The Principal’s Educational Technology Award

The Principal’s Educational Technology Award is one of 6 awards intended to celebrate teaching excellence and to increase trans-disciplinary exposure to exemplars in teaching and the diverse ways in which the student learning experience is enhanced by educators and educational supports at Queen’s. This happens at the course level, through focusing on teaching of strategic university goals as well as through individual and group efforts outside of specific courses, at the academic unit level. Please see the website for a complete listing of the Principal’s Teaching and Learning Awards.

The Educational Technology Award is designed to recognize and encourage the innovative use of technology to enhance teaching and learning at Queen’s. This award honours faculty and/or staff (individuals or teams) from any Faculty, School or Department. Excellence is exemplified through evidence-based approaches that are learning and student focused.

Up to 2 awards may be conferred in any given year, with no more than one award for faculty and one award for staff. Team awards are not counted against the faculty or staff designation. This award may not be conferred every year, depending on whether qualifying nominations are received.

Criteria
Nominations will be evaluated against a broad set of criteria that range from creating efficiencies and effectiveness in teaching to enhancing student outcomes. There should be a clear articulation of need, examples of application and evidence of success. The ideas should be novel, innovative and scaleable in a way that drives change and contributes to the furthering of teaching and learning at Queen’s. All nominations should align with the Queen’s Strategic Framework, specifically in terms of the Student Learning Experience, Internationalization, and Research.

The use of new technologies is recognized, but consideration will also be given for innovative uses of existing technologies. Technologies could include hardware and/or software. Some examples of the outcomes that would be evaluated are listed below. It is possible nominations would come in with additional outcomes not listed below.
- Motivates students to learn and facilitates in-depth learning
- Promotes peer based learning and facilitates collaboration
- Brings new resources into the classroom
- Enhances experiential learning
- Enhances blended or distance learning
- Enhances methods for evaluating student learning
- Brings research into the undergraduate classroom

http://www.queensu.ca/ctl/awards/principals-awards
• Demonstrates the realization that teachers and students are partners in the learning environment
• Enhances accessibility
• Makes more effective use of physical spaces
• Generates quantifiable efficiencies and effectiveness in existing practices

Recognition
Winners will:
• Be presented with the award certificate at a high profile teaching and learning event
• Receive up to $2000 toward attendance at a conference to present their innovation or to reinvest in the innovation.
• Be featured in a video on the ITS website
• Be recognized with a plaque with recipients name
• The individual is acknowledged as the award recipient in a newsletter and/or university newspapers.

Nomination Process
Nominations may be submitted by any combination of students, faculty, and staff, Department Heads or Deans. Self-nominations will also be considered. A package should include:
1. A completed nomination form for faculty or staff OR nomination form for a team
2. A nomination package, no longer than 5 pages, that outlines how the project meets the award criteria and enhances the outcomes listed above. Specifically:
   • A letter outlining how the technology innovation enhances teaching and learning, referencing the criteria listed above or related criteria
   • A description of the technology and its contribution
   • Reference should be made to enhancing scale and scope of practice
   • A statement describing how the award funds would be used
3. Two (2) Letters of Support for the nomination (from colleagues and students) addressing the criteria

All nomination packages should be sent electronically in PDF format to the chair of the Selection Committee at principals-tl-awards@queensu.ca no later than the deadline posted on the website.

NOTE: The recipient of this award will be notified directly by a letter from the Principal. Nominators will receive a copy. Only the Nominators will be notified regarding unsuccessful nominations.

Selection Committee
The committee will be chaired by the Associate Vice Principal Information Technology and CIO and comprised of one faculty member, one technology leader, one educational developer, an undergraduate student, a graduate student and a member of the Centre for Teaching and Learning. The committee will be guided in its adjudication by an assessment rubric, which will be made available to applicants, based on the criteria for the award.

Additional Resources:
1. Nomination Form
2. Sample Email Soliciting Letters of Support
3. Guidelines for Letters of Support

For Further Information
Contact:
The selection committee at principals-tl-awards@queensu.ca

Go to www.queensu.ca/ctl/awards/principals-awards

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