

Dean's Report

November 2018

**additional information presented by the Dean at Faculty Board*



INTELLECTUAL nourishment

The staff who are overlooked in internationalization
Universities must lead on UN Sustainable Development Goals

STUDENT LEARNING EXPERIENCE

Our **New Faculty Orientation** program is winding down. There will be a final Friday session on small group active learning November 30th followed by a retreat out at Cataraqui Conservation area for any new Faculty who wish to work on their course with the help of an experienced faculty member or an Instructional Designer. Whether it is setting up your course in OnQ, writing or rewriting Learning Outcomes, brainstorming assignment ideas or developing a rubric for your TAs, come out to Little Cat to workshop your course, enjoy a walk in the woods and share lunch with your colleagues. For more information, contact Jill Atkinson at jill.atkinson@queensu.ca.

Following on the success of last terms' **Meeting for Instructors of Large Courses**, a fall term meeting will be held Nov. 21st, 12:10-1:30 in Watson Rm. 517. Any instructors of large courses or their designate are encouraged to attend. This is an opportunity to discuss challenges to implementing active learning and testing as well as handling accommodations, consideration deferred exams, etc., all of which are magnified when dealing with large numbers of students and TAs. If you have not received an agenda and would like one, please contact Diane Reid at reiddm@queensu.ca.

Curriculum. We are working our way through the Curriculum cycle and want to thank all the units for their timely submissions and for providing some information about the diverse ways in which they are addressing diversity, equity and indigeneity as they revitalize their curriculum.

Teaching Awards. If you or someone you know is an innovator in the classroom, please nominate them for one of the teaching awards below. While the application packages take time to pull together, once you have done it once, it is easier to repurpose for future awards or to resubmit if you are not successful on your first try! Previous winners are often willing to provide guidance and support.

D2L Innovation Award in Teaching and Learning
<https://www.stlhe.ca/awards/d2l-innovation-award/>

Deadline January 20, 2019

Chancellor Charles A. Baillie
<http://www.queensu.ca/ctl/awards/internal-awards/university-wide-awards#The%20Chancellor%20A.%20Charles%20Baillie%20Teaching%20Award>

Deadline March 4, 2019

STLHE's Alan Blizzard Award in Collaborative Teaching
<https://www.stlhe.ca/awards/alan-blizzard-award/>

Deadline: February 15, 2019

Timetabling. Over the past month, we have brought in the Chair of the University Timetabling Committee (UTC) and the Timetabling Managers from the Registrar's office to speak with UG Chairs and Heads about the pressure points in the timetabling process and the scheduling process itself. The demand for large rooms in particular has made it increasingly difficult to schedule courses. We are working with the UTC and the Registrar's office to try and mitigate the timetabling crisis in which we find ourselves but, without new space, significant relief is still a way off.



We've been BUSY

ADVANCEMENT HIGHLIGHTS

Catherine Buchanan, Arts'79 and BED'80 established The Buchanan Postdoctoral Fellowships in Canadian Democracy (Political Studies) and in Canadian History (History) in memory of her late husband Murray Buchanan, Arts'78 and MBA'80.

Dr. Constance Nozzolillo Science'49, MA'50 established The Edna Winnifred Derbyshire Graduate Award in support of graduate work at the Queen's University Biological Station (QUBS).

Support for other areas within FAS include:

- New undergraduate award for Economics students
- Bursaries for Eco-Adventure Camp (QUBS)
- Music program funding at the Isabel Bader Centre
- An endowed lecture series in Chemistry
- Support for Math Camp
- Course development in Film
- PhD Award in Economics
- Chemistry departmental fund
- Printing equipment in Fine Art
- Performing Arts Concert Series
- Bursary in support of upper year Geological Sciences students

INTERNATIONALIZATION

Writing Support Sessions for English as an Additional Language (EAL) Learner

Do you have EAL learners in your classes who could benefit from some additional writing support as they prepare for their final papers? The EAL Student Academic Support Services (SASS) is offering evening sessions to provide support and writing tips with EAL learners in mind. On Tuesday evenings, students can practice their English Writing skills with the EAL Coordinator who covers a different writing topic each week. The sessions are from 6:00-8:00pm at the Queen's University International Centre and no registration is required. SASS also offers Academic English Drop-In Support with the EAL Assistant from 6:00-8:00pm in Stauffer Library, room 143. Students are encouraged to come with their work (e.g. assignments, presentations, readings) and no appointment is necessary. For more information about the EAL support events, check the Upcoming Events section on the SASS website home page:

<https://sass.queensu.ca/>.

GRADUATE STUDIES

The Faculty of Arts and Science announces a new *Award for Excellence in Graduate Teaching*. The Terms of Reference and submission dates are posted on the [FAS Dean's Initiatives Awards Website](#).

The Faculty of Arts and Science Award for Excellence in Graduate Teaching recognizes faculty members who, in the judgement of their graduate students, have made outstanding contributions to promoting graduate student excellence through teaching, supervision and mentorship at the graduate level. Two awards – one for Arts, one for Science -- will be made available each academic year.



We've been BUSY *cont'd*

GRADUATE STUDIES *cont'd*

Eligibility

- Nominees must be faculty members (including continuing adjuncts) in the Faculty of Arts and Science at Queen's University.
- Nominees must be currently involved in graduate teaching, and must have taught or mentored graduate students for the past 5 years
- Nominators can be individual students, groups of students, or student organizations, societies, and alumni.

Criteria

Nominees will be evaluated based on their record of graduate student mentorship and teaching, and by the information provided in the nomination submission and letters of support.

In submitting a nomination, current and former graduate students should address the following as appropriate:

- the nominee's ability to encourage and support students' research interests.
- the quality of the nominee's involvement in graduate teaching as evidenced, for example, in their graduate course instruction, participation on supervisory committees, supervision, and promotion of graduate training and professional skills development.
- the degree of the nominee's encouragement of students to publish and/or present work. A list of all publications under the nominee's supervision to date (joint publications and solo publications by students) may be included.
- the nature of the nominee's support of students to pursue scholarly or professional opportunities related to the student's degree and career goals.
- the ways in which the nominee provides opportunities for and supports students to be successful academically, including opportunities to connect with scholars at and beyond Queen's.
- the nominee's provision of timely and constructive instruction at different stages of the student's program.
- the nominee's promotion of research culture and sharing of information about grants, internships, professional practice and employment.
- how the nominee serves a model of professionalism and integrity.

Once the nomination is submitted a letter of support will be requested from the Department Head/Program Director (to a maximum of two pages in length) that addresses:

- evidence of the nominee's excellence in graduate teaching, supervision and mentorship.
- program norms with respect to graduate supervision, course instruction, and supervisory committee work (i.e. average number of supervisions per professor, expectations regarding supervision and committee work, and level of involvement in supporting graduate student publications, presentations, projects and professional training opportunities).
- the nominee's teaching history as evidenced in course evaluations, teaching methods or approaches, number of supervisions, record of involvement in supervisory and examining committees, support of timely degree completion, graduate student success in securing external and university awards and funding.
- the nominee's contributions to the Faculty's and/or Department's graduate program, and to scholarly, professional and curriculum development at the graduate level.