

The personal information collected on this form is collected under the legal authority of the *Royal Charter of 1841*, as amended. The personal information collected on this form will be used to confirm your eligibility for this award.



DEPARTMENT OF ART

**GRADUATE STUDENT CONFERENCE AWARD - CLAIM FORM**

This form must be filled out and submitted to the Department of Art office upon your return from the conference. **DO NOT SUBMIT RECEIPTS WITH THIS FORM.** This award will be paid in one installment directly to your bank account of record.

**Accountability of how funds were spent:**

					Total:
Hotel Cost:					
Air/R.R./Auto:					
Meals: List expenses	Breakfast	Lunch	Dinner	Other	
List miscellaneous expenses:					
Total Cost:					

Name:	
Student #:	
Department:	
Title of conference:	
Location:	
Date of conference:	

As *supervisor* (or faculty designate) I confirm that the applicant attended the conference described above.

Signed:	Date:
Name (please print):	

**RETURN TO: Department of Art  
Ontario Hall, Room 211**