

**AVAILABLE: Teaching Assistant/Academic Assistant position to support online offering of WRIT 225 through Continuing and Distance Studies (CDS)**

For the Winter Term 2020, Continuing and Distance Studies is seeking a Teaching Assistant/Academic Assistant for WRIT 225: Writing in Academic Contexts. For information about the course, see [http://www.queensu.ca/artsci\\_online/courses](http://www.queensu.ca/artsci_online/courses).

Candidates should have an M.A. or M.Sc. and teaching/marking experience at the university level in writing. Experience working within an online learning management platform, such as Moodle or Brightspace/Desire2learn, is an asset.

The primary purpose of these positions is to support undergraduate teaching in an online course. Some training and preparation are needed before the start of the course. Candidates must be prepared to work outside of the regular 9-5 work week and have access to high-speed internet and a computer that meets [minimum requirements](#). Experience with learning management systems (eg onQ) and videoconferencing software (e.g. Zoom or Adobe Connect) would be an asset.

Term dates: January 1 – April 30, 2020

\*Positions will be offered only if course enrolment allows. The actual number of hours of work will be determined depending on class size. The rate of pay is commensurate with the rates specified in the collective agreements of Teaching Assistants (PSAC) and Academic Assistants (USW).

Apply in writing with a cover letter and resume or CV to Lori Vos, Undergraduate Coordinator of Writing Courses, the Faculty of Arts and Science, at [vosl@queensu.ca](mailto:vosl@queensu.ca). Applications must be received by Friday, November 15, 2019.