Peer Learning Assistant

**Department:** Student Services, Bader International Study Centre

**Campus:** Herstmonceux Castle, Hailsham, East Sussex, BN27 1RN

**Closing date:** September 17, 11:59pm

**Overview**

The Peer Learning Assistants are a group of students interested in learning about how students can succeed academically in post-secondary education. Committee members will be supervised by the Academic & Career Skill Development SLC to help develop their own knowledge and skills on effective learning strategies as well implement programs and initiatives to help educate their peers.

**Role Description**

**Learning Objectives**

By the end of their experience as a Peer Learning Assistant, members will:

- Understand various challenges associated with academic success in University students.
- Work collaboratively to aid in the creation, organization, and implementation of events, and the delivery of resources aimed to help students develop better learning strategies.
- Develop own skills in communication, critical thinking (analysis, innovative thinking, perspective taking), as well as interpersonal skills.

**Duties include:**

- Participate in regular meetings with Peer Learning Assistant team, as well as 1-1 meetings with the Academic & Career Skill Development Student Life Coordinator.
- Learning about different academic learning strategies through personal reflection, training and coaching.
- Assessing academic needs of the community and developing resources to match those needs.
- Participate in the creation and execution of events & delivering resources related to academic skill development.
Person specification

- Interest in helping others to reach academic success using different learning strategies and resources
- Can recognize differences in learning needs and develop an ability to respond to diverse needs
- Ability to work collaboratively and independently within a team
- Ability to demonstrate effective communication skills through listening, communicating orally and written works.
- Demonstrates an ability to prioritize, manage personal needs, and use time effectively

Who we are

Bader International Study Centre, located at historic Herstmonceux Castle, East Sussex, is the overseas campus of Queen’s University, Canada. The campus occupies a 600-acre estate, including a range of academic, residential and recreational facilities. Our dedicated faculty and staff provide exceptional academic programming for undergraduate and postgraduate students from Canada and around the world. We also serve as a venue for international conferences and meetings. Our wholly owned trading subsidiary, Herstmonceux Castle Enterprises Limited, is responsible for running the gardens and grounds, corporate events and other functions.

The BISC is committed to employment equity, inclusion and diversity and supports fair treatment and opportunity for all.

What we can offer you

Personal and professional development in the following competencies:

- Communication
  - Research
  - Other perspectives
  - Facilitation
- Personal Development
  - Responding to change
  - Functioning independently
  - Self-reflective practices
  - Resiliency
- Critical Thinking
  - Analysing
  - Synthesizing
  - Creative & innovative thinking
  - Inclusion
  - Diversity
How to apply

Required application format: Please fill out the corresponding application questions via [jotform](https://www.jotform.com) by **September 17, 11:59pm**. Questions about the application and interview process may be directed to the Student Services team, or SLC Sami Brown directly via [s_brown@bisc.queensu.ac.uk](mailto:s_brown@bisc.queensu.ac.uk).