A meeting of Faculty Board was held on Friday, January 26, 2018 at 3:30 p.m. in the School of Kinesiology and Health Studies – KHS101. Mr. Rose was in the Chair.

1. **Adoption of the Agenda**
   Moved by S. King, seconded by J. Mingo, “that the agenda be adopted”. J. Stephenson asked that item 9, New Undergraduate Program – Certificate in Urban Planning Studies – Appendix C, be dropped as the item was not ready for Faculty Board. With that change, the motion to adopt the agenda was approved.

2. **Approval of the Minutes**
   Moved by J. Atkinson, seconded by J. Morelli, and carried “that the minutes of December 8, 2017 be adopted.”

3. **Business Arising from the Minutes**
   There was no business arising from the minutes.

4. **Arts and Science Undergraduate Society Report**
   J. Lagundzija reminded Faculty Board of the ‘Life After ArtSci’ career networking summit to be held February 10th. Alumni with varying levels of experience from departments across campus including Politics, Drama and Economics will be returning to give talks on using their experience as an Arts and Science graduate to enter the professional world.

   J. Lagundzija reported that insurance for ASUS events, which is required for any event either on and off campus, is covered by AMS. More recently the AMS has changed the insurance policy so that events with physical activity, food or off-campus events less likely to be approved for insurance coverage and cannot be run. An alternative is to have departments collaborate on the events so that the insurance goes through Queen’s rather than the AMS. As a consequence, more events will be approved. This is already happening in several departments and allows department building events like “Coffee with Profs” or a “Back to School BBQ” to be approved.

   Lastly, J. Lagundzija announced that ASUS elections are underway with three teams campaigning to replace her and her team. Over the next two months the new team will transition into their new positions and, once in place, the winning team will be introduced to Faculty Board.

   S. King asked what brought about the change in the AMS insurance policy.
   J. Lagundzija clarified that the policy had not changed but rather that the policy as written was being enforced more consistently.

   In response to a question about the Arts and Science Undergraduate Research Fund (ASURF), J. Lagundzija said that the list of the 31 award winners will be made available to Faculty Board.
5. **Dean’s Report**

B. Crow thanked J. Lagundzija and the outgoing ASUS team for all their work over the year and noted that a sign of the strength of student governance at Queen’s is the number of students interested in leadership positions. B. Crow suggested that Faculty Board members consider attending the “Life after ArtSci” summit, with a chance to meet with well-connected alumni.

B. Crow presented some of the details and considerations on Queen’s Strategic Mandate (SMA) Agreement 2017-20 (http://www.queensu.ca/strategicplanning/mandate) and noted that there are changes to the provincial educational funding and the challenges it will bring to the Faculty of Arts and Science. B. Crow noted that while Arts and Science will be hiring 35 new faculty members this year we must also consider how we will create the conditions to advance other initiatives within the Faculty.

With the introduction of SMAs, the government has started to push for differentiation among universities and has asked universities to set their enrollment targets, with a +/-3% range for undergraduate and graduate programs. In 2011, Queen’s made a commitment to grow and built new residences and considering the demand for Queen’s programs, Queen’s has no problem meeting its undergraduate target. However, with the SMA, additional students above the negotiated level to bring in matching provincial funding and it is not clear if Queen’s will be given the funding for the planned increase in undergraduate students. This has implications for future budgets and the Provost is currently in negotiations with the province.

B. Crow continued, that we are close to not meeting our enrollment targets in the graduate programs. As TAs, graduate students help deliver our undergraduate program and are critical in the development and execution of our research programs. Attracting the best young researchers is easier if we have a strong graduate program. Additional resources will be allocated to help with graduate recruitment to ensure we make our target. Examples include early offers to Queen’s students with ‘A-’ averages, waiving the fees for internal transfers from undergraduate to graduate and from MA to PhD, a number of new doctoral fellowships, additional bridge funding for tri-council scholars, guaranteed teaching fellowships, additional awards for portfolio and project based programs. V. Arnold from the School of Graduate Studies was recently hired to help with graduate recruitment among other things. Also, Queen’s is organizing a Grad week from February 26 to March 2. (https://www.queensu.ca/artsci/grad-studies-and-research/grad-week-at-queens)

Additional details of the Dean’s report can be found at http://www.queensu.ca/artsci/staff-and-faculty/faculty-board/2017-2018

6. **Question Period**

J. Hosek suggested that perhaps with improved graduate student housing this could attract more students.
A. Salzmann asked if there could be an increase in the number of International Tuition Awards (ITA’s), which would enable Queen’s to attract more international students. B. Crow responded that Ontario does not count international students towards its enrollment target and that the government does not fund international students and the limit on ITA’s is a budget consideration by Queen’s.

J. Moreilli commented that the SMA assumes the status quo and reminded Faculty Board of the upcoming election and urged the members to give strong consideration to each party’s education platform and to get out and vote.

J. Morelli noted that one goal of the SMA is to improve student outcomes and while Queen’s has excellent student outcomes there are questions about how such things should be measured. Continuing, he suggested that an improved student to faculty ratio and smaller class sizes would be an important consideration and he agreed that while faculty renewal is important, the current plan of 200 faculty over 5 years is only slightly better than attrition, with a net increase of perhaps 10 faculty per year across the entire university. In addition, the need to increase the number of graduate students increase faculty burden and requires more faculty.

B. Crow acknowledged that faculty renewal is important and suggested that faculty board members consider the most recent report from the Council of Ontario Universities (COU) on teaching workload (http://cou.on.ca/reports/2018-faculty-at-work) which shows that the teaching workload might be lower than one might think, which may result from the increase in research loads leading to an increase in the number of part-time faculty to cover the gaps in teaching.

7. **Curriculum Committee Omnibus Report III – Appendix A – for approval**
   Moved by J. Stephenson, seconded by S. King, and carried “that the Omnibus Report Part III be approved.”

8. **Curriculum Committee Omnibus Report III Addendum – Appendix B – for approval**
   Moved by J. Stephenson, seconded by R. Ascough, and carried “that the Omnibus Report Part III Addendum be approved.”

9. **Other Business**
   There was no other business.

Jonathan Rose  Patrick Costigan
Chair, Faculty Board  Secretary, Faculty Board