

Supervisor Resources and References

The Art of Feedback: Giving, Seeking and Receiving Feedback

Summary: A 14-page document outlining the key aspects of providing and receiving feedback. This resource was consulted and adapted for the training “Supervisor Strategies for Effective EL”. Consult this document for more detailed instructions on feedback.

https://www.cmtedd.act.gov.au/_data/assets/pdf_file/0003/463728/art_feedback.pdf

Experiential Learning Hub Website

Summary: This webpage introduces the Experiential Learning Hub (EL Hub), explains how the EL Hub can support faculty, community and employer partners, and students, and provides tools, templates, and resources. Consult this website to obtain a better understanding of the EL Hub and explore the resources available.

<https://www.queensu.ca/experientiallearninghub/faculty>

Giving Feedback: Expert Solutions to Everyday Challenges (Pocket Mentor)

Summary: “Good feedback is essential to helping employees perform better at work. It lets people know when they are meeting or exceeding expectations, and when they need to get back on the right track. This practical guide shows managers how to develop and refine this necessary skill.” This resource was consulted for the training “Supervisor Strategies for Effective EL.” Consult this document for more detailed instructions on giving feedback.

<https://www.amazon.com/Giving-Feedback-Solutions-Everyday-Challenges/dp/142210348X>

Integrating Academic and Career Development: Strategies to Scale Experiential learning and Reflection Across Curriculum

Summary: This resource aims to help professionals incorporate meaningful career exploration and experiential learning into the academic curriculum. The resource was used indirectly for background research. Consult this document if you’re interested in learning more about Experiential Learning and strategies and examples to incorporate career exploration and EL into student jobs and curriculum.

<https://www.eab.com/research-and-insights/academic-affairs-forum/studies/2017/integrating-academic-and-career-development>

IOWA GROW: General Website

Summary: The University of IOWA’s Iowa GROW (Guided Reflection on Work) is a trailblazer for incorporating experiential learning into employment on-campus. Their work was used as an example of what could be done on Queen’s campus. Consult this resource to see how one university has approached guided reflection and to read/ watch their various resources.

<https://vp.studentlife.uiowa.edu/priorities/grow/>

A Good Job: Campus Employment as a High-Impact Practice

Summary: “It is the distinction between work for remuneration and work for personal development which shapes much of the discussion of student employment throughout A Good Job. This book makes the case for campus employment as a high-impact practice in higher education and provides models for institutional efforts to implement new student employment strategies.” This book was a key resource, mostly contributing background knowledge for the EL Supervise for Success trainings and tip sheets. Consult this resource to understand the importance and benefits of work on campus and how supervisors can contribute to student’s personal and professional development.

<https://www.amazon.com/Good-Job-Employment-High-Impact-Practice/dp/1620364727>

Receiving and Giving Effective Feedback

Summary: A condensed website outlining the key aspects of receiving and giving effective feedback, produced by the Centre for Teaching Excellence at the University of Waterloo. This resource was consulted and adapted for the training “Supervisor Strategies for Effective EL”. Consult this document for more detailed instructions on feedback.

<https://uwaterloo.ca/centre-for-teaching-excellence/teaching-resources/teaching-tips/assessing-student-work/grading-and-feedback/receiving-and-giving-effective-feedback>

Supervision Process Seen as a Process of Experiential Learning

Summary: This article explains the relationships between Kolb’s experiential learning model and the role that supervisors play in student learning. This paper was used to provide background information for the project and is useful for understanding the academic lens associated with supervision and experiential learning.

https://www.tandfonline.com/doi/abs/10.1300/J001v16n01_08

Work Integrated Learning Open Module Initiative

Summary: Developed by Niagara College, this website provides a comprehensive set of 31 open access, learner-centered modules which supports Work Integrated Learning (WIL) preparedness among post-secondary students. This resource was extremely helpful in providing background research and understanding of WIL (or EL). Consult this resource to understand WIL from the student’s perspective; additionally this resource may be helpful to share with students.

<https://www.niagaracollege.ca/cae/wil/>

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