

# Minutes

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MEETING OF THE LIBRARY AND ARCHIVES MASTER PLAN STEERING GROUP

June 17, 2013, 10:00 a.m.

Room 210, Stauffer library

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**1. Adoption of the agenda:**

Agenda was adopted as circulated.

**2. Minutes of Previous Meeting:**

Minutes were accepted as circulated.

**3. Debrief on April 26<sup>th</sup>, May 24<sup>th</sup> and May 31<sup>st</sup> workshops:**

M. Whitehead gave a recap of the workshops held, and asked if anyone had any observations to share. Besides the general consensus that all went well and ideas were well received, there was mention that people seem to be engaged in the process and are feeling comfortable in raising practical questions and concerns.

**4. Feedback and comments following from workshops:**

S. Maranda spoke about the feelings of staff after the session in Bracken conducted via videoconference. There was a sense that the plans were arrived at without really understanding the needs of the staff and patrons of Bracken. Others who attended spoke of a tension not present in the face-to-face meetings with other groups. Particularly there were concerns about some of the proposed scenarios. M. Whitehead suggested removing the one that was the least favorable and everyone was in agreement.

M. Whitehead reiterated that the proposed options for all locations were conceptual drawings and that all were doable but came with certain changes, challenges and options. She also reminded the group that space clusters were just that, meant to be clusters indicating required space. Nothing in these plans were intended to be detail specific, just conceptual.

There was a discussion about how the space needs of the Faculty of Law were propelling the LAMP proposals for the Law Library. The Faculty needs more space immediately, which can be accommodated in the lower level of the Law Library. This

will require some quick action on the part of the Faculty, the Library and Campus Planning to move these plans forward in the coming year.

The proposals for the Education Library are not radical, as the nature of the space makes it difficult to reconfigure.

Y. Holland updated the group on the thinking for West Campus from the Campus Master Plan discussions, specifically that there is interest in including more academic programs in existing and new spaces.

**5. Approval Process:**

On June 25<sup>th</sup> we will have a draft report to review. The week following the core group will meet with CS&P to go through the draft report to ensure completeness. The almost completed version will be shared with Campus Master Plan Committee at its meeting on July 17<sup>th</sup>. The report will go through a series of administrative meetings for endorsement in the fall before it goes to the Board for approval in December. There is a scheduled open house for LAMP and CMP on October 3<sup>rd</sup>

**6. Stakeholder Review of draft report:**

The draft report will be an agenda topic for an All Staff Meeting. Members of the group noted how effective it had been to have presentations to various groups in the spring, such as the AMS, and it would be worth repeating some of those in the fall. M. Whitehead will make arrangements to present at meetings of those groups as well as Senate.

**7. Campus Master Plan blog and other communications:**

M. Whitehead reported that she was invited to write a 'guest' post for the Campus Master Plan blog, and asked for input on matters to highlight. It was agreed that the themes should include extensive consultation, collaboration, increasing study spaces, caring for the collection, Archives, LINQ, Library Town Square, and people.

**8. Other Business:**

None

**9. Next Meeting:**

July 5<sup>th</sup> with CS&P