Placement Process
The Fine Art (Visual Art) Program at Queen’s University is direct entry in first year. Placement is based on a review of the digital portfolio by program faculty members. Applicants who meet the portfolio requirements must also satisfy the General Admission requirements to be considered for admission. For further information on entrance requirements, please refer to the Queen’s Undergraduate Admission web page.

Plan Change Request
Students who wish to transfer to Visual Art from another Plan in Arts and Science must submit a portfolio for consideration. The portfolio guidelines and submission process are the same as for first year admission (below); accepted students will begin the Fine Art (Visual Art) Program at year one. There is limited space available so it is prudent to seek advice from Fine Art before initiating this process. See http://www.queensu.ca/artsci/fineart.

Digital Portfolio Guidelines
The digital portfolio should include 20 - 30 images of artworks in a range of media including painting, drawing, print media, sculpture, and new media. Works may include a variety of techniques and processes that demonstrate creativity and original thinking.

Drawing and Painting media: this category may include works in painting and drawing in the following media: oil, wax, and water-based paint or dry media; collage, photo-based and/or digital works; and mixed media and 2D design works. The images may reference observational or imagined content in any style, for example figurative, representational/realist, abstract or expressive.

Print media: images that are made from various printmaking techniques such as relief, dry-point, etching, woodcut and screen-print, are encouraged. Digital images will also be considered in the context of print media.

Sculpture: 3-dimensional work may be of any material and combination, such as textiles, cardboard, wood, stone etc. The form may be from observation, figurative or abstract.

New Media: this may include art video, sound work, computer edited images and documentation of performance art.

Portfolio Submission Process
All applicants to the Fine Art (Visual Art) Program are required to submit a digital portfolio online using the program’s applicant portal at SlideRoom queensbfavirtualart.slideroom.com. Portfolios will be accepted between November 1, 2019 and February 1, 2020. SlideRoom will charge an upload fee of $15 USD at the time of submission. Payment may be made using Visa, Master Card or American Express.

Portfolios may consist of 20 – 30 files, including images of 2- and 3-dimensional works, detail views of 3-dimensional works, video and audio. SlideRoom allows applicants to edit their portfolio as often as needed until the portfolio has been submitted. However, please be aware that no further changes may be made once the portfolio has been submitted.

See the step-by-step instruction guides at https://support.slideroom.com/customer/en/portal/topics/763788-applicant-step-by-step-guides/articles. NOTE: Step 5 in this guide does not apply to this process. The program does not accept references. Please contact SlideRoom at support@slideroom.com for technical assistance. For further questions regarding the Fine Art (Visual Art) program and the Digital Portfolio Guidelines please contact the Fine Art (Visual Art) Administrative Assistant at fineart@queensu.ca.
Portfolio Submission Checklist

- **Queen’s Student ID**: this eight digit number may be found in the email “Queen’s University: Your Next Steps” which you receive shortly after you apply to the University.

- **20 – 30 file uploads**:
  - **Images**: .jpg, .jpeg, .png, .gif, .tif, .tiff, .bmp, .tga (up to 5 MB, 1024 x 768 pixels, 72 dpi, for best image quality and upload speed)
  - **Video**: .m4v, .mov, .mp4, .wmv, .flv, .asf, .mpeg, .mpg, .mkv format (up to 250 MB, 2 – 3 minutes)
  - **Audio**: .mp3, .aiff, .wma, .ogg, .flac (up to 50 MB, 2 – 3 minutes)
  - Title, medium, dimensions and date of each work

**Portfolio Submission Steps**

- Create a SlideRoom account at [http://queensbfavvisualart.slideroom.com](http://queensbfavvisualart.slideroom.com) and log-in.

- Complete the Written Component in “Forms.”

- Upload portfolio images using the “Add Media” button and type in the required information for each work: title, medium, dimensions and date.

- Edit and double-check your submission – changes are not permitted after the portfolio has been submitted.

- Click “Complete Submission” – unsubmitted or pending portfolios cannot be reviewed. SlideRoom will charge an upload fee of $15 USD at the time of submission. Payment may be made using Visa, Master Card or American Express.

- DO NOT send original work. Portfolio submissions will NOT be returned to the applicant.

- DO NOT submit portfolio files by email.

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**Fall Preview dates:**

10am to 2pm - Saturday November 2 and November 3, 2019

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Fine Art (Visual Art) faculty members will be available to speak with prospective students in Ontario Hall between 10:00 am and 2:00 pm on Fall Preview and March Break Open House dates. Fine Art (Visual Art) students will provide group tours of the studio facilities and a student perspective on Visual Art at Queen’s. Prospective students are also encouraged to visit the student-run Union Gallery and the Agnes Etherington Art Centre, and to register for campus wide tours at [http://www.queensu.ca/admission/events/fall-preview](http://www.queensu.ca/admission/events/fall-preview). We look forward to meeting you!