

FACULTY OF ARTS AND SCIENCE  
FACULTY BOARD

A meeting of Faculty Board was held on Friday, September 21, 2018 at 3:30 p.m. in Dunning 14 Mr. Rose was in the Chair.

**1. Adoption of the Agenda**

Moved by J. Mingo, seconded by B. Cumming that “the agenda be adopted,” with the correction to Item #8, J. Stephenson will move “that the Omnibus Report **Part VI** be approved.”

**2. Report of the Nominating Committee – Appendix A – for approval**

Moved by P. Fachinger, seconded by J. Atkinson and carried, “that the Faculty of Arts and Science Committee Membership attached be approved.”

**3. Approval of the Minutes**

Moved by J. Mingo, seconded by S. Mackenzie, and carried that the “minutes of September 21, 2017 be adopted.”

**4. Business Arising from the Minutes**

There was no business arising from the minutes.

**5. Arts and Science Undergraduate Society Report**

- OWeek: Orientation Week was a great success, despite all the new changes it faced. We saw the introduction of new events such as the Mud Race which had incredibly turnout even though it was on the Sunday. Our goal was to host an event that would attract students to get up early on the Saturday after their first classes, we saw about 70-80% turnout which was better than anticipated. We also introduced a new app which was helpful in creating a more sustainable orientation week, however, we definitely see areas to improve on it for the future. We are closer than ever to raising over \$100,000 for our new charity this year, the Canadian Cancer Society.
- ASUS Camps: Camps also had one of their most successful years in history over the summer as every week was sold out! We did have a few issues with the space we were in, but are excited to work to improve that going forward for the next year.
- Reflection Award: In a joint effort between the Faculty of Arts and Science, the Alma Mater Society, and ASUS, we have officially signed the terms of reference for the Reflection Award. This will be annual awarded to an undergraduate student on the basis of advocacy, leadership, and contributions to the Indigenous community at Queen’s University. This award will be going to Senate for approval and we are excited and optimistic that this will be the first year it is awarded.
- Professional Development: We area of focus for the ASUS Executive this year will be professional development. We are working on doing research as to what Arts and Science students are looking to get more of in terms of PD and hope to run workshops with staff, faculty, and students to get a better picture. Then, we will work to draft the framework to implement these goals. We are unsure of the model, but are excited to work to figure it out!
- ASURF: Applications will also open on October 1st for the Arts and Science Undergraduate Research Fund (ASURF). Encourage any of your students who are pursuing research at the undergrad level to apply! Applications will close on October 31st.

**6. Dean's Report**

Detail of the Dean's report can be found at [Dean's Report – September 21, 2018](#)

**7. Communications**

There were no communications.

**8. Curriculum Committee Omnibus Report – Appendix B - for approval**

Moved by J. Stephenson, seconded by S. Blake, and carried “that the Omnibus Report Part VI be approved.”

**9. Academic Program Regulations – Appendix C – for approval**

Moved by J. Bénard, seconded by G. Smith, and carried “that the additions and revisions to the Academic Program Regulations of the Faculty of Arts and Science be approved.”

**10. Faculty Policy on Certificates and Diplomas – Appendix D – for approval**

Moved by J. Atkinson, seconded by J. Stephenson, and carried “that the additions and revisions to the Faculty of Arts and Science Policy on Certificates and Diplomas be approved.”

**11. 2020-2021 ASC Academic Sessional Dates – Appendix E - for approval**

Moved by J. Bénard, seconded by J. Mingo, and carried “that the 2020-2021 ASC Academic Sessional Dates be approved.”

Concern about Fall break and whether it can be revisited at the end of the year. It was determined that the experiment last three full years, cannot be changed. How will the decision take place in three years? Consultation with students? Yes

**12. New Graduate Program – MA and PhD in Film, Expanded Media, and Curatorial Studies – Appendix F – for approval**

Moved by G. Kibbins, seconded by P. Fachinger, and carried “that the proposal for a New Graduate Program – MA and PhD in Film, Expanded Media, and Curatorial Studies be approved.”

**13. Academic Consideration Protocol and Procedures – Update**

J. Bénard gave an update on the Faculty of Arts and Science Academic Consideration Protocol and Procedures.

General discussion followed.

**14. Introduction of Certificates and Degree Plans – Notice of Motion – Appendix G - for information Certificates and Degree Plans that will be submitted to the relevant review committee this year for approval.**

**15. Other Business**

There was no other business.

Jonathan Rose  
Chair, Faculty Board

Jan Mennell  
Secretary, Faculty Board