conference program on the website.

Name:	Title:	Last Name:	First Name:
Student #:			
Queens Email:			
Department:			
Title of paper and Author(s):			
Title of conference:			
Location:			
Date of conference:			

Please have your *supervisor* (or faculty designate) sign confirming that you plan to attend this conference.

Signed:	Date:
Name (please print):	

**RETURN TO: Department of Art
Ontario Hall, Room 211**