

**FACULTY OF ARTS AND SCIENCE
FACULTY BOARD**

A meeting of Faculty Board was held on Friday, March 31, 2017 at 3:30 p.m. in the School of Kinesiology and Health Studies – KHS100. Mr. Ascough was in the Chair.

1. Adoption of the Agenda

Moved by Mr. Hickey, seconded by Mr. Inkel, that “the agenda be adopted.” With the removal of item #10 ‘Academic Program Regulations – Appendix C’ the agenda was approved.

2. Approval of the Minutes

Moved by Mr. Inkel, seconded by Ms. Schwartz, and carried that the minutes of Mar 10, 2017 be adopted.

3. Business Arising from the Minutes

There was no business arising from the minutes.

4. Arts and Science Undergraduate Society Report

Mr. Baga had the following report.

“ASUS and the Faculty of Arts and Science, ASURF will assist in funding research projects at the undergraduate level and supplement costs to a supervisor associated with the Undergraduate Student Summer Research Fellowships (USSRF) program. Through an opt-outable fee of \$3.75, ASUS will contribute around \$30,000 towards this fund. This will also follow with a contribution of \$10,000 from the Faculty of Science annually for the next three years, at which point the fee will be up for review. We are so excited to see how this will enable and inspire innovative research projects and a culture of curiosity among undergraduate Arts and Science students.

Second, the Undergraduate Research Hub will be launched on April 11th, 2017. This was a joint project with Lindsey Fair, who has helped tremendously on this project. This hub seeks to feature the work of undergraduate researchers on a formal and legitimate website that can be browsed by their peers, potential supervisors, and graduate school admissions committees. In tandem with the ASURF, we hope to see more students and projects uploaded in the years to come. If any of you are currently supervising or know of a highly talented and bright researcher, please encourage them to apply to be featured on the hub. We are looking to have up to 20 researchers highlighted by April 11th. You can contact me at president@asus.queensu.ca to recommend a student!

Third, the ASUS Red Room is almost completed with renovations. After several months and \$27,000, the room will be available for use. It is in Kingston Hall, and is formally known as Room 213. I have been working with Dr. Smith towards renovating and renaming the space, and we have decided upon the ASUS Reflection Room, seeing as the room will no longer be red after the renovation. More importantly, we are seeking to indigenize the space in line with the Recommendations 6 and 7 outlined in the Truth and Reconciliation Task Force Final Report. Over the summer, Dr. Smith and the incoming ASUS President will work together on procuring indigenous art for the space. We chose “reflection” because it represents an acknowledgement of Canada’s colonial past and its implications our staff, students, and

community. It allows for us as individuals and as a community to grow and improve upon ourselves. Moreover, reflection denotes a sense of calmness and introspection that is associated with private study. This will also be translated into Mohawk and Ojibway and featured on a plaque in the room. We are proud to have contributed to increasing study space on campus, that can also be used for conferences, convocation, and creating indigenous awareness.

Fourth, ASUS has also established a financial assistance fund of \$15,000 to help students with the appeal process. While it is important that students contribute towards an appeal, this process can be both mentally and financially challenging. As such, this fund will go towards internal and external financial assistance when it comes to administrative costs levied on students.

Finally, with respect to diversity and inclusion, ASUS has created orientation programming that focuses on equity. A new event, How Do You Deal, aims to highlight the importance of respect and empathy at Queen's, and the role diversity plays on campus. A video of a wide variety of minority students on campus as well as their experiences at Queen's will be presented along with a keynote speaker. The event will end with a drama presentation from Down There, an ASUS committee that will share a collection of stories that focus on gender, mental health, body image, race and racism, sexual and gender orientation. Moreover, the Welcome Forum keynote speaker will emphasize the importance of diversity and inclusion in her speech as well. I hope that these changes will contribute to a lasting shift in the Queen's Community while keeping Orientation Week a fun, welcoming, and safe event for all 2,500 incoming students. It is also important to note that regardless of this year's events, equity has been profoundly successful. Major events such as the inaugural Queen's Equity Conference and Down There have sold out, and a new equity-oriented magazine (Surface).

It has been my pleasure serving all Arts and Science students during my term. I am also incredible grateful for the collaboration, advice, and contributions provided by the Faculty administration.

After the delivery of their ASUS report, Mr. Smith congratulated the ASUS executive for the important work they have accomplished this year. The Board showed their agreement with a round of applause.

5. Dean's Report

Interim Dean Smith had the following report.

As many of you know the Principal's Task Force on Racism, Diversity and Inclusion has been meeting with groups across campus over the past two months. The Task Force is finalizing its Report which is due to be released in the near future.

As many of you will also know the Truth and Reconciliation Task Force released its final report at the Senate meeting on March 21, 2017. The Report, which is posted on the Arts and Science website, is a thorough and nuanced voicing of how the Queen's community can respond to the 94 calls to action in the TRC Report into the history and legacy of Canada's residential schools released by the federal government in 2015, especially those recommendations that address postsecondary education. The Queen's TRC Report reviews Indigenous Initiatives at Queen's, such as Academic Programming and Planning, Faculty Appointments and Research, Access and Support.

Significantly, the TRC Report is rooted in and themed around key Indigenous values such as

beginning, truth telling, language, consultations and relationships, and its 25 recommendations are similarly framed around key Indigenous concepts such as Representing, Reflecting, Welcoming, Creating, Learning, and Including. The Report includes a section on Implementation, which recommends the formation of an Implementation Task Force, as well as a response from each Faculty outlining a five-year response to the Report's recommendations.

As part of the planning process for our Arts and Science response, and in anticipation of recommendations in the Principal's Task Force on Racism, Diversity and Inclusion Report, over the coming months, there will be a series of four Equity/Diversity/Inclusion workshops held with Department Heads, Undergraduate and Graduate Chairs on using the Diversity, Equity and Planning Tool to assist with diversifying curriculum across the Faculty of Arts and Science. A central focus of these workshops will be around Indigenizing curriculum. These four workshops, which will be discipline-clustered (i.e., Humanities, Arts, Social Sciences, Physical and Natural Sciences) will be led by Irène Bujara and Erin Clow (Equity and Human Rights). The workshops will be followed by departmentalized sessions on diversifying and indigenizing the curriculum facilitated by Erin Clow from the Equity Office.

In addition, I am proposing that we devote a Faculty Board meeting, or parts of several Faculty Board meetings in the upcoming Fall term, to discussing both Task Forces' recommendations, as well as synchronizing these discussions with students through collaboration with the ASUS executive and the ASUS assembly.

Finally, and on a different note, besides being the busiest time of the academic year, it can also be the most stressful. I take this opportunity to wish everyone, faculty, staff, and especially students, the very best with end-of-term work and responsibilities. Good luck with all the things you have to do. And don't forget to be well and be safe."

Faculty Board showed their appreciation for the Dean's work and words of support with a brief round of applause.

6. Question Period

There were no questions.

7. Communications

There were no communications.

8. Curriculum Committee Omnibus Report – Appendix A - for approval

Moved by Ms. Matrix, seconded by Ms. Atkinson, and carried "that the Omnibus Report of the Curriculum Committee, Part VI, be approved."

9. Academic Regulations – Appendix B – for approval

Moved by Ms. Bénard, seconded by Ms. Ravenscroft "that the additions and revisions to the Academic Regulations be approved."

Ms. Bénard while noting that the additions and changes to the regulations were mostly housekeeping highlighted several changes.

1) while the maximum number of units is 18 per term, some students were adding additional courses through Letters of Permission (LOPs), so this is now clarified.

2) students participating in the Queen's University Internship Program (QUIP) can enroll in one course per term to a maximum of 6 units.

3) Section 7.4 adds that a student may not submit additional work to help raise a course grade.

- 4) Changes to the exam regulations are mainly due to reorganizing the regulations to be clearer.
- 5) Changes to the incomplete designation now reflect the fact that a student should have been engaged in the course and is only missing a few elements and should not be used when a student was unable to complete most the work. In these cases, the student should appeal to drop the course.

There were no questions and the motion carried.

10. Report of New Offerings of Existing Courses – Appendix D - for information

There were no questions on the report.

11. Faculty Board By-Laws from the Procedures Committee – Appendix E - for approval

This was the second reading of the revised Faculty Board By-Laws.

Moved by Mr. Parker, seconded by Ms. Harbinson “that the Faculty Board By-Laws be approved with the following correction: on page 20 delete: "the Director of the School of Kinesiology and Health Studies or delegate, ex-officio” from the Membership List of the Academic Orientation Committee.”

Mr. Ascough called the question and the motion passed unanimously. Once passed, Mr. Ascough thanked the members of the Procedure Committee and all those involved in the consultation.

12. 2018-2019 ASC Revised Sessional Dates – Appendix F - for approval

Moved by Ms. Blake, seconded by ASUS Academic Commissioner, “that the 2018-2019 ASC Sessional Dates be approved as revised.”

Ms. Murray noted that the inclusion of a Fall reading week, which has the effect of altering orientation week dates, will interfere with the orientation program offered by the School of Kinesiology and Health Studies.

With one against and one abstention the motion carried.

13. Other Business

There was no other business.

Richard Ascough
Chair, Faculty Board

Patrick Costigan
Secretary, Faculty Board