

Interest progression planning worksheet

units	course code	course name	term/year	course final grade	GPA to date
Achieve at least a 1.6 GPA on the first 6.0 units to progress to Non-Degree Continuing category					
Achieve at least a 1.6 GPA after 18.0 units to progress into part-time degree/certificate plan OR Achieve at least a 2.9 GPA after 18.0 units to progress into full-time degree/certificate plan					
If part-time after 18.0 units: achieve at least a 1.9 GPA after 24.0 units to progress to full-time course load					

Program planning worksheets

What to consider when mapping out the courses you will take and when:

1. How many courses can you handle per term?
2. Do you plan to take courses every term or take a term off?
3. Go through the list of courses on offer and note the ones that interest you, when they are typically offered and what prerequisites, if any, they have.
4. Put together a planner to help guide you.
5. Run your Academic Requirements Report (also known as an Academic Advisement Report) in SOLUS to see if you are on track. The AAR will show all courses completed, all courses in progress as well as any transfer credits you may have received.

Elective Courses: _____ units needed

units	course code	course name	term/year	course final grade	GPA to date

Certificate planning worksheet

If you are concurrently earning a certificate with a degree, you can apply some units (not all) from the certificate towards your degree (or vice-versa). Check the “program plan” section on [each certificate page](#) on the ASO Website for information about how many units can be double-counted for each certificate.

Certificate Courses: _____ units needed

units	course code	course name	term/year	course final grade	GPA to date