



ARTS & SCIENCE – MASTER'S ORAL THESIS EXAMINATION FORM (ARTC, ARTH, CLAS, CUST, ENGL, FRAN)

(GNDS, GRMN, HIST, PHIL, SCCS)

The personal information on this form is collected under the authority of the Royal Charter of 1841, as amended. The information will be used to process the master's oral thesis examination.

STUDENT NAME:		STUDENT#:	
DEFENSE DATE:		TIME:	
LOCATION:		DEPARTMENT:	
E-MAIL(S):		DEGREE:	
THESIS TITLE:			

COMMITTEE	NAME:	DEPT:	FOR SGSPA OFFICE USE:
CHAIR:			
SUPERVISOR(S)			
EXAMINER (see a, b or c below):			

The Master's Thesis Examination Committee for Master's students in Education shall comprise at least the following members:

Chair of Committee: Head of the Department (or Head's Delegate) (may be from outside Department) Supervisor(s)

At least one other faculty member, who may be:

- From the department OR
- External to the department, OR
- In exceptional circumstances, external to Queen's

NOTES:

- In the exceptional case, where a faculty member of another Department, with sufficient expertise, cannot be found within Queen's University, a suitable member from another nearby institution may be recommended for the approval of the Dean of the School of Graduate Studies and Postdoctoral Affairs.
- The Chair of the Master's Thesis examination committee is not a voting member of the committee.
- In cases where ALL members of the Master's Thesis Examination Committee are internal to the department, approval of both the Departmental Graduate Coordinator and the Department Head shall be required.

Before the oral examination may proceed, the student must be currently REGISTERED and paid all fees and have completed all course requirements.

Submit this form by e-mail - completed and signed at least 10 working days before the defense to SGSPA thesis@queensu.ca and include the following:

- transcript and 2) co-authorship form (if applicable)

Exam confirmed with: (e-mail sent)		Supervisor(s):	
	Student		
	Chair		
	Examining Committee		
	SGSPA		
Date:		Graduate Coordinator:	
		Dean or Delegate (see #3 above)	