A Cultural Studies PhD committee has one supervisor or two co-supervisors *plus* two committee members. This form can also be used at any time by PhD students wishing to change an existing committee: in that situation they must notify all members of the existing committee in writing (copied to [cs.office@queensu.ca](mailto:cs.office@queensu.ca)) and submit this form.

*Please note:*

* *If an unaffiliated faculty member is included in the committee, this form will trigger staff confirmation of Director permission.*
* *If adjunct faculty are included in the committee, this form will also trigger staff confirmation of available funding for remuneration as per the Collective Agreement.*
* *Student and supervisor(s) will be informed if there are any problems with the above.*

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  | Date: |

Option (Double click in box to select one):  Thesis  Project  Portfolio

|  |  |  |
| --- | --- | --- |
| **Committee Role** | **Name/Home Department** | **Signature/Eligibility Info** |
| **Supervisor** | Name: | X |
| Home unit: | Select Faculty Position |
| **Co-Supervisor**  **(if applicable)** | Name: | X |
| Home unit: | Select Faculty Position |
| **Committee member** | Name: | X |
| Home unit: | Select Faculty Position |
| **Committee member** | Name: | X |
| Home unit: | Select Faculty Position |
| **Program Director** | Name: | X |
| If any committee members do not anticipate being available for student consultation over the time before anticipated degree completion, please provide information here. | | |

*Office Use Only:*

Confirmation: All committee members eligible? Unaffiliated member approved by Director, if applicable?

Confirmation: Former committee members notified if necessary?