TEACHING ASSISTANT POSITION AVAILABLE – Winter 2020
DEVS 221 Topics in Indigenous Human Ecology
Department of Global Development Studies
Queen’s University, Kingston, ON CAN K7L 3N6

CALL FOR APPLICATIONS: Teaching Assistant Position (January to April 2020)

Queen’s University
In accordance with the collective agreement between the University and Teaching Assistants (PSAC Local 901) applications are invited from qualified individuals for the following winter-term online course:

DEVS 221-700: Topics in Indigenous Human Ecology
Indigenous Human Ecology re-evaluates conventional knowledge based on Indigenous knowledge, worldview, and culture. Introduction to an Indigenous perspective on contemporary issues. Lectures and discussion provide detailed examinations of topics such as contemporary issues in Indigenous healing, art, teaching and learning, socio-political life.

Responsibilities:
The teaching assistant will be expected to grade assignments using MS word, facilitate online discussions forums, and make themselves available online to assist students with course work. More specific expectations will be covered in the beginning of the term.

Requirements:
Applicants should have strong familiarity with the course material. Previous experience with online courses, familiarity with the onQ course management system and videoconferencing software (e.g. Blackboard Elluminate, Zoom), as well as appropriate experience in teaching and/or in applied development work will be an asset. Excellent communication skills are essential, as is superior computer proficiency and ability to work closely with undergraduate students. Successful candidates will be expected to have continuous access to high-speed internet in order to provide prompt online advice and electronically monitor the progress of students.

This position is in support of an online course. Some training and preparation is needed before the start of the course. Candidates must be prepared to work outside the regular 9-5 work week. Experience with learning management systems (e.g. onQ) and videoconferencing software (e.g. Zoom) would be an asset.

Contract hours
The hours in the TA contract will be determined on the basis of the actual course enrolment. Current enrollment would indicate that the contract hours would be 100 hours over the four month term.

To Apply:
Please reply by email indicating your interest and highlighting any relevant experience or background.

The University invites applications from all qualified individuals. Queen’s University is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, aboriginal people, persons with disabilities, and persons of any sexual orientation or gender identity. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.
The University will provide support in its recruitment processes to applicants with disabilities, including accommodation that takes into account an applicant’s accessibility needs. If you require accommodation during the interview process, please contact: Barbra Lalonde, devsmngr@queensu.ca, (613) 533-6000, ext. 77210.

Graduate Teaching Assistants at Queen's University are governed by the *Collective Agreement for Teaching Assistants and Teaching Fellows between PSAC Local 901 and Queen's University.* Remuneration will be in accordance with the *Collective Agreement,* and appointments are subject to funding or enrolment criteria. TAships are filled according to Group Preferences set out in the Collective Agreement between Queen’s University and the Public Service Alliance of Canada (PSAC 901 [http://psac901.org/](http://psac901.org/)).

Applications should include a complete and current curriculum vitae, and a short note or email from at least one referee, normally their supervisor, as well as any other relevant materials the candidate wishes to submit for consideration such as a teaching dossier or student evaluations, etc. **Please arrange to have applications and supporting documentation sent directly to:**

Barbra Lalonde, DEVS Manager  
Department of Global Development Studies  
Queen’s University  
Kingston Ontario Canada K7L 3N6  
devsmngr@queensu.ca

Applications due no later than December 7, 2019.