

**FACULTY OF ARTS AND SCIENCE
FACULTY BOARD**

MINUTES

A meeting of the Faculty Board was held on Friday, November 16, 2018 at 3:30 p.m. at 3:30 p.m. in Dunning Hall 14. J. Rose was the Chair.

Before beginning the business of the meeting, L. Dawson read a tribute to Dr. Gallagher of the School of Physical Health, who passed away on July 18. Dr. Gallagher was admitted to the Coaching Hall of Fame in 2003. A copy of the tribute will be sent to the family.

1. Adoption the Agenda

Moved by S. Sharma, seconded by G. Smith, and carried that the “agenda be adopted.”

2. Approval of the Minutes

Moved by S. Sharma, seconded by G. Smith, and carried that the “minutes of October 19, 2018 be adopted as amended.” (Changed Mr. Rose to J. Rose)

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Arts and Science Undergraduate Society Report.

S. Sharma presented an overview of different activities of ASUS:

1. Academic commission regarding an Indigenous Studies speaker series.
2. Community outreach commission regarding placement for fundraising efforts, with an overarching emphasis on Immigrant Services Kingston.
3. Plans for a silent auction in January.
4. Cancer triad club November campaign, \$2.00 baseball tickets with a prize.
5. Equity commission has a new deputy position, to create a new program.
6. Queen’s Equity Conference (3rd year).
7. Governance office aims to increase student participation in student government as well as promote the history of the ASUS.
8. Marketing office to help all clubs and committees.
9. Facebook page is being revised.
10. Services Commission to help sell Arts/Sci jackets and soup kitchen.
11. Raised \$100,000 for the Canadian Cancer Society which will be divided three ways: research fund and a matched donation for leukemia.

5. Dean’s Report

Details of the Dean’s report can be found at: [Dean’s Report](#)

Question asked: Is there a plan for accommodated exam space in the new Exam Center?

Answer: Yes (J. Atkinson and B. Griffiths)

6. Question Period

There were no questions.

7. United Way – for information

D. Gordon presented information regarding the importance of the United Way as a once-a-year consolidated fundraising for the disadvantaged in Kingston Community. Apparently contributions from Queen's, which is the largest contributor in the community, have dropped recently. The donations are given through payroll deductions but there is an issue that automatic deductions may have stopped for some individuals due to the computer system. Individuals should check the link sent out in the e-mails to ensure their donations are continuing. In order to help increase contributions, it was suggested that the topic be mentioned in departmental meetings. There was also a reminder that contributions can be designated to specific groups. The campaign ends at the end of December.

8. Curriculum Committee Omnibus Report Part I – Appendix A – for approval

Moved by J. Stephenson and seconded by J. Atkinson and carried "that the Omnibus Report Part I be approved."

9. New Undergraduate Program – Bachelor of Arts Honours in Environmental Studies – Appendix B – for approval

Moved by J. Stephenson, seconded by L. Jessup and carried "that the New Undergraduate Program – Bachelor of Arts Honours in Environmental Studies be approved."

10. – for discussion.

J. Scott led discussion. Presentation posted.

11. Other Business

Meeting Adjourned at 4:25 p.m.

J. Mennell, Secretary
Faculty Board

Jonathan Rose, Chair
Faculty Board