Applying for a Student Visa
Bader College Guidance 2023

This guide is for students who are applying for their Student Visa using the online application form at https://www.gov.uk/student-visa/apply

Screen shots and information are only given for questions which need explanation or where we provide specific answers or text for you. Some answers we give regarding payments and money may seem strange, but do not worry, they are the right ones!

We have included a number of screen shots for students who are required to complete an English language test. These screens will not appear for students who do not have to prove their English language ability.

Your visa is your responsibility

Although we have provided this guidance to help you prepare for your UKVI student visa, please remember that your visa application is your responsibility. You therefore need to ensure that you have read all the information provided as well as the full student visa policy guidance which can be found on the Home Office website.

Initial information

Please read the information at https://www.gov.uk/student-visa/apply before starting your application.

Documents you must provide

Look at the list at https://www.gov.uk/student-visa/documents-you-must-provide.

Proof of the course you are studying is shown on the Confirmation of Acceptance for Studies (CAS) letter issued by Bader College. It gives details of your course, the dates you need to be in the UK and confirms that all fees have been paid including tuition, accommodation, meals, field studies and cultural activities.

Your passport **must** have an issue date of less than 10 years before the date you enter the country, be **valid for the whole of your stay and for at least three months after your expected departure date from the UK.**

Applying for your visa
Go to https://www.gov.uk/student-visa/apply and click on 'start now'.

Confirm your Visa Type
You must apply for a Student Visa (not a short-term study Visa).

Select a country to provide your biometrics and Check locations for your area
You must enter the country you are applying from, which should be your country of residence.

Personal Details Screens
Complete the screens to register your email, telephone number and other personal details.

Your Confirmation of Acceptance for Study
CAS Reference Number - This number is shown on the CAS letter sent by Bader College to your Queen's email.

Your Planned Travel Information
Your course dates are on your CAS letter.

You cannot arrive in the UK more than one month before your course start date. You may remain in the UK for up to two months after the end of the course.

Students who are required to complete an English language test must complete the following information before continuing to further sections of the form.

English Language Test
Answer the questions regarding your test results and enter your TRF number if you took the test with IELTS, or your SRC if you took a Pearson test.

Will you be travelling as part of an organized group?
No.

Your address in the UK is:
Bader Hall
Bader
College
Herstmonceux
Castle Hailsham
BN27 1RN

This is also the address where most of your study will take place. Your arrival and departure dates are shown on your CAS letter.

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Queen's University

The Sponsor Licence Number is:
2RPG7XEB6

Your UK address is:
Bader College
Herstmonceux
Castle Hailsham
BN27 1RN

Place of Study
Bader College is an Overseas Higher Education Provider.

Permission from ATAS
This is not required.

Course Information
Name of sponsor – Bader College
Course Name – this is shown on your CAS letter (Bachelor of…)
Qualification you will get – RQF6
Are you going to be a student union sabbatical officer? - no

Course Dates
Insert the dates shown on your CAS letter.

Accommodation Payment
Have you or your parent(s)/legal guardian(s) already paid any money to your sponsor for accommodation? No
What are your course fees for your first year? - £0
Have you or your parent(s)/legal guardian(s) already paid any of your course fees? – No.
Are any of the maintenance funds required for this application in the form of a student loan? – No. **Are all of the maintenance funds required for this application in a bank account with your name on it?** No.
Are you relying on money held in an account under your parent(s) or legal guardian(s) name? – No.

Additional information about your application
Add further details:
See CAS letter from student sponsor for information about accommodation costs, course fees and maintenance.

Once complete you will see a summary of the information you have entered so far. CHECK YOUR ANSWERS VERY CAREFULLY.

Differentiation Arrangement - check the link to see if your nationality appears on the list. Select 'Yes' or 'No' as appropriate.

Complete the mandatory documents and TB test page.

The next screen is a summary of the information you have entered in the last two pages. CHECK YOUR ANSWERS VERY CAREFULLY.

Declaration - click to accept.
Immigration Health Surcharge (IHS) - You will be directed to the IHS website to complete this section of the application.
Summary of your IHS information - You must re-enter some information where highlighted in red.
Staying in Isle of Man, Jersey or Guernsey? - click on the red text and answer as follows:
Are you applying from within the UK? - No.
Are you applying to stay in the Isle of Man, Jersey or Guernsey? -

No. Click 'Save and continue'.

Course start date and **Course end date** – these are shown on your CAS letter.
Please state whether you are continuing a course - No.

Answer the additional questions as follows:
NQF 7 – No.
Master's degree – No.
13 months or less? - Yes Location of your course – Other

You will next see a summary of the IHS information you have entered so far. CHECK YOUR ANSWERS VERY CAREFULLY.

WE ADVISE YOU TO DOWNLOAD YOUR ANSWERS.

Confirm your answers are correct, agree the declaration and pay the IHS. You will now be returned to the visa application.

Collecting your biometric residence permit

Please select – Collect from an alternative location. Give the location as:

Bader College
Herstmonceux
Castle Hailsham
BN27 1RN

ACL Code - 2HE732

The final stage of the application is to book your biometrics appointment and pay for your visa.

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