Cultural Affairs Committee

Department: Student Services, Bader International Study Centre
Campus: Herstmonceux Castle, Hailsham, East Sussex, BN27 1RN
Closing date: September 17, 11:59pm

Overview

The Cultural Affairs Committee is a group of creative individuals passionate about celebrating diversity. The committee is responsible for highlighting various cultural events, encouraging conversations about intercultural issues, and raising awareness of the multiple student identities at the Bader International Study Centre through passive programs and campus-wide events.

Role Description

Learning Objectives

By the end of their experience as part of the Cultural Affairs Committee, members will:

- Have an increased understanding of cultural diversity, inclusivity and intercultural dialogue
- Experience leading a team, managing a project, and liaising with campus partners
- Develop skills in communication, critical thinking, and problem solving through event planning

Duties

- Attend regular meetings with committee members and Campus Involvement Student Life Coordinator
- Work collaboratively to create, organize, and implement various cultural initiatives that reflect the diversity of the student body
- Lead the planning and execution of one cultural program and support the implementation of other committee members’ programs

Person specification

- Interest in creating an inclusive and accessible culture at the BISC that celebrates diversity
Approaches problems with creative solutions accounting for different perspectives

• Ability to work collaboratively and independently within a team
• Ability to demonstrate effective communication skills, through listening, communicating orally and written works.
• Demonstrates an ability to prioritize, manage personal needs, and use time effectively

Who we are

Bader International Study Centre, located at historic Herstmonceux Castle, East Sussex, is the overseas campus of Queen’s University, Canada. The campus occupies a 600-acre estate, including a range of academic, residential and recreational facilities. Our dedicated faculty and staff provide exceptional academic programming for undergraduate and postgraduate students from Canada and around the world. We also serve as a venue for international conferences and meetings. Our wholly owned trading subsidiary, Herstmonceux Castle Enterprises Limited, is responsible for running the gardens and grounds, corporate events and other functions.

The BISC is committed to employment equity, inclusion and diversity and supports fair treatment and opportunity for all.

What we can offer you

Professional and personal development in the following competencies:

• Personal Development
  o Resilience
  o Initiative
  o Strategic Planning

• Event Planning
  o Decision Making
  o Adaptability
  o Budget Management
  o Managing Information

• Interpersonal Skills
  o Collaboration
  o Leadership
  o Relationship Management
  o Presenting

How to apply

Required application format: Please fill out the corresponding application questions via jotform
by September 17th, 11:59pm. Questions about the application and interview process may be directed to the Student Services team, or SLC Shubhi Sahni directly via
s_sahni@bisc.queensu.ac.uk.